

BENTLEY PAUNCEFOOT PARISH COUNCIL

Clerk & RFO To The Parish Council: Clare Wood

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To: Members of Bentley Pauncefoot Parish Council

10 July 2025

You are duly summoned to attend the next Ordinary Meeting of Bentley Pauncefoot Parish Council to be held on Tuesday 15 July 2025 in the Village Hall at 7.00pm.

Democratic 10 Minutes / Public Question Time:

Members of the public / press are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

AGENDA

1	Apologies	To receive apologies and to approve the reason for absence.
2	Annual Minutes and Actions	To consider the adoption of the Minutes of the Annual Meeting of the Council held on Tuesday 20 May 2025 and status of actions arising from those meetings.
3	Ordinary Minutes and Actions	To consider the adoption of the Minutes of the Ordinary Meeting of the Council held on Tuesday 20 May 2025 and status of actions arising from those meetings.
4	Declarations of interest	
	a)	To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
	b)	To declare any Other Disclosable Interests in items on the agenda and their nature.
	c)	Written requests to the clerk to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting. Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
5	Police / SNT Update Parish Contact Contract – The Council to discuss and approve the top three community issues.	
6	Village Hall Update	
7	Footpaths update	
8	CALC - Issues / updates	
9	Road safety campaign – updates	
10	Social Media	
11	Planning & Consultations	
	a)	Foxlydiate Working party Updates / issues.
	b)	Bromsgrove District Council Local Plan The Parish Council to discuss the recently published draft development strategy consultation from 30 th June until 5pm on the 22 nd September 2025.
	c)	Bentley Pauncefoot Governance Review Update The Parish Council to be updated on the response to date and discuss next steps.

	d)	The council to agree the application process regarding the 3 vacant seats on the council.		
12	Finance			
	a)	Bank reconciliation – Councillors to receive the bank statements and corresponding bank reconciliations for the periods to end of May 2025 and end of June 2025.		
	b)	The following invoices to be approved for payment by the Parish Council. Once approved the Clerk will add payments using online banking, to be authorised by one Councillor:		
		Invoice	Number	Amount
		ICO Annual Subscription Fee	00690e550852	£52.00
		Clerks Salary (June and July 2025)		
		Clerks Expenses (April, May, June, July 2025)		£27.62
	c)	The following invoice approved for payment by the Parish Council, (and included on the Agenda and in the Minutes for retrospective approval at full council meeting):		
		Invoice	Number	Amount
		Zurich Insurance (annual insurance premium)	544839405	£264.00
	d)	The following payment will be made by direct debit on 22 nd July 2025		
		Invoice	Amount	
		HMRC	£81.00	
	e)	The following payment received into the Parish Council’s deposit account:		
			Amount	
		Barclays Bank Business Premium Account (quarterly interest)	£31.38	
13	CALC / Worcestershire Wildlife Trust project Council to be updated regarding progress.			
14	Lengthsman - Issues / updates			
15	Unitary Council Update – The Council to be updated following an online meeting to discuss the online survey for councils and residents, which closed on 29 June 2025.			
16	Report from County Councillor			
17	Report from District Councillor			
18	Councillors Reports & Items for future Agenda			
	Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u>			
19	Date of Next Meeting			
	To confirm the date of the next meeting, scheduled for Tuesday 16 September 2025 at 7.00pm in the Village Hall.			

Clare Wood

Clare Wood – Clerk & RFO to Bentley Pauncefoot Parish Council