

# West Malvern Parish Council

**The Next Meeting of West Malvern Parish Council will be held on  
Monday 9<sup>th</sup> June 2025 at West Malvern Village Hall at 7:30pm**

**[www.westmalvernparishcouncil.gov.uk](http://www.westmalvernparishcouncil.gov.uk)**

## AGENDA

1. **Public participation**  
The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration.
2. **Apologies**  
*To consider acceptance of apologies for absence from councillors.*
3. **Interests**
  - i. *Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda.*
  - ii. *Notification of changes to the register of interests.*
  - iii. *To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting.*
4. **Reports from other representatives**  
To receive reports from County and District Councillors, Malvern Hills Trust, Tree and Footpath Wardens.
5. **Minutes**  
*To consider for adoption the minutes of the Annual Parish Council meeting held on 12<sup>th</sup> May 2025*
6. **Progress Reports**  
Updates on matters not included on the agenda.
7. **Planning**
  - i. *To consider responses to the following and any late submitted applications:*
  - ii. *Decisions notified.*  
M/25/00494/HP. Removal of glazed sunroom and replacement with enlarged garden room, plus entrance porches to front and rear. Demolition of existing detached garage and construction of replacement garage. Gardeners Cottage, Lower Dingle. **Approved.**  
M/25/00535/HP. Installation of window apertures, erection of walkway and single storey side extension. St Petrocks, Lower Dingle. **Approved.**
8. **Playing Fields and Open Spaces**  
Update on footpath funding  
Covered Seating  
Vandalism
9. **Allotments & Community Woodland**  
Update on Allotment visit
10. **Highways & Footpaths**  
Matters for report and consideration.
11. **Finance – 88/24**
  - i. *Completion of 'Annual Governance Statement'*
  - ii. *Approval of Annual Accounts*
  - iii. *Completion of AGAR requirements*
  - iv. *To review effectiveness of internal financial controls*
  - v. *To review risk assessment*
  - vi. *To consider payment of invoices presented*
12. **Code of Conduct**  
To review and note the current Code of Conduct
13. **Correspondence**  
*To consider correspondence previously circulated.*
14. **Councillors' items for Report**  
To report information and raise items for future consideration.
15. **Next Meeting**  
The next Parish Council Meeting to be held on 8<sup>th</sup> July 2025 commencing at 7:30pm.



The Public and Press are invited to attend

Clerk: Anna Briggs, 24 End Hill Way, Malvern WR14 1FW

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3<sup>rd</sup> June 2025