

TO MEMBERS OF GREAT COMBERTON PARISH COUNCIL
You are duly required to attend the next meeting of the Parish Council to be held on
Monday 27th October 2025
in Great Comberton Village Hall at 7.00pm

AGENDA

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Parishioners' comments**
Meeting adjourned for Public Question Time.
4. **Minutes:** To consider the approval of the minutes of meeting held on Monday 1st September 2025 (attached)
5. **Casual vacancy**
6. **Progress reports:** for information
 - a. Lengthsman
 - b. Highways
 - c. Footpaths/PRoW/Trees
 - d. Quay Lane
 - e. Data & Digital compliance
7. **Sewage smells**
8. **District and County Councillors' reports:** for information
9. **Planning**
10. **Finance**
 - a) Current Balances
 - b) To consider payments to be made as on the attached list
 - c) Bank reconciliation (ii) 29 September 2025
 - d) Proposal to approve expenditure for replacement defibrillator pads @ £134.40 inc VAT
11. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
12. **Councillors' reports and items for future agendas**
13. **Date of next meeting:** Monday 12th January 2026: To be confirmed

Nicola Harding
Clerk to the Parish Council

Meeting Monday 27th October 2025
Detail Information as at 18th October 2025

Item 5, Casual vacancy	Proposal to fill casual vacancy by co-option: applications to be received by 20 October.																																										
Item 6, Progress reports	<p>a. Lengthsman: Posts/fencing at parish boundary: updates to be shared at the meeting & current WCC budget remaining/hourly rate increase request.</p> <p>b. Highways: any updates/concerns to share</p> <p>c. Footpaths: updates weeds/surfacing PRow: broken stile on PRow GC-509: this has been inspected by WCC and is awaiting investigation.</p> <p>d. Quay Lane: Bench repair updates</p> <p>e. Data & Digital compliance: updates from the Clerk</p>																																										
Item 7, Sewage smells	Consideration of next steps & actions																																										
Item 9, Planning	<p>W/25/00444/FUL: Bredon View Holiday Park Estate at, Great Comberton Golf Club A <i>decision remains pending.</i></p> <p>W/24/02361/FUL: The Rickyard, Russell Street: <i>notification that appeal has been allowed, with planning permission granted for conversion of the existing garage to a new dwelling.</i></p> <p>W/25/01918/HP: Church House: demolition of detached garage and erection of single storey accommodation ancillary to main house. <i>Comments of objection forwarded on 10/10/25.</i></p> <p>W/25/02061/HP 2 Bredon View, Russell Street: single storey rear extension and 2 storey side extension: <i>no objections.</i></p>																																										
Item 10, Finance	<p>a) Current Balances at 15th October 2025</p> <table> <tr> <td>Business Account:</td><td>£10,152.42</td></tr> <tr> <td style="text-align: right;">TOTAL</td><td>£10,152.42</td></tr> </table> <p>b) Payments to report:</p> <table> <tr> <td>Salary: September 2025</td><td>£337.57</td></tr> <tr> <td>Clerk's expenses: Sept-Nov 25</td><td>£36.00</td></tr> <tr> <td>Lengthsman: August 2025</td><td>£160.00</td></tr> <tr> <td>Lengthsman: September 2025</td><td>£160.00</td></tr> <tr> <td>Back-pay: Nalc salary award Apr-Sept</td><td>£64.98</td></tr> <tr> <td>Clerk's expenses: Ink</td><td>£18.89</td></tr> <tr> <td>Salary: October 2025</td><td>£366.17</td></tr> <tr> <td>Brailles hedge cut</td><td>£60.00</td></tr> <tr> <td>ICO: Annual Data Protection fee</td><td>£47.00</td></tr> <tr> <td>Lengthsman: October 2025</td><td>£160.00</td></tr> <tr> <td>Brailles gate & lock expenses</td><td>£49.00</td></tr> <tr> <td>Hall hire: May/Sept/Oct meetings 25: To be confirmed</td><td></td></tr> <tr> <td style="text-align: right;">TOTAL</td><td>£1,459.61</td></tr> </table> <p>Income to report:</p> <table> <tr> <td>WCC: Lengthsman: August 25 work-plan</td><td>£160.00</td></tr> <tr> <td>WCC: Lengthsman: September 2025 work-plan</td><td>£160.00</td></tr> <tr> <td>WDC: Precept (ii)</td><td>£2,950.00</td></tr> <tr> <td>DC: Council Tax Support Grant (ii)</td><td>£121.00</td></tr> <tr> <td>Barclays: Interest</td><td>£25.57</td></tr> <tr> <td style="text-align: right;">TOTAL</td><td>£3,416.57</td></tr> </table> <p>c) Bank reconciliation (ii) 29 September 2025: Documents for the second quarterly reconciliation forwarded to Cllr Lavelle for checks & verification.</p> <p>d) Proposal to approve expenditure for replacement defibrillator pads @ £134.40 inc VAT – replacement due 1 November 2026. Consideration of delivery/replacement & village refresher training 2026.</p>	Business Account:	£10,152.42	TOTAL	£10,152.42	Salary: September 2025	£337.57	Clerk's expenses: Sept-Nov 25	£36.00	Lengthsman: August 2025	£160.00	Lengthsman: September 2025	£160.00	Back-pay: Nalc salary award Apr-Sept	£64.98	Clerk's expenses: Ink	£18.89	Salary: October 2025	£366.17	Brailles hedge cut	£60.00	ICO: Annual Data Protection fee	£47.00	Lengthsman: October 2025	£160.00	Brailles gate & lock expenses	£49.00	Hall hire: May/Sept/Oct meetings 25: To be confirmed		TOTAL	£1,459.61	WCC: Lengthsman: August 25 work-plan	£160.00	WCC: Lengthsman: September 2025 work-plan	£160.00	WDC: Precept (ii)	£2,950.00	DC: Council Tax Support Grant (ii)	£121.00	Barclays: Interest	£25.57	TOTAL	£3,416.57
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Item 11, Correspondence

WDC: Resident's survey 2025	Annual feedback request to help Wychavon improve council services and make Wychavon a better place to live. This year's Survey is now open, closing on 9 November 2025 https://www.smartsurvey.co.uk/s/PTCPart/
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Item 13, Date of next meeting: Monday 12th January 2026 - to be confirmed