

You are duly summoned to attend the
MEETING of the PARISH COUNCIL
to be held at **7.00 p.m.** on **Monday 21st July 2025** Main Hall Salwarpe Village Hall

Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

Rights to Record Meetings - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

Community Police Report – Safer Neighbourhood Team, Quarterly SNT Newsletter issued and circulated.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest/Code of Conduct**
 - (a) To declare any interest
 - (b) To declare any Dispensations
 - (c) To note the Code of Conduct and requirements of the Transparency Regulations
 - (d) To note the right to record meetings
3. **Minutes**
 - (a) To consider for approval the draft Minutes of the meeting of the Parish Council held on 19th May 2025
4. **County and District Councillors**
 - a) **Progress on Action List Items** from Minutes of 19th May 2025
 - **Unitary Authority Update** - DC. N.Wright/Cllr. B.Meddings
 - **Copcut Rise Catchment Feeder School Update**. DC.D.Birch/Cllr. R. Hewitt.
 - **Planning Application W/25/00991/FUL** Copcut Rise Public Meeting Feedback/update DC Birch
 - **VAS Speed Camera** Cty.C. S.James
 - b) **County/District Councillor Reports**
 - **Hindlip Car Boot Events Update**. Cty.C. S.James
 - **VAS Speed Camera** Cty.C. S.James
 - **Drury Lane Signage** Cty.C. S.James/Cllr Phillips
 - **Worcester Warriors Sixways Stadium Update** Cty.C. S.James
 - c) **Councillors New issues** - for consideration by District/County Councillors - Information/Comment
5. **Chairman's Report**
 - a) **Highways Update** - Copcut Rise
 - b) **Councillor Co-option vacancy**
 - c) **Canal Health Corridor Update**
 - d) **Anaerobic Digester Update**
 - e) **Consideration of Change of Bank Account**
6. **Deputy Chair Report**

Apologies Received
7. **Councillor Reports**
 - a) **Website/gov.com Domain**. Cllr Hewitt
 - b) **Social Media Policy** Cllr Hewitt

- c) **Absolute Memorial Land Title.** Cllr Meddings
- d) **Speed signage/incidents Ladywood Road.** Cllr Meddings
- e) **Remembrance Sunday 9th November 2025.** Cllr Meddings
- f) **Hindlip Lane Verges/Footpath** Cllr Brodrick
- g) **Warriors Way Unauthorised Advertising** Cllr Brodrick

8. Salwarpe Village Hall Committee Report (Cllr.J.Hill)

9. Finance

- a) **Review of payments** made and received since the last meeting (see Appendix 1)
- b) **Report on Year-to-Date Expenditure** Compared to Budget
- c) **Monitoring Officer** to Confirm Accuracy of Bank Payments
- d) **Defibrillator Pad Renewal** July 2025

10. Planning Consultations

- a) **Applications** (see Appendix 2)
- b) **Enforcements and Appeals** (see Appendix 3)
- c) **Temporary Granted Permissions** (see Appendix 4)

12. Councillors Reports and Items for Future Agenda's:

Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agenda **Items for debate or decision will be deferred to the next meeting**

13. Date of next meeting

To confirm the date of the next Parish Council meeting to be held at 7.00 p.m. on Monday 15th September 2025 Main Hall at Salwarpe Village Hall

Signed 

Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree and Salwarpe Parish Council

Appendix 1
Payments and Receipts

Opening Balance Community	25851.46
Less Payments	(17794.04)
Plus receipts	
Total	8057.42

Business Money Manager Deposit Account Opening Balance	74956.01
Interest	319.49
Transfer to C/A	
Closing Balance May BMM Account	75275.50
Closing Balance Community Account	8057.42
Total	83332.72
Total allocated Reserves (Ring fenced see attached)	(35284.53)
Available funds	50748.19

Current Account				Payments	Receipts
28/05/2025	7	Zurich	Insurance renewal year 5	484.57	
29/05/2025	8	Chawson Ist school	s137 grant	7,000.00	
29/05/2025	9	ICO	Data Protection Renewal	52.00	
01/06/2025	10	salaries	Salaries May	663.35	
05/06/2025	11	HMRC	Salaries May	201.16	
09/06/2025	12	Top Cut Ltd	April Mtce	468.00	
09/06/2025	13	Top Cut Ltd	May Mtce	468.00	
09/06/2025	14	Haslam IT	Remote assistance	40.00	
09/06/2025	15	chairman	Chairman Allowance	400.00	
09/06/2025	16	HMRC	Chairman Allowance	100.00	
11/06/2025	17	Hindlip	Yr 4 s137 Grant	7,000.00	
			Bank Charges April/May	16.00	
30/06/2025	18	salaries	June Salaries	680.34	
			June bank charge	£8.00	
30/06/2025	19	HMRC (tax + Employer NI)	June Salaries	212.62	

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE

PARISH COUNCIL

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			Total	17794.04	-
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Business Money Manager

Date		
	Opening Balance	74956.01
	Interest	319.49
	Total	75275.50

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25/26			Election/Polling Station		Community Events/Public Open Space inc coronation grant (Bench by March 24)	Legal fee contingency	Web page development /Misc Noticeboards	Replacement Posts Green Swan & War Memorial	2025/26 Grants (s.137) £11.10 per elector 1736 =£19269	VE Day Grant (recd 14/3/2025)	New Development/street furniture/biodiversity new litter bins	Total ringfenced expenditure	Total Ringfenced	General Reserve	Total closing balance 31/3/2025
Opening balance ringfence 25/26 (rounded)	0	0	1291.06	0	3285.69	15000	4377.6	2150	19269	250	15221.18	46584.53		36732.47	83317
	0	0	1291.06	0	3285.69	15000	4377.6	2150	19269	250	15221.18	46584.53			
Chawson Ist s137									-7000			-7000			
Hindlip s137									-7000			-7000			
												0			
												0			
												0			
												0			
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												0	0		
Expenditure from reserves	0	0	0	0	0	0	0	0	-14000	0	0	-14000			
Remainig	0	0		0								32584.53			

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HINDLIP, MARTIN HUSSINGTREE & SALWARPE PARISH COUNCIL

As at July 2025						
BUDGET COMPARISON July 25	Actual YTD	Forecast	Total Forecast To 31 Mar 25	Budget 25.26	Variance	Notes - Negative variance shows over spend to budget
Clerk Salary & Expenses						
Salary (inc. extra hours worked)	2,520.98	7,562.94	10,083.92	11,500	1,416	
Home office allowance	78.00	234.00	312.00	312	0	
Mileage	84.43	253.29	337.72	300	-38	
CALC Training / Clerk Gatherings	-	200.00	200.00	200	0	
Chairman / Councillor Expenses						
Chairmans allowance	500.00	400.00		1,000	1,000	
Councillors Mileage & expenses	-	190.94		100	100	
Councillors training	190.94	400.00		300	300	
Fees						
Insurances	484.57	1,093.08		1,500.00	1,500	
CALC Fees	1,093.08	92.00		1,400.00	1,400	
External Audit	-	-		400.00	400	
Internal Audit	-	-		300.00	300	
Subscriptions	92.00	-		500.00	500	
Misc Costs						
Meeting Room Hire	-	-		300.00	300	
PO Box Rental	-	-		450.00	450	
Office consumables	660.30	484.57		700.00	700	
Risk Assessment & Tree Survey	-	-		500.00	500	
Maintenance:						
Maintenance Green & pond	780.00	-		5,000.00	5,000	
Burial Grounds				1,200.00	1,200	
General repairs - notice boards etc	-	-		2,000.00	2,000	
Misc Tree/litterbin maintenance inc top cut extra	-	-		3,000.00	3,000	
Section 137 / 139						
Wreaths	-	-		-	0	
Burial Grounds	-	780.00	780.00	150.00	-630	
Section 144/111						
Community event & Magazine	-	447.31	447.31	-	-447	
Election Expenses (reserves)					0	
New Development Costs					0	
Climate enhancement biodiversity				300	300	
Village Hall Gift & Goodwill contribution					0	
Employer NI	-	-				
	190.94	400.00				
Sub total Expenditure exc. L'sman & VAT recovery & Ringfenced	6,484.30	12,138.13	12,160.95		-12,161	
				2,000	2,000	
Bench installation					0	
Seeds				38,412	38,412	
S106						
Chawson School	7,000.00	100.00	7,100.00			
Election Recharge	-	-	-			
Hindlip School	7,000.00	-	7,000.00			
Coronation Grant	-	-	-			
Lengthsman Scheme	-	7,000.00	7,000.00			
VAT paid	447.31					
	14,447.31	7,100.00	21,100.00			
Total	20,931.61					

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Appendix 2

7 May -9 July 2025

	Land at Strand Lane, Martin Hussingtree	Construction of Agricultural Building	Martin Hussingtree	Withdrawn 23/06/2025
W/25/00890/AGR	Churchfields Farm, Salwarpe	Prior notification for new triple span portal frame Agricultural building	Salwarpe	Comments Sent 12/05/2025 Approved – Prior Approval
W/25/00931/FUL	Pinfield House Brown Heath Lane, Martin	Demolition of existing dwelling. Replacement new dwelling and associated external works.	Martin Hussingtree	Comment sent 19/05/2025
W/25/01092/AGR	Gloverspiece Mini Farm	Prior notice construction of hay barn	Martin Hussingtree	Comment sent 9/6/2025 Refused 11/06/2025
W/25/00991/FUL	Land At (Os 8880 6158), Joynes Road, Copcut, Droitwich Spa	Full planning application for the development of 40 residential dwellings with access from Tolley Way and Mitchell Road, together with associated landscaping, ground remodelling and ancillary infrastructure.	Salwarpe	Comment sent 28/05/2025
W/25/00992/FUL	Land Between Roman Way And, Copcut Lane,	Single-storey community facility (Class F2) with access from Stinton Lea, together with associated parking, landscaping, ground remodelling and ancillary infrastructure.	Salwarpe	Comment sent 19/06/2025
W/25/01151/CM	Court Farm, Hindlip Lane, Hindlip, Worcester, WR3 8SS	County Matters Application by Worcestershire County Council. Proposed Anaerobic Digestion Facility	Hindlip	No additional comments sent Wychavon Response to County 19/06/2025
W/25/01306/LB	Willow Barn, Church Lane,	Replacement windows and glass doors (Retrospective).	Martin Hussingtree	Comment sent 10/07/2025
W/25/01166/HP	Copperfield, 2 Mount Pleasant, Hindlip Lane,	Two storey front and rear extensions, external alterations including access ramp, realignment of retaining wall and extension to patio.	Hindlip	Comment sent 11/07/2025
W/25/01341/TDC5 Associated Ref:W/23/02540/TD C5	Wescoe, Newland Lane,	Variation of conditions 2 (approved plans), 3 (landscaping areas), 5 (parking provision) and 7 (vehicular access) attached to permission Reference W/23/02540/TDC5 (Technical Details permission for the construction of 4no. dwelling following Permission in Principle W/23/01298/PIP) as relates to Plot 1	Salwarpe	Comment sent 14/07/2025 14 Day consultation
Applications in period 10				

AWAITING DECISIONS				
No	Location	Proposal	Parish	Decision

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W/22/00743/FUL	Land Between Roman Way And, Copcut Lane,	Development of 19 residential dwellings with associated landscaping and infrastructure	Salwarpe	Comments sent 18/05/2022 ADDITIONAL COMMENTS sent 28/05/2025
21/02562/FUL	Land Opposite, Yew Tree Farm, Newland Road, Droitwich Spa	Demolition of Outbuildings and the Development of 56 Dwellings, Public Open Space and Associated Infrastructure	Salwarpe	Comment sent 26/11/2021 Amended Plans comment sent 06/06/2022 Amendments received 20/10/2022
W/23/00893/FUL	Land East side Droitwich Road Martin Hussingtree (OS 8864 6045)	Construction of a SOLAR PARK, Battery Store, Improved Access, associated infrastructure and landscaping	Martin Hussingtree	Comments sent by 16/06/2023 Committee Decision
23/000007/CM	Court Farm, Hindlip Lane, Hindlip, Worcestershire, WR3 8SS	Proposed anaerobic digestion facility for a biomethane gas to grid plant, creation of new access and haul road from Hindlip Lane and ancillary works	Hindlip	Comments sent 15/9/2023 Amendments 30/12/2024 See New Information
W/24/01015/OUT	Land At (Os 9030 6094), Newland Road, Droitwich Spa	Outline planning permission with all matters reserved, except for means of access from Newland Lane, for residential development of up to 50 dwellings and associated infrastructure.	Salwarpe	Comment sent 1/7/2024
W/24/02163/FUL	The Nurseries, Droitwich Road, Martin Hussingtree	Full Application for the Demolition of Existing Buildings and Erection of a Replacement Retail and Residential Building and Associated Parking	Martin Hussingtree	Comment sent 11/12/2024 ADDITIONAL COMMENTS sent 11/06/25
W/24/02346/FUL	Court Farm, Hindlip Lane, Hindlip	Change of use of part of redundant building to a single dwelling in association with planning approval W/23/02058/FUL together with ancillary works	Hindlip	Comment sent 9/12/2024
W/24/02586/FUL	Wescoe, Newland Lane, Newland	2 Self Build dwellings	Salwarpe	Comment sent 23/1/225
W/24/02613/OUT	Worcester Warriors Sixways Stadium	Outline application with all matters reserved except access, for a mixed use redevelopment at Sixways comprising: (1) a new north stand with associated events centre, esports facilities, food and beverage concessions (Use Classes F2 and A5); (2) construction of a hotel of up to 5-storeys (Use Class C1); (3) construction of a medical/sports rehabilitation and office building (Use Class E) (4) construction of an outdoor padel centre with canopy and associated facilities (Use Class F2); (5) creation of a drive thru (Sui Generis and Use Class E(b)) with associated EV charging; (6) provision of light industrial and trade counter uses (Use Classes Eg(iii), B2 & B8); (7) a multi-storey carpark (up to 6.5	Hindlip	Comment Submitted 17/02/2025 Additional comment submitted 22/4/2025

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		storeys); (8) replacement sports pitch; (9) a solar farm; along with associated uses including parking and landscaping		
W/25/00491/LB Associated Ref:W/24/02486/FUL	Court Farm, Hindlip Lane,	Subdivision of existing 7 bed dwelling into 2 no. dwellings. New accommodation would comprise 1no. 2 bed dwelling and 1no. 5 bed dwelling. No external alterations	Hindlip	Comment sent 25/03/2025

DECISIONS

No	Location	Proposal	Parish	Decision
W/25/00446/HP	Pandey House, Droitwich Road,	Construction of fixed canopy roof over existing first floor terrace area	Martin Hussingtree	Approved 17/05/2025
W/24/02486/FUL	Court Farm, Hindlip Lane,	Subdivision of existing 7 bed dwelling into 2 no. dwellings New accommodation would comprise 1no. 2 bed dwelling and 1no. 5 bed dwelling. No external alterations are proposed.	Hindlip	Approved 21/05/2025
W/25/00890/AGR	Churchfields Farm, Salwarpe	Prior notification for new triple span portal frame Agricultural building	Salwarpe	Comments Sent 12/05/2025 Approved – Prior Approval
W/24/01726/FUL	Hindlip Hall, The Drive, Hindlip,	Full planning application for phased development consisting of (1) demolition of existing outdoor firing range and associated structures together with earthworks, and erection of firearms building providing a 50-metre indoor firing range with related facilities (Sui Generis use), access road, car parking and associated works including landscaping (Phase 1); and (2) erection of two-storey extension to existing Firearms Training School building to provide related facilities (Sui Generis use) and associated works (Phase 2).	Hindlip	Approved 23/05/2025
W/25/00610/HP	Oakmead, Ladywood Road,	Proposed outbuilding	Salwarpe	Approved 25.5.2025
W/24/02474/ADV	Unit 2 - Costa Coffee, Tolley Way, Copcut	Proposed Signage	Salwarpe	Comment sent Approved 2/6/2025
W/25/01092/AGR	Gloverspiece Mini Farm	Prior notice construction of hay barn	Martin Hussingtree	Comment sent 9/6/2025 Refused 11/06/2025
	Land at Strand Lane, Martin Hussingtree	Construction of Agricultural Building	Martin Hussingtree	Withdrawn 23/06/2025
W/25/00890/AGR	Churchfields Farm, Salwarpe	Prior notification for new triple span portal frame Agricultural building	Salwarpe	Comments Sent 12/05/2025 Approved – Prior Approval

Decisions in Period - 9

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APPENDIX 3

ENFORCEMENTS				
Enforcement No.	Location	Description of alleged breach	Parish	Status
W/ENF/25/0049	Church Cottage Church Lane/Strand Lane	Encroachment onto footpath/gates & fences	Martin Hussingtree	
New Enforcements in period				
APPEALS				
No.	Description	Parish	Decision	
W24/01521/OUT APPH1840/W/25/3363585	White Lodge High Park	Salwarpe	By 20 May 2025	
W/24/02312/FUL APP/H1840/W/25/3368435	Erection of self-build live/work unit Land At (Os 8778 5991) Church Lane Martin Hussingtree	Martin Hussingtree	By 5 August 2025	
New appeals in period 1				

APPENDIX 4

TEMPORARY GRANTED PERMISSIONS			
No:	Location	Period	Expiry Date
20/000033/REG3 20/02041/CM.	Sixways Park & Ride variation of condition	4 years	See below 31/08/2025
19/02329/ADV	Worcester Rugby Club, Westons Fields, Hindlip. Two Totem Pole signage,	5 Years	Expire 1/12/2024
P.C Contractual Agreement	Cherry Lane Advertising Hoarding	2 Years	Expire 31/05/2026
Appln.20/02041/CM (20/000033/REG)	Sixways Park & Ride variation of condition	4 Years	Expire 31/08/2025
W/22/01516/FUL	Worcester Warriors Sixways Stadium, Warriors Way, Hindlip, Continued use of the Marquee inside the ground as a bar area	3 Years	Expire 08/09/2025
New Temporary permissions in period 0			

APPENDIX 5 NON-PLANNING ACTIVITY

Defibrillator Temporarily Recalled 8/8/2022 Replaced 30/10/2022	(i) Battery replacement 1/11/2027 (ii) Pads expiry date July 2025 (iii) Warranty of AED expiry April 2023.
Memorial Land.	Possessory Title 2024 to be finalised with Land Registry. Cllr Meddings/Dist Cllr Wright
Pensions Regulator.	Redeclaration due February 2026

HINDLIP.MARTIN HUSSINGTREE & SALWARPE PARISH COUNCIL

SHAPING WORCESTERSHIRE – LOCAL GOVERNMENT REORGANISATION

23rd June 2025. Civic Offices, Pershore.

The Government requires Worcestershire to restructure their system of local government by 1st April 2028.

1): **Worcestershire County Council** provides services – Adult Social Care, Education, Highways, Libraries, Bus Subsidies, Waste Disposal, Country Parks. Having 57 councillors in 53 electoral Divisions.

(See attached Appended **Map A**).

2): **Worcestershire** covers 6 District Councils: Wyre Forest, Bromsgrove, Redditch, Wychavon, Malvern Hills, Worcester City. Eg: Wychavon District Council has 43 councillors in 27 electoral Wards.

There will be significant changes to how a Unitary Authority is structured and services delivered. Existing County and District boundaries remain unchanged.

3): TWO OPTIONS being considered:

ONE Unitary Authority for the whole of Worcestershire to provide all services. Geographically covering the same area of Worcestershire. To serve a population of 614,185.

TWO Unitary Authorities – split into Two new councils:

One for North of the County to serve 290,991 population.

One for South of the County to serve 323,194 population.

Each responsible for all services in their part of the county.

(See attached Appended **Map B**)

County and District Councillors required to decide which of the two options to be submitted to the Government by **28th November 2025**.

4): **The Government** will decide which proposal for Parliament to approve the new structures. **Elections** for the One or Two shadow Unitary Authorities in **May 2027***. The elections in *May 2027 running alongside Town & Parish Council Elections.

The new Authorities to take over running all services from **1st April 2028**.

5): Town and Parish Councils (total 195)

The local tier of government will not directly be affected by the reorganisation. However, the relationship between Town and Parish Councils and the Unitary Authorities will require re-establishment of lines of communication. There will be no changes to Parish boundaries.

Town and Parish Councils will need to consider Assets and Services they feel better placed to invest, provide and deliver commencing with:

i): **Preparing Capital Reserves** for unexpected projects.

- ii): **Review** medium- and long-term financial plans. Including Precept rises to ensure financial capabilities.
- iii): **Linking/Community engagement** - community groups, youth clubs, charities, organisations, volunteers to the parish council.
- iv); **Transfers of Assets** to local parish councils (Open spaces, Play areas, Street furniture, Bus stops. Transitional costs to facilitate assets and services transferred to Parish Councils.
- v): **List Assets** – land, buildings, open spaces, memorial land, village green, commons, bus shelters. benches, noticeboards.
- vi): **Look at Partnerships** with other local Town/Parish Councils to share cost of Buildings, Meeting places, Offices, Sports & Leisure facilities, open spaces, maintenance contracts.
- viii): **Financial Reserves** and **Budgeting** is critical. The Local Council Tax Precept is anticipated to be increased around **10% - 15%**.
- ix): **Long term Funding and resources** for future maintenance and improvement to minimise risks and th avoid liabilities
- x): **Legal complexities of Assets**, joint ownership, sharing, transferring. Accounting, AGAR requirements, severing of existing contracts, all need consideration to ensure compliance with relevant Laws and Regulations.
- xi): Role of **NALC/CALC** to assist in navigating Parish Councils through the re-organisation.

The Clerk circulated the event information to all councillors on 26th June 2025.

See also:

www.shapingworcestershires.org

www.worcestershire.oderngov.co.uk

Barbara Meddings
Parish Councillor
21st July 2025

APPENDIX A MAP



APPENDIX B MAP

