

**TO MEMBERS OF GREAT COMBERTON PARISH COUNCIL**  
**You are duly required to attend the next meeting of the Parish Council to be held on**  
**Monday 1<sup>st</sup> September 2025**  
**in Great Comberton Village Hall at 7.00pm**

**AGENDA**

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Parishioners' comments**  
Meeting adjourned for Public Question Time.
4. **Minutes:** To consider the approval of the minutes of the meeting held on Monday 12<sup>th</sup> May 2025. (attached)
5. **Progress reports:** for information
  - a. Lengthsman
  - b. Water testing
  - c. Brailles Orchard
  - d. Sewage
6. **District and County Councillors' reports:** for information
7. **WCC:** Withdrawal of My Parish Web Portal
8. **Planning**
9. **Finance**
  - a) Current Balances
  - b) To consider payments to be made as on the attached list
  - c) Proposal to approve new Nalc model financial regulations 2024
  - d) Proposal to consider draft Council financial risk management policy
  - e) Notice of new NALC pay-scales for 2025/26 & Clerk's salary review
  - f) Bank reconciliation June 2025 & Budget Review: September 2025
10. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
11. **Councillors' reports and items for future agendas**
12. **Date of next meeting:** Monday 27<sup>th</sup> October 2025

Nicola Harding  
Clerk to the Parish Council

**Meeting Monday 1<sup>st</sup> September 2025**  
**Detail Information as at 25<sup>th</sup> August 2025**

<b>Item 5, Progress reports</b>	a. Lengthsman: Introductions & salt box request b. Water testing c. Brailles orchard: any updates d. Sewage: reports																												
<b>Item 7, WCC</b>	Notice of planned withdrawal of the My Parish Web Portal, with effect from 1 <sup>st</sup> September 2026 (details emailed separately.)																												
<b>Item 8, Planning</b>	<b>W/25/00444/FUL: Bredon View Holiday Park Estate at, Great Comberton Golf Club</b> <i>Comments of objection to revised plans received submitted on 13<sup>th</sup> August 2025.</i> <b>W/25/00577/LB Associated Ref: W/25/00576/HP: Shelton Farm, Lower End</b> Demolition of minor outbuilding and new replacement conservatory - <i>approved.</i> <b>W/24/02361/FUL: The Rickyard, Russell Street: No updates following appeal with planning inspectorate.</b>																												
<b>Item 9, Finance</b>	<p>a) Current Balances at 25<sup>th</sup> August 2025</p> <table> <tr> <td>Community Account:</td><td>£1,212.74</td></tr> <tr> <td>Business Account:</td><td>£6,826.22</td></tr> <tr> <td><b>TOTAL</b></td><td><b>£8,038.96</b></td></tr> </table> <p>b) Payments to report:</p> <table> <tr> <td>Salary: June 2025</td><td>£337.57</td></tr> <tr> <td>Expenses: June – August 2025</td><td>£36.00</td></tr> <tr> <td>Brailles fencing</td><td>£394.80</td></tr> <tr> <td>Lengthsman: June 2025</td><td>£160.00</td></tr> <tr> <td>Salary: July 2025</td><td>£337.57</td></tr> <tr> <td>Lengthsman: July 2025</td><td>£160.00</td></tr> <tr> <td>Brailles rent (i)</td><td>£112.50</td></tr> <tr> <td>Salary: August 2025</td><td>£337.57</td></tr> <tr> <td><b>TOTAL</b></td><td><b>£1,876.01</b></td></tr> </table> <p>Income to report:</p> <table> <tr> <td>Barclays: Interest</td><td>£26.07</td></tr> <tr> <td>WCC: lengthsman June/July 2025</td><td>£320.00</td></tr> </table> <p>c) Proposal to approve new Nalc model financial regulations 2024 (attached)  d) Proposal to consider draft Council financial risk management policy (attached)  e) Notice of new NALC pay-scales for 2025/26 &amp; Clerk's salary review (attached)  f) Bank reconciliation (i) &amp; Budget Review September 2025</p>	Community Account:	£1,212.74	Business Account:	£6,826.22	<b>TOTAL</b>	<b>£8,038.96</b>	Salary: June 2025	£337.57	Expenses: June – August 2025	£36.00	Brailles fencing	£394.80	Lengthsman: June 2025	£160.00	Salary: July 2025	£337.57	Lengthsman: July 2025	£160.00	Brailles rent (i)	£112.50	Salary: August 2025	£337.57	<b>TOTAL</b>	<b>£1,876.01</b>	Barclays: Interest	£26.07	WCC: lengthsman June/July 2025	£320.00
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**Item 10, Correspondence**

WCC: Public Rights of Way	Worcestershire County Council's Rights of Way Improvement Plan (ROWIP): notice to parish councils that the process of carrying out a new assessment and review of Worcestershire's ROWIP is beginning, to better understand the needs of Worcestershire's residents. The ROWIP aims to address the priorities of the area in terms of health and wellbeing, supporting people living with disabilities and mental health issues, regeneration, growth, transport, climate change, tourism and other priorities. Request for views from parish councils to help develop the priorities and actions of the new Rights of Way Improvement Plan, which will be produced in 2026. One official response per council is requested, by completing the questionnaire at <a href="http://www.worcestershire.gov.uk/RoWIPengage">http://www.worcestershire.gov.uk/RoWIPengage</a> *Closes at midnight on 26th October 2025.
WDC	Details received regarding funding for neighbourhood planning within Wychavon of up to £10,000 available to all parish and town councils to help cover the cost of preparing a new neighbourhood plan, or reviewing an adopted neighbourhood plan. To apply for the grant, parish and town councils will need to submit an expression of interest form and support the application with a project plan Link to the expression of interest form: <a href="#">Neighbourhood Planning Funding: Expression of Interest Form</a> . (full details emailed separately.)