

BAYTON PARISH COUNCIL

Chair David Burns, Richard Adams, Tom George

To Members of Bayton Parish Council You are duly summoned to attend
Parish Council Meeting of Bayton Parish Council to be held on
Tuesday 16 September 2025 in **Clows Top Victory Hall** at **7.30pm**
Agenda

- 1. Apologies:** To receive apologies.
 - 2. Co-option of a Councillor** – To discuss any applications received.
 - 3. Declarations of Interest:**
 - a. Register of Interests:** Cllrs are reminded to keep their Register of Interests up to date.
 - b.** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c.** To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. Cllrs own Computers/Tablets/Phones** – Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
 - 4. Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a.** To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk prior to a meeting.
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The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.

- 5. County Councillor Report**
District Councillor Report
- 6. Minutes:** To consider adoption of the minutes of the meeting of the Council held on 8 July 2025
- 7. Grants for consideration**
- 8. Finances:**
 - a. Bank Mandate**
 - b. Payments**
 - i. Regular Payments – Confirmation of payments made since last meeting
 - ii To consider payments to be made as on list presented at meeting
 - c. Receipt** – To report receipts since last meeting.
 - d. Bank Reconciliation** – agree Bank Reconciliation for Current Account as at 31 August 2025
 - e. Budget Review and Report**
- 9. Planning:**

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- a. Plans circulated since last meeting -
M/25/01011/LB - Garden Cottage, Bayton, Taking down chimney & reconstruction of chimney
M/25/01192/HP - Barn 2 Upper Bayton Farm, Replacement joinery to front and rear of property and unblocking of historic ventilation slots to form windows.
M/25/0941/HB - High House, Bayton. Removal of existing roof including all finishes, rafters and purlins; remove top courses of masonry from the eaves and lower chimneys; rebuild gable end walls around chimneys; repointing of all external masonry walls; repair/replace guttering/replace where needed; replace steel above garage
- b. Decisions received since last meeting - M/25/00720/LB - Approved - Wrights Cottage, Bayton - Replacement of roof covering and associated works.
- c. Plans for consideration at Meeting - M/25/01320/HP - Parsonage Barn, Bayton

10. Road report:

- a. Any issues to be reported

11. Lengthsman Job Advert

12. Gov.uk email/website progress update

13. Reports on Meetings attended by Clerk or Councillors

14. Correspondence for Information:

CALC newsletters, Health & Wellbeing, Survey, MHDC Planning, bulletin, Town & Parish Briefing slides on LG re-organisation,; Newsletter; RSN bulletin; OPCC Town & Parish Survey deadline 10 Oct 25, WCC Rights of Way Plan deadline 26 Oct 25; Heartstart

15. Correspondence for discussion

- a. OPCC town & parish survey
- b. WCC Rights of Way plan
- c. Heartstart

16. Clerks report on Urgent Decisions since last meeting

17. Councillors reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

18. Dates for meetings: - 11 November 2025

19. Meeting Closure.

Signed



Clerk to Bayton Parish Council

Mobile: 07942 363070

Date 9 September 2025

Email: Baytonparishcouncil@gmail.com