

To Members of Upper Arley Parish Council

25th November 2025

You are duly summoned to attend the Meeting of Upper Arley Parish Council to be held on Tuesday 2nd December 2025 at Arley Memorial Hall commencing at 7.00 p.m.

AGENDA

1. Apologies: To receive apologies and to approve reasons for absence.

2. Declarations of Interest:

- a) Register of interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the Council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. Community Policing: To receive any report from the Local Policing Team.

The meeting will be adjourned for Public Question Time.

The time allowed is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

The meeting will be reconvened to conduct the items of business listed below: -

4. Dispensations: To consider any requests to grant a dispensation for Agenda items.

5. Minutes: To consider approval of the minutes of the Meeting of the Parish Council held on Tuesday 28th October 2025 at Shatterford Village Hall (enclosed).

6. District and County Council Matters: To receive any report from County or District Council representatives.

7. Service Reports:

a) Lengthsman - Any report on Lengthsman work (timesheets to be circulated).

8. Highways Issues:

a) Reports to be received from Members on any highway issues, including any reports of road accidents.

9. Financial Report and Payment of Accounts

a) Bank Balances at the 12th November 2025

Lloyds Treasurers Account	£10,117.16
CCLA Public Sector Deposit Account	£15,527.33

b) To approve payments to be made as listed below:

Salaries (Nov 2025)	£406.96	BACS
HMRC (Nov 2025)	£101.60	BACS
Administration (Nov 2025)	£129.00	BACS
Grass Cutting Contract (plus additional work)	£2,136.00	BACS
Lengthsman Contracts (including bin emptying)	£204.00	BACS

c) To ratify the following payments

Toilet Contract 1.11.25	£166.66	SO
MedUK (defibrillator pads Hawkbatch)	£66.00	BACS
Shatterford Village Hall (room hire)	£60.00	BACS
Arley Memorial Hall (room hire)	£60.00	BACS

10. Planning and Development Control:

a) Planning Applications Received

None.

b) Additional Planning Applications or other Planning Matters.

To consider any planning applications received, or other planning matters notified since close of agenda.

c) Planning Decisions Received

25/0411/S73 Nash End Farm Lion Lane Arley
Variation to Condition 13 attached to Planning Permission 24/0079/FUL (approved plans). Approved.

25/0675/HOU Coldridge Farm Witnells End Shatterford
Demolition of existing conservatory, new porch and canopy to front elevation, colour change of windows, soffits and fascias, new low level brick plinth to front elevation and new brick walls and gates to frontage (re-consultation with amended plans).
Withdrawn.

d) Scoping Consultation on the Biodiversity Net Gain Supplementary Planning Document

Members are asked for form a response to this consultation. Closing date 16th December (consultation documents forwarded by email)

11. Clerk's Report: Clerks report on ongoing items.

12. Correspondence for Information: To note correspondence received. Correspondence will be available from the Clerk on request.

13. Councillor's Reports and items for future agendas: Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.

14. Date of Next Meeting: The next meeting will take place on Tuesday 27th January 2026 at Shatterford Village Hall commencing at 7.00 p.m.



Signed.....

Clerk to Upper Arley Parish Council

Dates for your Diary:

Tuesday 24th February 2026 – 7.00 p.m. – Arley Memorial Hall – Parish Council Meeting

Tuesday 24th March 2026 – 7.00 p.m. – Arley Memorial Hall – Parish Council Meeting

Tuesday 28th April 2026 – 7.30 p.m. – Annual Parish Meeting – Shatterford Village Hall

Tuesday 28th April 2026 – Parish Council Meeting – immediately follows the Annual Parish Meeting which commences at 7.30 p.m.