

TO MEMBERS OF LITTLE COMBERTON PARISH COUNCIL

You are duly requested to attend the next meeting of the Parish Council to be held on
Wednesday 10th September 2025
in Little Comberton Village Hall at 7.30pm

AGENDA

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Parishioners' comments**
Meeting adjourned for Public Question Time.
4. **Minutes:** To consider the approval of the minutes of the meeting held on Wednesday 9th July 2025. (attached)
5. **Progress reports:** for information
 - a. Lengthsman
 - b. Highways
 - c. Footpaths/PRoW
 - d. Bonfires
 - e. Data & Digital Compliance
 - f. Airband
 - g. Water testing
6. **District and County Councillors' reports:** for information
7. **Planning**
8. **Finance**
 - a) Current Balances
 - b) To consider payments to be made as on the attached list
 - c) Proposal to consider & approve Council Financial Risk Management Policy
 - d) Review of budget: September 2025
 - e) Notification of Nalc annual salary award 2025/26
9. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
10. **Councillors' reports and items for future agendas**
11. **Date of next meeting:** Wednesday 8th October 2025.

Nicola Harding
Clerk to the Parish Council

Meeting Wednesday 10th September 2025
Detail Information as at 4th September 2025

Item 5, Progress reports	<div>a. Lengthsman: August work-plan and phone kiosk: updates</div> <div>b. Highways: White lines: updates</div> <div>c. Footpaths/PRoW: Three Counties Tree Warden Forum event & way-marking, PRoW #501</div> <div>d. Bonfires: Autumn reminders</div> <div>e. Data & Digital Compliance: Withdrawal of My Parish Portal</div> <div>f. Airband: updates</div> <div>g. Water testing: updates</div>																																		
Item 7, Planning	<div>W/25/00444/FUL: Bredon View Holiday Park Estate at, Great Comberton Golf Club, Pershore Road, Great Comberton</div> <div>A decision remains pending with no further updates at present. Comments of objection to the revised plans received were forwarded to WDC on 21/8/25.</div>																																		
Item 8, Finance	<div>a) Current Balances at 1st September 2025</div> <div><table><tr><td>Treasurer's Account:</td><td>£12,971.90</td></tr><tr><td>TOTAL</td><td>£12,971.90</td></tr></table></div> <div>b) Payments to report since the July 2025 meeting:</div> <div><table><tr><td>Lloyds monthly maintenance charge: July 2025</td><td>£4.25</td></tr><tr><td>Memorial Garden: Grass-cutting</td><td>£125.00</td></tr><tr><td>PCC: Grass-cutting</td><td>£125.00</td></tr><tr><td>LCVHC: June hall hire</td><td>£13.00</td></tr><tr><td>Lengthsman: June work-plan</td><td>£190.00</td></tr><tr><td>Lengthsman: July work-plan</td><td>£190.00</td></tr><tr><td>Defibrillator pads: Clerk's expenses</td><td>£134.40</td></tr><tr><td>Lloyds monthly maintenance charge: August 2025</td><td>£4.25</td></tr><tr><td>Clerk's salary: August 2025</td><td>£425.62</td></tr><tr><td>Clerk's expenses: August 2025</td><td>£12.00</td></tr><tr><td>Clerk's salary: September 2025</td><td>£425.62</td></tr><tr><td>Clerk's expenses: September 2025</td><td>£12.00</td></tr><tr><td>TOTAL</td><td>£1,661.14</td></tr></table></div> <div>Payments to approve following September 2025 meeting:</div> <div><table><tr><td>LCVHC: July hall hire</td><td>£13.00</td></tr></table></div> <div>Income received:</div> <div><table><tr><td>WCC: lengthsman June & July work-plans</td><td>£380.00</td></tr></table></div> <div>c) Proposal to consider & approve Council Financial Risk Management Policy</div> <div>d) Review of budget: September 2025</div> <div>e) Notification of Nalc annual salary award 2025/26 (details attached)</div>	Treasurer's Account:	£12,971.90	TOTAL	£12,971.90	Lloyds monthly maintenance charge: July 2025	£4.25	Memorial Garden: Grass-cutting	£125.00	PCC: Grass-cutting	£125.00	LCVHC: June hall hire	£13.00	Lengthsman: June work-plan	£190.00	Lengthsman: July work-plan	£190.00	Defibrillator pads: Clerk's expenses	£134.40	Lloyds monthly maintenance charge: August 2025	£4.25	Clerk's salary: August 2025	£425.62	Clerk's expenses: August 2025	£12.00	Clerk's salary: September 2025	£425.62	Clerk's expenses: September 2025	£12.00	TOTAL	£1,661.14	LCVHC: July hall hire	£13.00	WCC: lengthsman June & July work-plans	£380.00
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Item 9, Correspondence

WCC: Public Rights of Way	<p>Worcestershire County Council's Rights of Way Improvement Plan (ROWIP): notice to parish councils that the process of carrying out a new assessment and review of Worcestershire's ROWIP is beginning, to better understand the needs of Worcestershire's residents. The ROWIP aims to address the priorities of the area in terms of health and wellbeing, supporting people living with disabilities and mental health issues, regeneration, growth, transport, climate change, tourism and other priorities. Request for views from parish councils to help develop the priorities and actions of the new Rights of Way Improvement Plan, which will be produced in 2026. One official response per council is requested, by completing the questionnaire at http://www.worcestershire.gov.uk/RoWIPengage *Closes at midnight on 26th October 2025.</p>
WDC	<p>Details received regarding funding for neighbourhood planning within Wychavon of up to £10,000 available to all parish and town councils to help cover the cost of preparing a new neighbourhood plan, or reviewing an adopted neighbourhood plan. To apply for the grant, parish and town councils will need to submit an expression of interest form and support the application with a project plan Link to the expression of interest form: Neighbourhood Planning Funding: Expression of Interest Form.</p>