

**DODFORD WITH GRAFTON PARISH COUNCIL  
(BROMSGROVE DISTRICT)**

**Kay Stone  
Clerk  
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**57 Stourbridge Road  
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17 May 2012

Dear Parish Councillor

You are summoned to attend the Annual Meeting of the Council to be held on Thursday 24 May in Dodford Village Hall starting at **6.30 pm**. An agenda is set out below.

Yours sincerely



Kay Stone

**AGENDA**

***Chairman to remind those present about fire safety arrangements***

- 1. Election of Chairman and Chairman's Declaration of acceptance of office**
- 2. Election of Vice Chairman and Declaration of acceptance of office**
- 3. Councillor's Declaration of acceptance of office**
- 4. Register of Members' Interests**  
Councillors to submit / review their registered interests and update if necessary
- 5. Apologies** – Council to receive apologies and approve the reason for absence
- 6. Declarations of interest** – Councillors to declare
  - i. any personal interests in items on the agenda and their nature
  - ii. any prejudicial interests in items on the agenda and their nature
- 7. Membership of Committees and Organisations**  
To agree membership of Committees and external organisations:
  - i. Planning Committee
  - ii. Worcestershire CALC
  - iii. Village Hall Committee
- 8. Neighbourhood Watch Co-ordinator**  
To re-elect Neighbourhood Watch Co-ordinator for 2012/2013
- 9. Minutes of previous meeting**  
To agree the minutes of the meeting held on 19 May 2011 (already circulated)

10. **Finance**

- i. To review the Council's internal financial controls and internal audit arrangements and undertake the annual risk assessment (papers already circulated)
- ii. To approve the Accounts for 2011/2012 (already circulated)
- iii. To approve the renewal of the Council's Insurance from June 2012
- iv. To agree payments for May

11. **Parking restrictions Priory Road / Fockbury Road**

To consider Worcestershire County Council Highway's proposal

12. **Correspondence received - for information:**

To note correspondence received since the last meeting and any items for a future agenda

13. **Councillors items**

Councillors to report items of information and to raise items for a future agenda



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