

BAYTON PARISH COUNCIL
Chair David Burns, Richard Adams, Tom George

To Members of Bayton Parish Council

You are duly summoned to attend **Parish Council Meeting of Bayton Parish Council**
to be held on **Tuesday 8 July 2025** in **BAYTON CHURCH** at **7.30pm**

Agenda

- 1. Apologies:** To receive apologies.
- 2. Declarations of Interest:**
 - a. Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests** in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests** in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. Cllrs own Computers/Tablets/Phones** - Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
- 3. Dispensations** - to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a.** To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) - written requests to be with the clerk at least 4 clear days prior to a meeting.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.

- 4. Minutes:** To consider adoption of the minutes of the last meeting of the Council held on 17 June 2025
- 5. Lengthsman** - Temporary/Locum report on drains/signs etc
- 6. County Councillor Report**
District Councillor Report
- 7. Finances**
 - a. Bank Mandate**
 - b. Payments**
 - i. Regular Payments - Confirmation of payments made since last meeting
 - ii To consider payments to be made as on list presented at meeting
 - c. Receipt** - To report receipts since last meeting.
 - d. Bank Reconciliation** - To agree Bank Reconciliation for Current Account as at 30 June 2025
 - e. Budget Review and Report**

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8. Planning:

- a. Plans circulated since last meeting
- b. Decisions received since last meeting
- c. Plans for consideration at Meeting
- d. Enforcements or Other planning

9. Gov.uk email/website - progress report

10. Policies for review

- a. Delegation
- b. Defibrillator

11. Reports on Meetings attended by Clerk or Councillors

12. Correspondence for Information:

CALC newsletter, Health & Wellbeing Update, Town & Councils LGR Briefing meeting, MHDC Community Grants; MHDC Planning; RSN bulletin; WMP Fraud bulletin, Charter, Smartwater

13. Correspondence for discussion

- a. WMP Charter
- b. WMP Smartwater

14. Clerks report on Urgent Decisions since last meeting

15. Councillors reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

16. Dates of next meeting: - 16 September 2025

17. Meeting Closure.

Signed



Clerk to Bayton Parish Council

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Date 1 July 2025

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