

SUCKLEY PARISH COUNCIL

Notice of Meeting

A meeting of Suckley Parish Council is to be held at the Parish Councils Playing Field Pavilion, Suckley, Worcester, WR6 5DE

Monday 14th July 2025 at 7.30 pm.

*Members of the public are invited to attend and in accordance with the parish council's Standing Orders may at agenda item 4, make representations, answer questions and give evidence at this meeting in respect of the business on the agenda.

During agenda item 4:

- i. the period designated for public participation shall not exceed fifteen minutes.
- ii. no member of the public shall speak for more than five minutes unless directed by the Chair of the meeting.
- iii. no question put shall require a response nor start a debate on the question.
- iv. the Chair of the meeting may direct that a written or oral response be given.

Whilst members of the public are welcome to stay in the meeting after agenda item 4, there is no opportunity for participation unless invited to do so by the Chair of the meeting.

Summons

Councillors are hereby summoned to a meeting of Suckley Parish Council to transact the business set out in the following agenda.

Signed: *L Cleaver*

Dated 8th July 2025

Lesley Cleaver

Clerk and Responsible Financial Officer.

Email: suckleypcclerk@hotmail.com

AGENDA

1. **Chair's welcome and to record apologies.**
2. **Declarations of Interests.** Members are reminded of:
 - (a) the statutory requirement to declare all matters relating to their Register of Interests regarding Disclosable Pecuniary Interests (DPI) and
 - (b) the requirement in the council's Members Code of Conduct to declare all Other Registerable Interests (ORI) and None-Registerable Interests (NRI) in matters to be considered in the meeting.When a councillor declares any type of interest, they must leave the meeting when that matter is discussed unless granted a dispensation by the council.

3. Consideration of any request for a dispensation.

Should any councillor declare any of DPI, ORI, NRI, they may apply for a dispensation which must be in writing and provided to the Clerk before the meeting starts, stating the nature of the interest and asking to be allowed to (a) stay in the meeting, or (b) stay and speak, or (c) stay, speak and vote.

The council is required to decide whether to allow the dispensation request, depending on the nature of the subject and the likely impact on public perception.

4. Public Participation

(a) * Please refer to the notes above. Speakers will be asked to give their name to the meeting, however comments made will be anonymised and summarised in the ensuing minutes.

(b) Public presentation(s) Planning (if on the agenda) (including planning applications representatives)

- (1) The Council Chair will ask the applicant/s or their representatives (if present) to put forward any points they wish to make regarding their application
- (2) Other parishioners are then invited to put forward their comments
- (3) The applicant/representative then has the opportunity to respond to any points raised if he/she wishes to do so

(c) To receive a report from and ask questions of County Councillor Christopher McSweeney

(d) To receive a report from, and ask questions of District Councillor Sarah Rouse

(e) To receive a report from, and ask questions of District Councillor Peter Whatley

(f) School report Cllr Helen Philpotts

5. TO APPROVE AND SIGN THE MINUTES of the Parish Council Meeting held 09/06/2025 as a true and accurate record, draft minutes issued to all councillors 14th June 2025 and made available online.

6. PLANNING – MHDC

(a) Nothing at the time of issue.

(b) Decisions (for information only) nothing at the time of issue.

7. PLAYING FIELD WORKING GROUP (PFWG)

(a) **New Electricity Tariff – Pavilion** – change update to be provided.

(b) **Bark Removal Quotations** – to be considered

(c) **Fire Risk Assessment** – to be considered.

8. REPORTS

(a) **Chairman** Details as circulated. To agree a letter to the HSE. To receive any comments.

(b) **Clerks** Details as circulated. To agree USB storage no more than £20. To receive any comments..

9. COMMUNITY - PROJECTS/ITEMS FOR DISCUSSION/UPDATE

(a) **Summer Event 5th July.** To receive an update from this working party

(b) **Atlas Tower Mobile Mast.** To receive an update. Cllrs Mansell & Lewis.

(c) **Salt Bins.** Stocks, Visibility, Bin Labeling details as circulated Cllr Lewis.

(d) Neighbourhood Plan.

(d1) Update by Cllr Jew

(d2) Neighbourhood plan Roadmap

(d3) Resolution calling on Government to provide dedicated funding for Neighbourhood plans. Future of neighbourhood planning support needed, to resolve to agree a letter from the parish council calling on the Government to provide dedicated funding for Suckley and other Neighbourhood Plans.

10. GRANT APPLICATIONS FOR CONSIDERATION

Grant application to the Football Foundation (75%) for a pair of junior goals, (25%) funded by the parish council to a maximum amount of £400 plus vat. Only to be applied if 100% grant could not be obtained. Update by Cllr Roper

11. CO-OPTION

To consider the co-option of Damian Clark. (Co-option policy and letter as circulated ahead of the meeting)

12. FINANCE –

(a) To review the bank reconciliation to the end of May 2025, to receive any comments

(b) To review the budget v actual figures to the end of May 2025, to receive any comments

(c) Asset Register consideration for insurance valuation purposes as circulated total £214,660 & background from Cllr Ormerod.

(e) APPROVAL OF PAYMENTS

To **RESOLVE** to agree the following payments two signatures required

Playing Field account:

£ 54.00	Cheque 0308	MHDC. Rates due 1 st August 2025 - Pavilion
£150.00	Cheque 0309	August lottery – Cllr Ormerod to be reimbursed –prize draw.
£150.00	Cheque 0310	County Building Supplies – Chinese Mesh Trailer Plywood
£264.00	Cheque 0311	Smart cut. Football pitch only cut and let fly 9 & 23/6
£528.00	Cheque 0312	Clerk L Cleaver reimbursement(June chq307) signature issue.
£184.80	Cheque 0313	The Safety Sheep Store/4 signs (1 play,3 water) (po 25264)
£ 27.47	Cheque 0314	H Ormerod, reimbursement brackets, movement larger set of swings
£ 44.68	Cheque 0315	Cllr Mansell Reinbursement – Splitter assemble, bin liners & toilet tissue

General funds account

£645.85	Cheque 1199	L Cleaver clerks June 2025 - salary
£ 34.34	Cheque 1199	L Cleaver clerks June 2025 - expenses
£659.82	Cheque 1200	HMRC 2 nd quarter PAYE
£336.00	Cheque 1201	Lengthsman RW April work
£ 42.00	Cheque 1202	Worcestershire CALC – Training Cllr Lewis
£130.00	Cheque 1204	Transfer-playing field account ref St. Johns Football May

General funds -Ear Marked Reserves

£1538.34	Cheque 1203	WEL Medical Defibrillator B package
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(f) PLAYING FIELD ACCOUNT

To note, direct debit payments taken May 2025. Water Plus £11.65 & EDF £0.00

(g) PARISH COUNCIL GENERAL ACCOUNT

To note, automatic monthly receipts May 2025, St. Johns Football Club £130.00, bank interest £18.35 To note that the £130 into this account from St Johns Football club to be transferred into the playing field account as noted above.

To note other payments – MHDC Precept £9701.00, grant payment (defib) from WCC £2500

(h) EAR MARKED RESERVES. To make the following reserve – General funds £2500 grant award -payment received WCC defibrillator.

13. MEMBERSHIPS- to consider changes

(a) A replacement for the Councils Facebook Playing Field Administrator

(b) John Palmer Educational Foundation

14. ON LINE BANKING

To consider the proposal for on line banking , details as circulated.

15. DEFIBRILLATOR INSTALLATION

Details as circulated

(a) To agree for the Clerk to be given delegated powers to receive three quotations and to accept the lowest suitable quote for this installation once the council have received written acceptance for its installation and providing a contractor not found who would provide the necessary works free of charge,

(b) To receive written acceptance from the site for its installation together with the provision of free electricity.

16. TO RECEIVE REPORT OF PARISH COUNCILLORS

Each councillor is requested to use this opportunity to report minor matters of Information not included elsewhere on the agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

17. MEMBERS TO RAISE ISSUES FOR DISCUSSION AT THE NEXT MEETING

SUCKLEY PARISH COUNCIL MEMBERS: _

Cllr Richard Lewis Chair, Cllr Simon Jew, Cllr Andrew Mansell, Cllr Howard Ormerod, Cllr Helen Philpotts, Cllr Rebecca Roper.