

BAYTON PARISH COUNCIL
Chairman Lester Miles, Vice Chairman Kate Taylor, Glenice Carver,
Christine Clarke, Bob Blount, Phil Salisbury

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held on
Tuesday 19th July 2011 in Bayton Village Hall at 7.00pm

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. **Register of Interests:** Councillors are reminded of the need to complete their register of interests.
 - b. To declare any **Personal** interests in items on the agenda and their nature.
 - c. To declare any **Prejudicial** Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
3. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
4. **Minutes:** To consider adoption of the minutes of the last meeting of the Council held on 21st June 2011. (attached).
5. **District/County Councillors reports** for information.
6. **Progress reports** for information.
 - a. **Tree Work** – update.
 - b. **Coronation Corner** – update.
7. **Reports on Meetings attended by Clerk or Councillors:**
8. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. Bank Reconciliation for Current and Investment Accounts - June 11.
 - d. To discuss moving Current Account from HSBC to Lloyds for convenience.
9. **Planning:**
 - a. Plans circulated since last meeting – **None.**
 - b. Decisions received since last meeting –
11/00413/HOU – Carton Cottage, Clows Top – Close existing access and form new access and drive.

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11/00558/HOU – 5 Summit Road, C/Top – Demolition of conservatory and erection of single storey rear extension.

11/00630/FUL – Garth Madryn, C/Top – Conversion of redundant agricultural building to provide a holiday let utilising existing vehicular access.

11/00459/HOU – Beech Hay, Clows Top – Proposed two storey and single extensions.

c. Plans for comment on tonight – **None**.

10. Road report:

- a. Lengthsman –Monthly progress report.
- b. Any problems to report.

11. Consultation/Information Documents – to discuss replies regarding -

- **WCC Positive Activities Consultation** – Youth Services
- **Clows Top Garage** – Briefing Note re. potential building on this site.
- **WCC Fund Scheme** – ideas to apply for funding.
- **Winter Gritting.**

12. Queens Jubilee June 2012 – to discuss ideas to celebrate this event.

13. Training for Councillors – to consider future group training.

14. Housing Needs Survey – to brief new Cllrs and discuss future action.

15. Emergency Plan – to discuss review of this document.

16. Complaints to respond to:

Parking outside Hopton Cott/Wheatsheaf Cott – previous Police advice circulated.

Litter in Bayton.

Review of speed limit in Bayton.

17. Correspondence for Information:

A list of items will be available at the meeting.

18. Clerks report on Urgent Decisions since last meeting.

19. Councillor's reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

20. Date of next meeting: - TUESDAY 20th SEPTEMBER 2011

No planned meeting in August

21. Meeting Closed.

Signed-----Date **13th July 2011**
Clerk Sue Burrows