



Catshill & North Marlbrook Parish Council

Councillors: B Laniosh (Chairman), P Masters, S Osman, B Laniosh, J Parry, K Burgess, T Gillespie, K Falconer

You are duly summoned to attend the meeting of Catshill & North Marlbrook Parish Council at
7pm, Thursday 27th November 2025 at Catshill Village Hall

Lisa Winterbourn
Acting Clerk to the Council 17/11/2025

AGENDA

1. Acceptance of Apologies

2. Declarations of Interest

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- d) To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least four clear days prior to a meeting.

The meeting will be adjourned for up to 15 minutes for Public Question-time. The time allocated is at the discretion of the Chair. Residents are invited to air any views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chair. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes (Time allowed up to 15 min)

3. Reports from outside bodies and District and County Councillors

4. Minutes of the Parish Council Meeting held on 30/10/2025

- 4.1 For approval
- 4.2 Matters arising
- 4.3 Actions

On-Going Actions From May Meeting

- 4.3.1 Cllr Osman and Cllr Webb to meet and agree downloading report from VAS signs - Cllr Osman
- 4.3.2 Investigate ongoing supply and purchase of dog waste bags – Cllr Falconer

Actions from June Meeting

- 4.3.3 Cllr Dunkley to ensure VAS sign is erected in Cobnall Rd – Cllr Dunkley
- 4.3.4 VAS sign by Willowbrook to be moved into the 30mph zone – Cllr Dunkley.
- 4.3.5 Quote for the work required at The Dock garden – Cllr Masters.

Actions from July Meeting

- 4.3.6 Christmas lights to be tested – Cllr R Pagett/ Cllr Osman

Actions from September Meeting

- 4.3.7 Discuss Annual Parish Meeting to be held in May 2026

5. Finance and General Purposes

- 5.1 To receive the payments and receipts report to 27/11/2025 and related budget comparison see below. Note all bills for payment are as approved in the budget.



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Bank Reconciliation as at 10/11/2025			
Opening Cash Book balance		£69,516.94	
Add receipts between 1 April - 10 Nov 2025	51,990.50		
Less payments between 1 April - 10 Nov 2025	-60,267.72		
Cashbook balance at 10 Nov 2025		£61,239.72	A
Bank statements at 10 Nov 2025			
Unity Trust Bank	63,996.19		
Equals Card	78.94		
Less unpresented cheques, as list below	£2,835.41		
Bank balances at 10 Nov 2025		£61,239.72	B

5.2 Excerpt from accounts spreadsheet for November 2025

Nov-25						
Catshill Community Events	BACS	v128	Halloween Event	800.00		800.00
Catshill Community Events	BACS	v129	Chrstmas Lights switch on	1,500.00		1,500.00
Catshill Community Events	BACS	v130	Fireworks increase in prices	2,500.00		2,500.00
Salaries	S/O	v131-132	Salaries Nov 25	1,059.11		1,059.11
Mrs C Blake	BACS	v133	WFH Allowance	18.00		18.00
Meadowfields Ground Maintenance	BACS	v134	Maintain shrubs at gardens Oct 2025	237.60	39.60	198.00
G Burley and Sons Ltd	BACS	v135	Winter planters	570.00	95.00	475.00
Water Plus	d/d	v136	Water Ivy Cottage Gardens	7.99		7.99
Talk Talk	d/d	v137	Office phone and broadband - Oct 2025	55.95		55.95
O2	d/d	v138	office mobile	33.60	5.60	28.00
EON	d/d	v139	War memorial electricity	96.69	4.60	92.09
Unity Trust Bank	s/o	v140	Monthly service charge	6.00		6.00
Chris Cooke	BACS	v141	Lengthsman duties April 25	157.80	26.30	131.50
Chris Cooke	BACS	v142	Lengthsman duties May 25	182.40	30.40	152.00
Chris Cooke	BACS	v143	Lengthsman duties June 25	161.70	26.95	134.75
ICO Renewal	d/d	v144	Renewal of Information Commissioners	47.00		47.00
Dave Webb	BACS	V145	News Mags 2025	150.00		150.00
JRB Enterprise Ltd	BACS	v146	10 Boxes of Dog waste bags	298.80	49.80	249.00
				-	7,882.64	278.25
			Total for year to 31/03/2026	51,990.50	60,267.72	2,711.62
						57,556.10

5.3 Draft Budget for 26/27 to be discussed and approved

6. Committee and Representatives Reports

6.1 Chairman's Report and Clerk Vacancy

6.2 Clerks Report and Correspondence

6.2.1 Grant application – White Goods

6.3 Planning and Environment

6.4 Training and Professional Development

6.5 Communications

6.5.1 News Magazine

6.5.2 Parish Website

6.6 Reports from Parish Councillors

Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. This item is not for debate or decision making but for future Council/community development.



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7 Date and time of next meeting Parish Council Meeting

Thursday 29 January 2026 at 7.00pm in Catshill Village Hall

PLEASE NOTE THAT PARISH COUNCIL MINUTES ARE AVAILABLE FOR INSPECTION ON THE COUNCIL'S WEBSITE OR FROM THE EXECUTIVE OFFICER