

SUCKLEY PARISH COUNCIL

Notice of Meeting

A meeting of Suckley Parish Council is to be held at the Parish Councils Playing Field Pavilion, Suckley, Worcester, WR6 5DE

Monday 11th August 2025 at 7.30 pm.

*Members of the public are invited to attend and in accordance with the parish council's Standing Orders may at agenda item 4, make representations, answer questions and give evidence at this meeting in respect of the business on the agenda.

During agenda item 4:

- i. the period designated for public participation shall not exceed fifteen minutes.
- ii. no member of the public shall speak for more than five minutes unless directed by the Chair of the meeting.
- iii. no question put shall require a response nor start a debate on the question.
- iv. the Chair of the meeting may direct that a written or oral response be given.

Whilst members of the public are welcome to stay in the meeting after agenda item 4, there is no opportunity for participation unless invited to do so by the Chair of the meeting.

Summons

Councillors are hereby summoned to a meeting of Suckley Parish Council to transact the business set out in the following agenda.

Signed: *L Cleaver*

Dated 5th August 2025

Lesley Cleaver
Clerk and Responsible Financial Officer.
Email: suckleypcclerk@hotmail.com

AGENDA

1. **Chair's welcome and to record apologies.**
2. **Declarations of Interests.** Members are reminded of:
 - (a) the statutory requirement to declare all matters relating to their Register of Interests regarding Disclosable Pecuniary Interests (DPI) and
 - (b) the requirement in the council's Members Code of Conduct to declare all Other Registerable Interests (ORI) and None-Registerable Interests (NRI) in matters to be considered in the meeting.When a councillor declares any type of interest, they must leave the meeting when that matter is discussed unless granted a dispensation by the council.

3. Consideration of any request for a dispensation.

Should any councillor declare any of DPI, ORI, NRI, they may apply for a dispensation which must be in writing and provided to the Clerk before the meeting starts, stating the nature of the interest and asking to be allowed to (a) stay in the meeting, or (b) stay and speak, or (c) stay, speak and vote.

The council is required to decide whether to allow the dispensation request, depending on the nature of the subject and the likely impact on public perception.

4. Public Participation

(a) * Please refer to the notes above. Speakers will be asked to give their name to the meeting, however comments made will be anonymised and summarised in the ensuing minutes.

(b) Public presentation(s) Planning (if on the agenda) (including planning applications representatives)

- (1) The Council Chair will ask the applicant/s or their representatives (if present) to put forward any points they wish to make regarding their application
- (2) Other parishioners are then invited to put forward their comments
- (3) The applicant/representative then has the opportunity to respond to any points raised if he/she wishes to do so

(c) To receive a report from and ask questions of County Councillor Christopher McSweeney

(d) To receive a report from, and ask questions of District Councillor Sarah Rouse

(e) To receive a report from, and ask questions of District Councillor Peter Whatley

(f) School report Cllr Helen Philpotts

5. TO APPROVE AND SIGN THE MINUTES of the Parish Council Meeting held 14/07/2025 as a true and accurate record, draft minutes issued to all councillors and made available online.

6. PLANNING – MHDC

(a) Nothing at the time of issue.

(b) Decisions (for information only)
M25/00775/FUL. Erection of two agricultural storage buildings.
The Barns, Lower Applegate Farm, Suckley, WR6 4DJ
15th July 2026 – application approved.

7. PLAYING FIELD WORKING GROUP (PFWG)

(a) **Report.** To receive any comments

(b) **Bark on play area.** Details as circulated-
7b1 - To do nothing and top up with further supplies of bark
7b2 - To obtain further quotes, removal of bark and re-grass (low footfall)
7b3 - To obtain quotes for a grass matting area (high footfall)

(c) **Fire Risk Assessment** – to receive an update from Cllr Lewis.

- (d) **Playing Field Improvement Project.** Details as circulated. To agree that “expressions of interest” sort by advertising on Facebook and elsewhere as appropriate for contactors for this project if successful.
- (e) **Planning Expenditure.** To consider the expenditure of up to £400 for planning costs for an outside toilet from the Playing Field Bank Account. Details as circulated by Cllr Ormerod.

8. REPORTS

- (a) **Chairman** Details as circulated. .
To agree the publication of the chairman’s “thank you “ notice in the Sphere magazine, the councils FB and website.
- (b) **Clerk** Details as circulated. To receive any comments.

9. COMMUNITY - PROJECTS/ITEMS FOR DISCUSSION/UPDATE

- (a) **Atlas Tower Mobile Mast.** To receive an update. Cllrs Mansell & Lewis.
- (b) **Salt/Grit Replenishment.** Details as circulated.
 - 9b1 – The purchase of grit/salt from WCC or use an alternative supplier
 - 9b2 - To consider the qty of tonne bags for ordering
 - 9b3 - To agree stock delivery location
 - 9b4 - To agree the parish Lengthsman to fill the councils bins from salt stocks
- (c) **Neighbourhood Plan.** Update from Cllr Jew
- (d) **VAS Information –** Update from Cllr Jew

10. GRANT/DONATIONS - APPLICATIONS FOR CONSIDERATION

- (a) **Grant application to the Football Foundation** (75%) for a pair of junior goals, (25%) funded by the parish council to a maximum amount of £400 plus vat. Only to be applied if 100% grant could not be obtained. Update by Cllr Roper
- (b) **Donation Request for Malvern Heartstart £100 (Defibrillator Training)**
details from Cllr Ormerod as circulated.

11. FINANCE –

- (a) To review the bank reconciliation to the end of June 2025, to receive any comments.
- (b) To review the budget v actual figures to the end of June 2025, to receive any comments

(c) APPROVAL OF PAYMENTS

To **RESOLVE** to agree the following payments two signatures required:

Playing Field account:

£ 54.00	Cheque 0316	MHDC. Rates due 1 st September 2025 - Pavilion
£300.00	Cheque 0317	Sept & Oct lottery – Cllr Ormerod to be reimbursed –prize draws (as no Sept PC meeting)
£132.00	Cheque 0318	Smart Cut – Football pitch cut and let fly 23/7 (26176)
£ 4.05	Cheque 0319	Cllr Mansell reimbursed sign return.
£ 20.00	Cheque 0320	Cllr Lewis reimbursement flowers po 25265
£ 30.00	Cheque 0321	Cllr Lewis reimbursement to roller the playing field.

General funds account

£686.25	Cheque 1205	L Cleaver clerks July 2025 - salary
£ 67.30	Cheque 1205	L Cleaver clerks July 2025 - expenses (circulated)
£600.00	Cheque 1206	Lengthsman RW May & June (worksheets circulated ahead of the meeting)

(d) PLAYING FIELD ACCOUNT

To note, direct debit payment taken June 2025. Water Plus £8.89 & EDF £31.78

(e) PARISH COUNCIL GENERAL ACCOUNT

To note, automatic monthly receipt June 2025, bank interest £23.61 and ward budget grant £100 from District Councillor P Whatley .

(f) EAR MARKED RESERVES.

To make the following reserve £100, ward budget, cabinet for the trauma/bleed kit

12. ST JOHNS FOOTBALL CLUB AGREEMENT

To consider the agreement with St. Johns Football Club for the season 2025/2026

Details as circulated Cllr Ormerod.

- a) The council to agree the use of the field for the season 2025/2026
- b) To agree the new hire rate of £140 per month
- c) To accept the draft agreement
- d) To note that the cost of allowing the playing of football on the field to be established before the 2026/2027 season.

13. DEFIBRILLATOR INSTALLATION AT THE NELSON

To receive an update on the following a and b :-

- (a) It was agreed at the last meeting for the Clerk to be given delegated powers to receive three quotations and to accept the lowest suitable quote for this installation once the council have received written acceptance for its installation and providing a contractor not found who would provide the necessary works free of charge,
- (b) To receive written acceptance from the site for its installation together with the provision of free electricity.
- (c) To agree that the new defibrillator be recorded on the circuit by the clerk when fully operational details as circulated
- (d) To agree to contact the present defibrillator checker seeking assurance they would be happy to also check the additional unit when operational, if not to agree a possible replacement.

14. CLERKS DELEGATED POWERS AS NO SEPTEMBER MEETING

To allow the clerk delegated powers to deal with all urgent matters eg planning and to renew the councils insurance due 1st October, and any other urgent matter, allowing the council to still operate as no September meeting.

15. CO-OPTION

- (a) To resolve to agree that the co-option process at point 1 "attendance at the next meeting" not adhered to, as the applicant already attended numerous council meetings.
- (b) To consider the co-option of Paul Bradley, letter and CV sent to all Cllrs ahead of the meeting.

16. TO RECEIVE REPORT OF PARISH COUNCILLORS

Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

17. MEMBERS TO RAISE ISSUES FOR DISCUSSION AT THE NEXT MEETING

18. CONFIDENTIAL MATTERS

The Council may resolve to close the meeting to members of the public in order to discuss matters relating to confidential matters such as contacts, legal action staffing, as allowed by the Public Bodies (Admission to Meeting) Act 1960

19. STAFF REVIEW

To review the clerk's contract of employment, hours worked, working terms of employment and remuneration.

SUCKLEY PARISH COUNCIL MEMBERS: _

Cllr Richard Lewis Chair, Cllr Howard Ormerod Vice Chair, Cllr Damian Clark, Cllr Simon Jew, Cllr Andrew Mansell, Cllr Helen Philpotts, Cllr Rebecca Roper.