

You are duly summoned to attend the

MEETING of the PARISH COUNCIL
to be held at **7.00 p.m.** on **Monday 17th November**
2025 Main Hall Salwarpe Village Hall

Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

Rights to Record Meetings - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

Community Police Report – Safer Neighbourhood Team, Quarterly SNT Newsletter issued and circulated.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
- 1(a) **Salwarpe Parish Council – Co-option – Consideration - Chairman to propose vote**
Signing of the Declaration of Acceptance of Office
2. **Declarations of Interest/Code of Conduct**
 - (a) To declare any interest
 - (b) To declare any Dispensations
 - (c) To note the Code of Conduct and requirements of the Transparency Regulations
 - (d) To note the right to record meetings
3. **Minutes**
 - (a) To consider for approval the draft Minutes of the meeting of the Parish Council held on 15th September 2025
4. **County and District Councillors**
 - a) **Progress on Action List Items** from Minutes of 15th September 2025
 - List of issues sent to County/District Cllrs 4/11/2025 for report at meeting 17/11/2025
 - b) **County/District Councillor Reports**
 - c) **Councillors New issues** - for consideration by District/County Councillors - Information/Comment
5. **Chairman's Report**
 - a) Highways Issues not covered at 4(a) (including issues presented by the Deputy Chair)
 - b) CIL Levy- Project Suggestions (Wescoe CIL £2460 - August 2030 deadline)
 - c) War Memorial Cleaning – Volunteer Update
6. **Deputy Chair Report**
 - a) Traffic issues - Offerton /Smite lanes (if not covered at 4(a) or 5(a))
 - b) Finance Committee Precept Meeting Update
7. **Councillor Reports**

- a) Website/gov.com Domain. **Cllr. Hewitt**
- b) Community Payback Scheme. **Cllr Hewitt**
- c) Absolute Title Memorial Land. **Cllr. Meddings**
- d) Remembrance Sunday Report. **Cllr Meddings**
- e) Martin Hussingtree Conservation Area Review. **Cllr. Meddings**
- f) Hindlip First School s137 Grant Update. **Cllr. M. Armitage**

8. Salwarpe Village Hall Committee Report (Cllr.J.Hill)

9. Finance

- a) **Review of payments** made and received since the last meeting (see Appendix 1)
- b) **Report on Year-to-Date Expenditure** Compared to Budget
- c) **Monitoring Officer** to Confirm Accuracy of Bank Payments
- e) **To note Date of Internal Audit - Initial Assessment – 2/12/2025**

10. Planning Consultations

- a) **Applications** (see Appendix 2)
- b) **Enforcements and Appeals** (see Appendix 3)
- c) **Temporary Granted Permissions** (see Appendix 4)

11. Councillors Reports and Items for Future Agenda's:

Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agenda **Items for debate or decision will be deferred to the next meeting**

12. Date of next meeting

To confirm the date of the next Parish Council meeting to be held at 7.00 p.m. on Monday 19th January 2026 Main Hall at Salwarpe Village Hall

Signed 
Parish

Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree and Salwarpe
Council

**Appendix 1
Payments and Receipts**

Opening Balance Community	3517.49
Less Payments	(5816.34)
Plus receipts	22165.84
Total	19866.99
Business Money Manager Deposit Account Opening Balance	75275.50
Interest	0
Transfer to C/A	
Closing Balance May BMM Account	75275.50
Closing Balance Community Account	19866.99
Total	95142.49
Total allocated Reserves (Ring fenced see attached)	(49305.37)
Available funds	45837.12

Date			Payment	Receipt
10/09/2025	PKF Littlejohn	Audit 24/25	378.00	
10/09/2025	Top Cut	Aug Mtce	468.00	
		CIL Wescoe		2,460.84
18/09/2025	SHMH PCC	Church Mtce Grant	1,200.00	
18/09/2025	Top Cut Mowing	Aug Watering	570.00	
30/09/2025	Salaries	Sept Salaries	853.28	
05/10/2025	HMRC	Sept Salaries tax+NI	280.67	
15/09/2025		Precept 2		19,705.00
13/10/2025	Top Cut	Mtce September	468.00	
24/10/2025	Chairman	Chairman Allowance 2	400.00	
24/10/2025	HMRC	Chairman Allowance 2 tax	100.00	
30/10/2025	Salaries	October Salaries	824.47	
30/10/2025	HMRC (tax + Employer NI)	October Salaries	273.92	
		Total	5,816.34	22,165.84

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

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25/26		CIL Wescoe To be used before August 2030	Election/Polling Station		Community Events/Public Open Space inc coronation grant (Bench by March 24)	Legal fee contingency	Web page development /Misc Noticeboards	Replacement Posts Green Swan & War Memorial	2025/26 Grants (s.137) £11.10 per elector 1736 =£19269 (£3000inc in 25/26 budget)	VE Day Grant (recd 14/3/2025)	New Development/street furniture/biodiversity new litter bins	Total ringfenced expenditure	Total Ringfenced	General Reserve	Total closing balance 31/3/2025
Opening balance ringfence 25/26 (rounded)	0	0	1291.06	0	3285.69	15000	4377.6	2150	19269	250	15221.18	60844.53		22472.47	83317
CIL Wescoe added 2025	0	2460.84	1291.06	0	3285.69	15000	4377.6	2150	19269	250	15221.18	63305.37			
Chawson Ist s137									-7000			-7000			
Hindlip s137									-7000			-7000			
												0			
												0			
												0			
												0			
												0			
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												0	0		
Expenditure from reserves	0	0	0	0	0	0	0	0	-14000	0	0	49305.37		22472.47	
Remaining	0	0		0					£3000 in current budget						
General Reserve Percentage at year end 25/26														0.57	39412

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INDLIP, MARTIN HUSSINGTREE & SALWARPE PARISH COUNCIL

As at 10/11/2025

BUDGET COMPARISON APRIL 24/25- £	Actual YTD	Budget 25/26	Variance
Clerk Salary & Expenses			
Salary (inc. extra hours worked)	6,532.62	11,500	4,967
Home office allowance	186.00	312	126
Mileage	117.73	300	182
CALC Training / Clerk Gatherings	-	200	200
Chairman / Councillor Expenses			0
Chairmans allowance	1,000.00	1,000	0
Councillors Mileage & expenses	39.33	400	361
Employer NI	543.09	1,000	457
Fees			0
Insurances	484.57	1,500.00	1,015
CALC Fees	1,093.08	1,400.00	307
External Audit	315.00	400.00	85
Internal Audit	-	300.00	300
Subscriptions	127.00	500.00	373
Misc Costs			0
Meeting Room Hire	162.00	300.00	138
PO Box Rental	-	450.00	450
Office consumables	853.18	1,200.00	347
	-		0
Maintenance:			0
Maintenance Green & pond	3,480.00	5,000.00	1,520
Burial Grounds	1,200.00	1,200.00	0
General repairs - notice boards etc inc new board Hind	-	4,000.00	4,000
Tree & Pond & other contractor	-	3,000.00	3,000
Top cut additional	-	2,000.00	2,000
Section 137 / 139			0
Wreaths	50.00	150.00	100
s137 grant	-	3,000.00	3,000
Section 144/111			0
Community event	-	300	300
Election Expenses (reserves)			0
New Development Costs			0
Climate enhancement biodiversity			0
Village Hall Gift & Goodwill contribution			0
ployer NI	-		0
			0
Sub total Expenditure	16,183.60	39,412	23,228
S106	-		
Chawson School	7,000.00		
Election Recharge	-		
Hindlip School	7,000.00		
Coronation Grant	-		
Lengthsman Scheme	567.20		
VAT paid	1,196.38		
	15,763.58		
Total			
Total	31,947.18		

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4 September 2025 - 7 November 2025

Planning Applications				
W/25/01920/FUL	Wescocoe, Newland Lane, Newland,	2 self build plots	Salwarpe	Comment sent 25/ 09/2025
W/25/01161/CLE	Kingsfield Cottage, Ash Lane,	Certificate of lawfulness for the existing use of a storage unit and blocked paved area to the right side of the unit. (Use class B8)	Martin Hussingtree	Comment sent Approved 5/11/2025
W/25/02108/SCR	Land at Chawson Lane	Screening Opinion for development of up to 200 dwellings & infrastructure.	Salwarpe	Parish Council not consulted Deadline 17/10/2025
W/25/02162/AGR	Oakley Farm Pulley Lane, Newland	Prior notification for steel framed Agricultural building for Hay & machinery storage. Ref: W/25/01851/AGR	Salwarpe	Prior approval not required
W/25/02022/FUL	Valley View Bungalow, Ladywood	Minor amendments to door and window opening of new bungalow, change to roof line and porch entrance to as-built on site. New rooflights and 2no. gable windows to provide daylight to roof space storage area (part retrospective).	Salwarpe	Comments sent 24/10/2025
W/25/02195/FUL Associated Ref:21/02562/FUL	Land Opposite, Yew Tree Farm, Newland Road	Variation of conditions 2, 20, 21, 22, 23, 25 and 27 of Planning Permission 21/02562/FUL for the Demolition of Outbuildings and the Development of 52 Dwellings, Public Open Space and Associated Infrastructure.	Salwarpe	Comments due 10/11/2025 (actual 12/11/2025)
W/25/02261/HP	Old Mill House, Copcut Lane,	Proposed outbuilding consisting of garage with games room over	Salwarpe	Comments due 10/11/2025 (actual 13/11/2025) ON Hold for New Application
Applications in period 7				

AWAITING DECISIONS				
No	Location	Proposal	Parish	Decision
W/22/00743/FUL	Land Between Roman Way And, Copcut Lane,	Development of 19 residential dwellings with associated landscaping and infrastructure	Salwarpe	Comments sent 18/05/2022 ADDITIONAL COMMENTS sent 28/05/2025
W/23/00893/FUL	Land East side Droitwich Road Martin Hussingtree (OS 8864 6045)	Construction of a SOLAR PARK, Battery Store, Improved Access, associated infrastructure and landscaping	Martin Hussingtree	Comments sent by 16/06/2023 Committee Delegated to . Director of Planning. Oct 2025

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23/000007/CM	Court Farm, Hindlip Lane, Hindlip, Worcestershire, WR3 8SS	Proposed anaerobic digestion facility for a biomethane gas to grid plant, creation of new access and haul road from Hindlip Lane and ancillary works	Hindlip	Comments sent 15/9/2023 Amendments 30/12/2024 See New Information
W/24/02613/OUT	Worcester Warriors Sixways Stadium	Outline application with all matters reserved except access, for a mixed use redevelopment at Sixways comprising: (1) a new north stand with associated events centre, esports facilities, food and beverage concessions (Use Classes F2 and A5); (2) construction of a hotel of up to 5-storeys (Use Class C1); (3) construction of a medical/sports rehabilitation and office building (Use Class E) (4) construction of an outdoor padel centre with canopy and associated facilities (Use Class F2); (5) creation of a drive thru (Sui Generis and Use Class E(b)) with associated EV charging; (6) provision of light industrial and trade counter uses (Use Classes Eg(iii), B2 & B8); (7) a multi-storey carpark (up to 6.5 storeys); (8) replacement sports pitch; (9) a solar farm; along with associated uses including parking and landscaping	Hindlip	Comment Submitted 17/02/2025 Additional comment submitted 22/4/2025
W/25/00991/FUL	Land At (Os 8880 6158), Joynes Road, Copcut, Droitwich Spa	Full planning application for the development of 40 residential dwellings with access from Tolley Way and Mitchell Road, together with associated landscaping, ground remodelling and ancillary infrastructure.	Salwarpe	Comment sent 28/05/2025
W/25/01151/CM	Court Farm, Hindlip Lane, Hindlip, Worcester, WR3 8SS	County Matters Application by Worcestershire County Council. Proposed Anaerobic Digestion Facility	Hindlip	No additional comments sent Wychavon Response to County 19/06/2025
W/25/01531/FUL	Hill Top Farm, Newland Lane, Newland,	Erection of 3 no. self build detached dormer bungalows	Salwarpe	Comment sent 06/08/2025
W/25/01553/FUL	Pear Tree Inn, Smite Lane,	Full planning application for the change of use of public house and hotel to SEND school	Hindlip	Comment sent 14/08/2025
W/25/01511/FUL	Derwendeg, Ladywood,	Demolition of existing house, garage and outbuildings. Erection of new self-build house, garage and associated works including new gates and Air Source Heat Pump.	Salwarpe	Comment due 14/08/2025
W/25/01624/CLE	Middleton Farm, Ladywood Road,	Certificate of lawfulness for Existing Use - Occupation of dwelling in breach of condition b) of planning permission Ref. DR175/65 (agricultural occupancy condition)	Salwarpe	Comment sent 24/08/2025
Decisions in Period - 7				

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DECISIONS				
No	Location	Proposal	Parish	Decision
W/25/01341/TDC5 Associated Ref:W/23/02540/TDC	Wescocoe, Newland Lane,	Variation of conditions 2 (approved plans), 3 (landscaping areas), 5 (parking provision) and 7 (vehicular access) attached to permission Reference W/23/02540/TDC5 (Technical Details permission for the construction of 4no. dwelling following Permission in Principle W/23/01298/PIP) as relates to Plot 1	Salwarpe	Approved 17/09/2025
W/25/00491/LB Associated Ref:W/24/02486/FUL	Court Farm, Hindlip Lane,	Subdivision of existing 7 bed dwelling into 2 no. dwellings. New accommodation would comprise 1no. 2 bed dwelling and 1no. 5 bed dwelling. No external alterations	Hindlip	Approved 13/10/2025
W/25/01851/AGR	Oakley Farm, Pulley Lane, Newland,	Prior notification for a new steel portal framed agricultural building for general purpose hay and machinery store.	Salwarpe	Planning application required.
W/25/00931/FUL	Pinfield House Brown Heath Lane, Martin	Demolition of existing dwelling. Replacement new dwelling and associated external works.	Martin Hussingtree	Refused 20/10/2025
W/24/02346/FUL	Court Farm, Hindlip Lane, Hindlip	Change of use of part of redundant building to a single dwelling in association with planning approval W/23/02058/FUL together with ancillary works	Hindlip	Approved 21/10/2025
W/25/01637/HP	Hill View, Smite Lane, Hindlip,	Extension and alterations	Hindlip	Approved 24/10/2025
W/25/01217/FUL	Street record, Worcester Road, Copcut,	Construction and operation of a micro energy storage project	Salwarpe	Approved 27/10/2025
W/25/01545/FUL	Land At (Os 8783 6007), Strand Lane, Martin Hussingtree	Proposed construction of agricultural feed and storage building	Martin Hussingtree	Approved 27/10/2025
W/25/02162/AGR	Oakley Farm Pulley Lane, Newland	Prior notification for steel framed Agricultural building for Hay & machinery storage. Ref: W/25/01851/AGR	Salwarpe	Prior approval not required
W/25/01161/CLE	Kingsfield Cottage, Ash Lane,	Certificate of lawfulness for the existing use of a storage unit and blocked paved area to the right side of the unit. (Use class B8)	Martin Hussingtree	Comment sent Approved 5/11/2025
Decisions in Period - 10				

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APPENDIX 3

ENFORCEMENTS				
Enforcement No.	Location	Description of alleged breach	Parish	Status
W/ENF/25/0260	Four Winds Martin Hussingtree	Solar Panels	Martin Hussingtree	Cat C Application required 20/10/25
W/ENF/25/0261	Weston Fields	Advertising pole	Hindlip	Cat C Resubmission Required 20/10/25
New Enforcements in period				
APPEALS				
No.	Description	Parish	Decision	
W/24/02312/FUL APP/H1840/W/25/3368435	Erection of self-build live/work unit Land At (Os 8778 5991) Church Lane Martin Hussingtree	Martin Hussingtree	By 5 August 2025	
W/25/01166/HP	Copperfield, 2 Mount Pleasant, Hindlip Lane, Two storey front and rear extensions, external alterations	Hindlip		
New appeals in period 0				

APPENDIX 4

TEMPORARY GRANTED PERMISSIONS			
No:	Location	Period	Expiry Date
20/000033/REG3 20/02041/CM.	Sixways Park & Ride variation of condition	4 years	See below 31/08/2025
19/02329/ADV	Worcester Rugby Club, Westons Fields, Hindlip. Two Totem Pole signage,	5 Years	Expire 1/12/2024 (ignore)
P.C Contractual Agreement	Cherry Lane Advertising Hoarding	2 Years	Expire 31/05/2026
Appln.20/02041/CM (20/000033/REG)	Sixways Park & Ride variation of condition	4 Years	Expire 31/08/2025
W/22/01516/FUL	Worcester Warriors Sixways Stadium, Warriors Way, Hindlip, Continued use of the Marquee inside the ground as a bar area	3 Years	Expire 08/09/2025
New Temporary permissions in period 0			

APPENDIX 5 NON-PLANNING ACTIVITY

Defibrillator Temporarily Recalled 8/8/2022 Replaced 30/10/2022	(i) Battery replacement 1/11/2027 (ii) Pads expiry date May 2028 (iii) Warranty of AED expiry April 2023.
Memorial Land.	Possessory Title 2024 to be finalised with

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	Land Registry. Cllr Meddings/Dist Cllr Wright
Pensions Regulator.	Redeclaration due February 2026

Hindlip, Martin Hussingtree & Salwarpe Parish Council
Report to Council Meeting 17th November 2025: Agenda Item 7(d)

REMEMBRANCE SUNDAY 9th NOVEMBER 2025



SALWARPE WAR MONUMENT
Grade II Listed Building 1462082

Following the conclusion of the 8.30am service at St Michael's Church, Salwarpe Village.

The Act of Remembrance was led by Team Vicar Rev. Laura Handy attended by 21 members of the public.

9:30am: the Roll Call of the men of Salwarpe fallen in two World Wars was read out followed by the reading of Binyon's poem:

"At the going down of the sun and in the morning, we will remember them"

A bugler from the Droitwich Air Cadets sounded the 'Last Post' (honouring the fallen), followed by the Two Minute silence and the Vicar reading the Kohima Exhortation:

When you go home, tell then of us and say.,
For your tomorrow, we gave our today

The bugler sounded the 'Reveille' (symbolizing hope and renewal).

Parish Councillor Meddings laid the Remembrance wreath on behalf of the Parish Council; Sue Longhurst laid a wreath on behalf of the Parochial Church Council. Resident Stephen Brandwood laid a wreath on behalf of parishioners of Salwarpe. A wooden cross was laid in remembrance of the Rector of Salwarpe, Rev. William Heading Mitchell serving as RNVR Chaplain on HMS Charybdis killed in the sinking of the ship in 1943.

On Armistice Day Tuesday 11th November 2025, flags retained with Information notices placed on the frontage of the war monument.

The Council expresses its thanks to two residents of the Parish, who as their personal act of remembrance cleaned the War Monument prior to the Remembrance Day ceremony.