



# Catshill & North Marlbrook Parish Council

Councillors: B Laniosh (Chairman), P Masters, S Osman,  
J Parry, K Burgess, R Pagett, M Pagett, T Gillespie, A O'Hare

You are duly summoned to attend the meeting of Catshill & North Marlbrook Parish Council on  
**Thursday 26<sup>th</sup> June 2025 at 7pm at Catshill Scouts Hut, Lingfield Walk.**

C M Blake Carol Blake  
Clerk to the Council 19/06/2025

## AGENDA

### 1. Acceptance of Apologies

### 2. Declarations of Interest

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- d) To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least four clear days prior to a meeting.

*The meeting will be adjourned for up to 15 minutes for Public Question-time. The time allocated is at the discretion of the Chair. Residents are invited to air any views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chair. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes (Time allowed up to 15 min)*

### 3. Reports from outside bodies and District and County Councillors

### 4. Co-option notice received

### 5. Minutes of the Parish Council Meeting held on 29/5/2025

#### 5.1 For approval

#### 5.2 Matters arising

#### 5.3 Actions

- 5.3.1 Cllr Osman and Cllr Webb to meet and agree downloading of speed data - Cllr Osman
- 5.3.2 Seek permission to move the bench to Millennium Way and notify Cllr Laniosh - Cllr Laniosh/Webb
- 5.3.3 Set up process for review of the Neighbourhood Plan - Cllr Laniosh
- 5.3.4 Arrange meeting with Middle School - Cllr R Pagett

### 6. Finance and General Purposes

- 6.1 To receive the payments and receipts report to 18/06/2025 and related budget comparison see below. Note all bills for payment are as approved in the budget.

Bank Reconciliation as at 18/06/2025			
Opening Cash Book balance		£69,516.94	
Add receipts between 1 April -18 June 2025	26,123.00		
Less payments between 1 April - 18 June 2025	-21,413.65		
Cashbook balance at 18 June 2025		£74,226.29	A
Bank statements at 18 June 2025			
Unity Trust Bank	79,502.35		
Equals Card	42.24		
Less unpresented cheques, as list below	5318.30		
Bank balances at 12 June 2024		£74,226.29	B



## Catshill & North Marlbrook Parish Council

Councillors: B Laniosh (Chairman), P Masters, S Osman,  
J Parry, K Burgess, R Pagett, M Pagett, T Gillespie, A O'Hare

### 6.2 Excerpt from accounts spreadsheet for June 2025

<u>Jun-25</u>	<u>How paid</u>	<u>invoice ref</u> <u>V/R</u>	<u>Description</u>	<u>Receipts</u>	<u>Payments Gross</u>	<u>Payments</u> <u>VAT</u>	<u>Payments</u> <u>Net</u>
Talk Talk	d/d	v044	Broadband for office		55.95	-	55.95
Water Plus	d/d	v045	Water Ivy Cottage Gardens		7.99		7.99
O2	d/d	v046	office mobile		20.20	3.37	16.83
Unity Trust Bank	d/d	v047	Monthly service charge		6.00		6.00
Mrs C Blake	BACS	v048	Work From Home Allowance		24.00	-	24.00
Salaries June 25	s/o	v049-50	Salaries June 25		1,034.66	-	1,034.66
Meadowfields Ground Maintenance	BACS	v051	Maintain shrubs at gardens in May 2025		237.60	39.60	198.00
JRB Enterprise Ltd	BACS	v052	Dog waste bags		325.20	54.20	271.00
Headway Traffic Management	BACS	v053	Traffic management for events 3rd and 10th May		978.00	163.00	815.00
Blachere Illumination UK Ltd	BACS	v054	Christmas Lights for lamposts		2,564.40	427.40	2,137.00
St John Ambulance	BACS	v055	Medical Cover for events		154.44	25.74	128.70
Equals Debit Card	Equals	v056	Microsoft monthly fee June		10.49		10.49
			subtotal June 2025	-	5,418.93	713.31	4,705.62
			total for year to date	26,123.00	21,413.65	1,269.41	20,144.24

## 7. Committee and Representatives Reports

### 7.1 Chairman's Report

### 7.2 Clerks Report and Correspondence

### 7.3 Project Reports

#### 7.3.1 Dock Garden (Cllr Osman)

#### 7.3.2 Committees and attendees for 2025/2026

#### 7.3.3 Draft Local Plan for development

### 7.4 Reports from Parish Councillors

*Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. This item is not for debate or decision making but for future Council/community development.*

## 8. Date and time of next meeting Parish Council Meeting

Thursday 24 July 2025 at 7pm Venue to be confirmed

PLEASE NOTE THAT PARISH COUNCIL MINUTES ARE AVAILABLE FOR INSPECTION ON THE COUNCIL'S WEBSITE OR FROM THE EXECUTIVE OFFICER