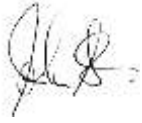


HONEYBOURNE PARISH COUNCIL
Worcestershire

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Parish Council to be held at the Village Hall on Tuesday 12th July **7.00 pm** for transacting the following business only.



John Stedman: Clerk to the Council

05 July 2011

Prior to the meeting at 7:00pm the Sharba Homes representatives will give a presentation on the review on the Station Rd development area

Meeting Agenda

1. **Apologies:** To receive apologies and agree the reason for absence from:

2. **Disclosures of Interests**

- a) Register of Interests: Members are reminded of the need to keep their register up to date.
- b) To declare and disclose any personal or prejudicial interests in items on the agenda. Councillors with a prejudicial interest must leave the room for the relevant agenda item.

(**Note:** Members are reminded that the Code of Conduct provides that, if they have a prejudicial interest in any matter under discussion, then providing the matter is considered in public session, they are entitled to make representations and answer questions if members of the public are granted the same entitlement. Members must leave the room before any ensuing debate and vote and must not attempt to improperly influence a decision about that matter.)

3. **Vacancy on the Council:**

To consider applications received to fill the vacancy by co-option.
Confidential application letters circulated

Chairman to Move: The meeting be now adjourned for Open Forum
Open Forum:

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. Brief notes on open forum may be appended to the minutes.

To Receive Ward Members Reports

County & District Council Ward Members - Cllr. Tom Bean & Cllr. Alistair Adams
Cllr. Alistair Adams report circulated (pink paper)

4. **Chairman to Move:** To close the adjournment.

5. **Minutes:**

- a) To agree the wording of the minutes of the last ordinary council meeting- *circulated via email*

6. **Clerk's Progress Report:** –

- a) Anti-social behaviour problems in Westbourne and Green Close reported to PCSO
- b) Parking on The Green in Brick Walk – resident concerns *Note 1*
- c) Report on concerns regarding the condition of the boundary wall at Baldwyn Court.
- d) Worcestershire Agreement questionnaire returned to CALC
- e) Traveller site planning questionnaire returned to Communities.gov.uk
- f) Clearance of dumped rubbish and obstruction from the bridle way off the Bretforton Road

7. Planning Applications for Council's Consideration.

- a) W/11/01202/PP Mr & Mrs G Wilkins, Jordan's Barn, Stratford Road, Proposed entrance hall
- b) W/11/01203/PP Mr & Mrs G Wilkins, Jordan's Barn, Stratford Road, Proposed two storey extension to existing barn

8. Planning Matters

- a) To consider the planning working party's report on the conservation area appraisal 2011 – *report to be emailed later*

9. Cemetery & Churchyard :

- a) Progress report on the new car park fencing installation

- b) To report on the interment of ashes of Veronica Bird in the garden of Remembrance 01-07

10. Street Lighting –

- a) To report any new street lighting faults.

11. Public Footpaths

- a) To receive the PPW's report on referred and other matters
- b) To receive the PPW's report on the foot bridge on HY-551 Leys field
- c) Report on HY-514 (by Fancutts) and 554 High Street being overgrown – Strimmed by the handyman

12. Highways

- a) Highway matters to be reported to the County Highways
- b) To report on the request for Honeybourne litter picking records from FOCSA
- c) To report on VAS and traffic speed monitoring on Station Road *Note 2*
- d) **“No Dog Fouling”** signs for Station Road. After enquiring with WDC Client Services I was informed they no longer supply or install the signs. Cllr Alistair Adams has subsequently obtained 3 signs and the Handyman has installed two on Station Road. Consideration for the siting of further sign is needed.

- e) High Street Phone Kiosk: Cllr. Adams offered to investigate the ownership of the kiosk with the District Council. *Note 3*
- f) Cotswold View Balancing pond events update *Note 4*
- g) Honeybourne Station notice board information from Network Rail *Note 5*
- h) To consider a report of unauthorised commercial signage placed on the Weston Road.
- i) To report on highway visibility problems on the bend in School Street referred to the Handyman and then strimmed by County Council.
- j) To report on the removal of a metal spike protruding from the green at Gloster Ades.

13. Village Handyman

- a) Clerks report on the Handyman works carried out *Note 6*

- b) New matters to be reported for action

14. The Leys Playing Field

- a) To consider the regular monthly visual inspection.
- b) Damage repair update report

15. VISA Playing Field

- a) To report on a meeting with VISA and their Solicitor Mr David Hall regarding incorporation
- b) To report on a meeting with VISA and Mr Bury our Architect regarding field developments
- c) To report on the engagement of Midland Surveys Ltd to carry out a topographical survey of the field and its boundaries. The engagement was recommended by the Architect and was the least expensive of three credible quotations received. The Clerk's made the engagement under his delegated powers as in minute 104 of August 2010; the Vice-Chairman Cllr. Attridge and Cllrs Clelland and Probert sanctioned the engagement as required by the delegation.
- d) To consider the possible involvement with VISA in the proposed Queen's Jubilee celebrations next year. i.e. evening entertainments, fireworks etc..

16. Strategic Housing Land Availability Briefing at WDC

- a) To consider members reports on the briefing

17. Finance

- a) To consider for approval the Payments, Receipts and Balances schedule – *circulated*.
- b) To consider the first quarterly review of the Council's accounts, budgets and bank reconciliation -*circulated*
- c) To consider a donation request from Wychavon Youth Bus Sessions - *circulated*
- d) To consider a grant request from Honeybourne Youth Club following the theft of equipment
Note 7
- e) To consider a donation request from Jennie Ellard - *circulated*
Clerk's Note: Any donation made in respect of this request would ultra-virus as the Council has no power to make such a donation.

18. Matters Raised by Members for Consideration or Items for Future Agendas.

19. Correspondence: For consideration

- a) WDC Invitation to New Homes Bonus event-*circulated*
- b) WCC Consultation on Landscape Character Assessment, Supplementary Guidance-*circulated*
- c) Request for a "No Ball Games" sign for Green Close *Note 8*
- d) WDC review of polling districts and polling places – submission form circulated for personal use and information - *circulated*
- e) Village wide Daffodil planting scheme from Ian Harrison *Note 9*

20. Correspondence To Note:

- a) WCC Home Composting & Love Food Hate Waste
- b) Annual Report of the Standards Committee 2010/11
- c) GCC Waste core Strategy changes
- d) Newslines
- e) CAB letter of thanks for our donation
- f) Letter from Peter Luff MP regarding the Worcestershire Development Plan – *Emailed 02/07*
- g) Clerks and Councils Direct

21. Meeting Dates

- a) To confirm the next Ordinary Meeting scheduled for the 9th. August at the Village Hall at 7.30 pm