

**To Members of Eastham Parish Council**  
**You are summoned to attend the Parish Council Meeting of Eastham Parish Council**  
**on Tuesday 29 July 2025 in Eastham Memorial Hall at 7.30 pm**

## **Agenda**

- 1. Apologies:** To receive apologies and to approve the reason for absence.
- 2. Declarations of Interest:**
  - a. Register of Interests:** *Councillors are reminded of the need to update their Register of Interests as required.*
  - b. To declare any Disclosable Pecuniary Interests** in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests** in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 3. Dispensations –**
  - a.** To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk prior to a meeting.
    - **Dispensations requested** to be considered

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### **Opening of Public Question Time**

#### **The Meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoir

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### **Closure of allocated Public Question time**

- 4. Reports from County Councillor and District Councillor(s)**
- 5. Minutes:** To consider adoption of the minutes of the Parish Council Meeting held on 27 May 2025
- 6. Volunteer appointment to** role of Footpath Officer - update
- 7. Notice Board –** Highwood replacement
- 8. Grants application for consideration –** Eastham Fete toilets
- 9. Finances**
  - a. Payments -**
    - i** Regular Payments – confirmation of payments made
    - ii** To consider payments, including urgent payments since the last meeting, to be made as on list presented at meeting
  - b. Receipts -** To report receipts since the last meeting
  - c. Bank Reconciliations -** To review Current Account 30 June 2025
  - d. Budget Reports -** To review and agree quarterly Budget Report as of 30 June 2025
  - e. Bank**
    - i.** Change of ownership
    - ii.** Internet Banking

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**10. Clerks report on any Urgent Decisions since last meeting**

**11. Emails and Domain/Website (.gov.uk) update**

**12. Planning:**

- a. Plans received since the last meeting -
- b. Decisions received since the last meeting –  
M/25/00615/FUL - St Peter And St Pauls Church, Eastham – approved  
M/25/00642/HP – The Old Flatts, Eastham - approved
- c. Plans for consideration at this meeting

**13. Progress Reports/ updates**

- a. Roads, kerbing, drains & LM Report
- b. Village Millenium Green

**14. Reports on any Meetings attended by Clerk or Councillors**

**15. Correspondence for Information:** as circulated to Councillors from

RSN Bulletins weekly/monthly;  
CALC Newsletters, Neighbourhood planning, draft minutes area meeting,  
WMP contract, Smartwater Kits  
RBL VJ Day 15 August 2025  
MHDC – Survey on unitary council for Worcestershire  
WCC – road closures,  
MHDC – Community and Arts Grant, planning, Town & Parish Briefing reorganisation slides  
Worcestershire Regulatory Services – Free dog microchipping events  
H. Baldwin MP report  
OPCC Town & Parish Survey

**16. Correspondence for discussion**

- a. WMP Charter renewal
- b. Smartwater kits for households
- c. OPCC Town & Parish Survey

**17. Councillors reports and items for the next agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda to raise items for future agendas. Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

**18. Confirm Date for next meeting – 30 September 2025**

**19. Closure of meeting**

**Signed**

**Email:** [Easthamparishcouncil@gmail.com](mailto:Easthamparishcouncil@gmail.com)

**Clerk to Eastham Parish Council**

**Mobile:** 07942 363070

**Date** 23 July 2025