



**Members of Catshill & North Marlbrook Parish Council  
are summoned to attend the annual meeting on  
Thursday 29th May 2025 starting at 19:00 in Catshill  
Village Hall**

Members of the public are welcome to attend for the duration of the meeting and may speak at item 7 to ask questions related to the agenda or to suggest items for future consideration.

*C M Blake*

Carol Blake

Clerk to the Council 20/05/2025

## **AGENDA**

**1. To elect the Chairman for the 2025/26 civic year.**

The Chairman will sign their Declaration of Acceptance of the Office of Chair.

**2. To elect the vice – Chair for the 2025/26 civic year**

**3. Chairman's Welcome**

**4. To record absences and receive any apologies for absence.**

**5. Declarations of interest:**

- a) All councillors are reminded to keep their Register of Interests up to date.
- b) All councillors must declare any interest ie. Disclosable Pecuniary Interest (DPI), Other Registerable Interest (ORI) or Non-Registerable Interest (NRI), in items on the agenda and their nature. In keeping with the council's [Code of Conduct](#), members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted.

**6. To consider any request from a councillor for a dispensation to be allowed to stay in the meeting after declaring an interest.** Such request, in writing, must be given to the Clerk before the meeting starts.

**7. Open Forum : official business is suspended in order to receive representations / reports from:**

- 7.1** Members of the public
- 7.2** Worcs County Councillor for the Woodvale Division
- 7.3** Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
- 7.4** Any other community representative.

**8. To complete annual business in keeping with the council's Standing Orders:**

- I. Confirmation of the accuracy of the minutes of the last meeting of the Council; meeting held 24/04/2025.
- II. Sign correct AGAR form as incorrect form was sent
- III. Review of the council's Standing orders (document sent 20/05 for reading prior to mtg).
- IV. Review of the council's Financial Regulations (document sent 20/05 for reading prior to mtg).
- V. Review of Publications scheme (document sent 20/05 for reading prior to mtg).
- VI. Review of Code of Conduct (document sent 20/05 for reading prior to mtg).
- VII. Review of the council's Scheme of Delegation (document sent 20/05 for reading prior to mtg).
- VIII. Committees and attendees for this year
- IX. Objectives and projects for 25/26 financial year

## 9. Finance

9.1 To receive the payments and receipts report to 19/05/2025 and related budget comparison see below. Note all bills for payment are as approved in the budget

<b>Bank Reconciliation as at 19/05/2025</b>			
<b>Opening Cash Book balance</b>		<b>£69,516.94</b>	
<b>Add receipts between 1 April - 19 May 2025</b>	26,123.00		
<b>Less payments between 1 April - 19 May 25</b>	-15,994.72		
<b>Cashbook balance at 19 May 2025</b>		<b>£79,645.22</b>	<b>A</b>
<b>Bank statements at 19 May 2025</b>			
Unity Trust Bank	86,015.92		
Add Equals Card	12.73		
Less unpresented cheques, as list below	6,383.43	<b>£79,645.22</b>	<b>B</b>
<b>Bank balances at 19 May 2025</b>			

9.2 Quote for Internal Audit 25/26

## 10. **Items for Discussion**

- 10.1 Chatty bench issues at Braces Lane
- 10.2 Ivy Cottage garden
- 10.3 Neighbourhood plan
- 10.4 Data from speed cameras

## 11. **Committee and Representatives Reports**

To include any relevant feedback from working group leads:

- 11.1 **News Magazine** Cllr P Masters
- 11.2 **Junior Councillors** – Cllr Parry/Pagett
- 11.3 **Footpaths Working Group** – Cllr Laniosh

12. **Date and time of next meeting** Thursday 26<sup>th</sup> June @ 19:00

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