

**HINDLIP, MARTIN HUSSINGTREE AND SALWARPE
PARISH COUNCIL**

Clerk to the Council: Mrs E Meredith, PO Box 823, Worcester, WR1 9BP
Email: hindlipmartinandsalwarpepc@yahoo.co.uk

Tel: 01905 754086


**You are duly summoned to attend the next Parish Council meeting
to be held at 7.30 p.m. on Monday 21st November 2011 at the Salwarpe Village Hall**

Public Question Time

This precedes the Council Meeting at 7.30p.m and residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest - Register of interests**
Councillors are reminded of the need:
 - a) To update their register of interest
 - b) To declare any Personal interests in items on the agenda and their nature
 - c) To declare any prejudicial interests in items on the agenda and their nature
3. **Minutes**
To consider for approval the minutes of the meeting held 19th September 2011
4. **Clerk**
 - a) To update on progress on actions from minutes 19th September 2011 (for items not covered elsewhere on the agenda).
 - b) To inform Councillors of new items for consideration:
 - i. 2013 Review of Parliamentary Constituencies in England (details circulated to Councillors 25/10/11)
 - ii. To update Councillors on 6th Parish Conference held 18/10/11
 - iii. Communities Bulk Purchasing Scheme – Cllr P Oakley to report on findings from Wychavon DC presentations. Clerk/Chairman to report on local schemes being operated.
5. **Reports of County & District Councillors**
For information (any items raised for decision will appear on the agenda for the next meeting).
6. **Finance**
 - a) To review payments made and receipts since 9th September 2011 (see Appendix 1)
 - b) To approve 2012-2013 Precept (see Appendix 4)
7. **Planning Consultations for Councillors to review as below:**
 - a) Applications (see Appendix 2)
 - b) Enforcements (see Appendix 3)
 - c) Appeal Lodged: Cummins Farm Marina - W/10/02854/PN
 - d) Neighbourhood Planning: Localism Bill
8. **Correspondence**
9. **Councillors Reports & Items for Future Agendas:**
Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agendas. Items for debate or decision will be deferred to the next meeting.
10. **Date of next meeting**
To confirm the date of the next Parish Council meeting to be held at 7.30 p.m. on Monday 16th January 2012 at Salwarpe Village Hall.

Signed  Mrs Elaine Meredith, Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish Council

**HINDLIP, MARTIN HUSSINGTREE AND SALWARPE
PARISH COUNCIL**

Clerk to the Council: Mrs E Meredith, PO Box 823, Worcester, WR1 9BP
Email: hindlipmartinandsalwarpepc@yahoo.co.uk

Tel: 01905 754086

**APPENDIX 1
Agenda Item 14 (a)**

Payments 9th September - 31st October 2011

| PAYMENTS | | Current Account | | |
|--------------|--------|-------------------------|-------------------------|------------------|
| Date | Chq no | Payee | Description | Amount |
| 30-Sep-11 | 101394 | Mrs E Meredith | Sept salary & expenses | 358.99 |
| 30-Sep-11 | 101395 | HMRC | PAYE Sept 11 | 69.98 |
| 30-Sep-11 | 101396 | Top Cut Mowing Services | Mowing & Middleton Bank | 402.00 |
| 31-Oct-11 | 101397 | Mrs E Meredith | Oct salary & expenses | 312.01 |
| 31-Oct-11 | 101398 | HMRC | PAYE Oct 11 | 61.23 |
| 31-Oct-11 | 101399 | Top Cut Mowing Services | Mowing & Lengthsman | 486.00 |
| TOTAL | | | | £1,690.21 |

| RECEIPTS | | Current Account | | |
|--------------|----------|-----------------|------------------|--|
| Date | Payee | Description | Amount | |
| 23-Aug-11 | Worcs DC | Precept | 5,765.00 | |
| 28-Sep-11 | HMRC | VAT Recovery | 896.86 | |
| TOTAL | | | £6,661.86 | |

| RECEIPTS | | Deposit Account | | |
|--------------|-------------------|-----------------|--|--|
| Date | Description | Amount | | |
| 2-Sep-11 | Interest received | £1.88 | | |
| TOTAL | | £1.88 | | |

| Balances as at 31st October 2011 | |
|--|------------|
| Current Account | £2,339.82 |
| Deposit Account | £15,166.05 |
| Total Reserves per bank | £17,505.87 |
| Less uncleared cheques | -£1,261.24 |
| Actual Reserves | £16,244.63 |

**HINDLIP, MARTIN HUSSINGTREE AND SALWARPE
PARISH COUNCIL**

Clerk to the Council: Mrs E Meredith, PO Box 823, Worcester, WR1 9BP
Email: hindlipmartinandshalwarpepc@yahoo.co.uk

Tel: 01905 754086

APPENDIX 2

Planning Consultations (9th September – 10th November 2011)

| New Applications | | | | |
|-------------------------|---|---|----------------|---------------------|
| Dev No | Location | Proposal | Council | Response |
| W/11/ 01769/LB | Hindlip Hall, The Drive, Hindlip | Brick up 7 ground floor windows to increase security in the computer room | Hindlip | Object |
| W/11/ 02276/CU | Leatherbarns, Copcut Lane, Salwarpe, Droitwich Spa, WR9 7JB | Provision of access drive (partially into paddock area). | Salwarpe | Under consideration |

| Appeals | | | | |
|----------------|---|---|----------------|---|
| Dev No | Location | Proposal | Council | Notes |
| W/10/02854/PN | Cummins Farm, Hindlip Lane, Hindlip, Worcester, WR3 8ST | Construction of 202 berth canal boat marina basin | Hindlip | Planning Inspectorate Ref:- App/H1840/A/11/216 2708 |

| Awaiting Decisions – Pending Consideration by Wychavon District Council | | | | |
|--|--|---|--------------------|-----------------|
| Dev No | Location | Proposal | Council | Response |
| W/06/02244 | Old Forge, Brown Heath | Conversion of the Old Forge into a single residential unit | Martin Hussingtree | Support |
| W/10/02896/OU | Land Between Roman Way and, Copcut Lane, Salwarpe | Mixed use development 740 homes & employment premises | Salwarpe | Object |
| W/11/00078/ET | Cummins Farm, Hindlip Lane, Hindlip, Worcester, WR3 8ST | Extension of Time application for permission W/06/00612/CU | Hindlip | Support |
| W/11/01073/OU | Land North of Pulley Lane and, Newland Lane, Newland, Droitwich Spa (Yew Tree Hill) | Outline planning application for units for Pulley Lane, Newlands Road and Primsland Way, Droitwich Spa, Worcs | Droitwich Town | Object |
| W/11/01229/LUE | Dauids Nurseries, Ash Lane, Martin Hussingtree, Worcester, WR3 8TB | Application for a Certificate of Lawful development for an activity in breach of condition 3 of outline planning permission W/89/0162 (restricting occupancy of dwelling) | Martin Hussingtree | Object |

**HINDLIP, MARTIN HUSSINGTREE AND SALWARPE
PARISH COUNCIL**

Clerk to the Council: Mrs E Meredith, PO Box 823, Worcester, WR1 9BP
Email: hindlipmartinandsalwarpepc@yahoo.co.uk

Tel: 01905 754086

| Decisions | | | | |
|----------------|--|---|------------------------------------|--------------------------|
| Dev No | Location | Proposal | Council | Decision |
| W/11/ 01490/PP | Elmhurst, Ladywood Road, Martin Hussingtree, WR3 7SX | Single storey rear extension to existing dwelling | Martin Hussingtree | Approved |
| W/11/ 01292/AA | Court Farm, Hindlip Lane, Hindlip, Worcester, WR3 8SS | Advertisement consent for 2 no. temporary pole mounted signs. Re- submission following application W/10/02821/AA. | Hindlip | Approved |
| W/11/ 01491/PN | Caulin Court, Porters Mill Lane, Ladywood, Salwarpe, WR9 0AL | Replacement of residential courtyard barn with new barn for ancillary tractor & storage barn with gym above, and replacement of tractor & storage barn permitted under W/10/01661/PN with residential annexe accommodation. | Martin Hussingtree/S alwarpe | Application withdrawn |
| W/11/ 01699/PN | Worcester Warriors Sixways Stadium, Warriors Way, Hindlip, Worcester, WR3 8ZE | Erection of Sports and Leisure Building comprising 3 indoor tennis courts, fitness rooms, swimming pool and associated facilities with 5 outdoor courts and swimming pool. | Hindlip | Approved |
| W/11/ 01769/LB | Hindlip Hall, The Drive, Hindlip | Brick up 7 ground floor windows to increase security in the computer room | Hindlip | Approved |

**APPENDIX 3
Enforcements (10th May 2011 – 7th July 2011)**

| Enforcements | | | | |
|-----------------|--|---|-----------------------|---|
| Enforcement No. | Location | Description of alleged breach | Parish | Status |
| IN/09/00577 | Court Farm | Listed Dairy Building. Removal of roof tiles | Hindlip | No further action being taken |
| IN/10/00623 | Sterling Business Park Drury Lane Martin Hussingtree | Container Compound and refused application W/10/02351 and Shipping Containers | Martin Hussingtree | Active |
| IN/10/00610 | Worcester Warriors Sixways Stadium | Unauthorised fencing around the Warriors training pitch - W/11/00119/PN – Refused 09/03/11 | Hindlip | Active |
| IN/10/00610 | Worcester Warriors Sixways Stadium | Unauthorised advertising hoarding and flagpoles - W/11/00120/AA Refused – 30/03/11 | Hindlip | Active |
| IN/11/00034 | Worcester Warriors Sixways Stadium | Breach of landscaping condition 4 of approval W06/01164 landscaping condition submitted and approved on the 18 September 2007. | Hindlip | Active |
| TBC | Court Farm, Hindlip | Unauthorised felling of trees to rear of Woodside Cottages | Hindlip | Active |
| IN/11/00405 | Sterling Business Park Drury Lane Martin Hussingtree | Erection of 3 flues at site | Martin Hussingtree | Flues now removed – no further action |

**HINDLIP, MARTIN HUSSINGTREE AND SALWARPE
PARISH COUNCIL**

Clerk to the Council: Mrs E Meredith, PO Box 823, Worcester, WR1 9BP
Email: hindlipmartinandsalwarpepc@yahoo.co.uk

Tel: 01905 754086

APPENDIX 3

**FINANCE WORKING GROUP MEETING
MONDAY 7th NOVEMBER 2011, 6.30pm
COMMITTEE ROOM, SALWARPE VILLAGE HALL**

| | | |
|--------------------|---------------------|-----------------------------------|
| Attendance: | Cllr B Meddings | Martin H. Parish – Chairman |
| | Cllr C Hughes | Martin H. Parish – Vice Chair |
| | Cllr James Brodrick | Hindlip Parish |
| | Cllr D Luscombe | Salwarpe Parish |
| | Cllr P Oakley | Salwarpe Parish |
| | Cllr A Thomas | Salwarpe Parish |
| | Mrs E Meredith | Clerk/Responsible Finance Officer |

The meeting was arranged to prepare a Draft Parish Council Budget for the next financial year 2012-2013 based on a review of expenditure 1st April 2011 to 31st October and forecasting predicted expenditure to current year end 31st March 2012

The Clerk as Responsible Finance Officer had prepared:

| | |
|------------|---|
| Schedule 1 | Financial Summary 2011-2012 – Year to date |
| Schedule 2 | Budget Comparison 2011-2012 – Full Year Forecast |
| Schedule 3 | Management Accounts – Adjusted year on year comparisons |
| Schedule 4 | Draft Precept Notes (Contract Quotes/Grants/Capital Expenditure on IT Equipment/ May 2011 Salwarpe Polling Station costs) |

Consideration given to predicted increases outside the control of the Parish Council of Insurances, Fees, Subscriptions.

The objective was to consider retention of the recommended reserve for the ensuing year and the overall Local Government economic measures to limit budgets.

A draft budget with a recommended Parish Precept to be submitted for approval by the Parish Council at its meeting on Monday 21st November 2011, being the last formal meeting prior to submission of the 2012-2013 Precept by 6th January 2012 to Wychavon District Council for inclusion in their Council Tax summation.

Mrs E Meredith
Clerk/RFO to the Council
8th November 2011

NB - Precept Schedules as noted above, circulated as Excel file with agenda.