

**HINDLIP, MARTIN HUSSINGTREE AND SALWARPE  
PARISH COUNCIL**

Clerk to the Council: Mrs E Meredith, PO Box 823, Worcester, WR1 9BP  
Email: hindlipmartinandalsalwarpepc@yahoo.co.uk

Tel: 01905 754086

You are duly summoned to attend the Annual Meeting of the Parish Council  
to be held at 7.30 p.m. on **Monday 16<sup>th</sup> May 2011** at the Salwarpe Village Hall

**AGENDA**

**1. DECLARATION OF ACCEPTANCE OF OFFICE**

**First meeting of all elected members of the Parish Council for four year term 2011 to 2015 undertaking to duly fulfil duties of councillor and to observe the Code of Conduct in the performance of duties.**

**2. Apologies:** To receive apologies and approve reasons for absence

**3. Election of Chairman** and signing of Declaration of Office

**4. Election of Vice Chairman**

**5. Declarations of Interest - Register of interests**

Councillors are reminded of the need:

- a) To complete their Register of Interest within 28 days, i.e. by 1<sup>st</sup> June 2011
- b) To declare any Personal interests in items on the agenda and their nature
- c) To declare any prejudicial interests in items on the agenda and their nature

**6. Code of Conduct**

- To note the Code of Conduct (circulated by email with agenda)

**7. Standing Orders**

- To note Standing Orders and to consider reviewing them at the next meeting for business of the Council for the ensuing year (circulated by email with agenda)

**8. Council's Scheme of Delegation**

- **Appointment of Councillors/Members to the following:**

- |                           |                        |                            |
|---------------------------|------------------------|----------------------------|
| (a) Finance Working Group | (b) Staffing Committee | (c) Village Hall Committee |
| (d) Community Groups      | (e) Footpath Officers  | (f) Tree Warden            |

**9. Minutes**

- a) To consider for approval the minutes of the meeting held 21<sup>st</sup> March 2011
- b) To note for information the draft Minutes of the 2011 Annual Parish Meeting and to consider items requiring action for future agendas

**10. Clerk - Progress Reports on actions from minutes 17<sup>th</sup> January 2011** (for items not covered elsewhere on the agenda)

**11. Chairman**

- a) To consider changes to Planning documentation –
  - i. Formation of a Planning Committee
  - ii. Application for Power Point Equipment Grant
- b) To consider undertaking Parish Plans: Community strategy for the parishes involving the communities

**12. Clerk Updates** (see Appendix 1)

- a) To update on ongoing items
- b) To inform of new items for consideration and decision

**13. Reports of County & District Councillors**

- i. For information (any items raised for decision will appear on the agenda for the next meeting).

**14. Finance**

- a) Councillors reminded of the need to submit 'NIL' Return Of Election Expenses declaration
- b) Review of payments made and received since the last meeting (see Appendix 2)
- c) Review Year End accounts 2010/11 (see Appendix 3)
- d) Budget for 2011/12 (see Appendix 4)

**15. Development Control Consultations**

- a) Applications (see Appendix 5)
- b) Enforcements (see Appendix 6)

**16. Correspondence** (see Appendix 7)

**17. Councillors Reports & Items for Future Agendas:**

Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agendas. Items for debate or decision will be deferred to the next meeting.

**12. Date of next meeting**

To confirm the date of the next Parish Council meeting to be held at 7.30 p.m. on Monday 18<sup>th</sup> July 2011 at Salwarpe Village Hall.

**Signed**

**Mrs Elaine Meredith, Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish Council**

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**Development Control (8<sup>th</sup> March 2011 – 10<sup>th</sup> May 2011)**

<b>New Applications</b>				
<b>Dev No</b>	<b>Location</b>	<b>Proposal</b>	<b>Council</b>	<b>Action</b>
W/11/ 00119/PN	Worcester Warriors Sixways Stadium	Wooden fence around the Warriors training pitch and positioning of 2 'Training Video Analysis' buildings	Hindlip	Object
W/11/00078/ET	Cummins Farm, Hindlip Lane, Hindlip, Worcester, WR3 8ST	Extension of Time application for permission W/06/00612/CU	Hindlip	Support proposal

<b>Awaiting Decisions – Pending Consideration by Wychavon District Council</b>				
<b>Dev No</b>	<b>Location</b>	<b>Proposal</b>	<b>Council</b>	<b>Action</b>
W/06/02244	Old Forge, Brown Heath	Conversion of the Old Forge into a single residential unit	Martin Hussingtree	Support
W/10/02268/LUE	David's Nurseries, Ash Lane	Application for Certificate of Lawful Use	Martin Hussingtree	Support
W/10/02896/OU	Land Between Roman Way and, Copcut Lane, Salwarpe	Mixed use development 740 homes & employment premises	Salwarpe	Object
W/10/02854/PN	Cummins Farm, Hindlip Lane, Hindlip, Worcester, WR3 8ST	Construction of 202 berth canal boat marina basin	Hindlip	General Observations
W/11/00078/ET	Cummins Farm, Hindlip Lane, Hindlip, Worcester, WR3 8ST	Extension of Time application for permission W/06/00612/CU	Hindlip	Support

<b>Decisions</b>				
<b>Dev No</b>	<b>Location</b>	<b>Proposal</b>	<b>Council</b>	<b>Action</b>
W/11/ 00120/AA	Worcester Warriors Sixways Stadium	Advertising hoardings, 22 flagpoles, and repositioning Totem pole	Hindlip	Refused
W/11/ 00119/PN	Worcester Warriors Sixways Stadium	Wooden fence around the Warriors training pitch and positioning of 2 'Training Video Analysis' buildings	Hindlip	Fence refused. Buildings Approved.