

EASTHAM PARISH COUNCIL
John Inge (Chairman), Mike Adams, Joyce Horsfall,
Peter Moseley, Paul Arnold, Adrian Worsley, Cyril Norman

To Members of Eastham Parish Council

You are duly required to attend **Eastham Parish Council Meeting** to be held at
8.00pm on Tuesday 29th November 2011 at Eastham Memorial Hall

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Personal interests in items on the agenda and their nature.
 - c. To declare any Prejudicial Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
3. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
4. **Minutes** To consider adoption of the minutes of the Annual Parish Council Meeting held on 30th August 2011 (attached).
5. **District/County Councillors reports** for information.
6. **Progress reports for Information:**
 - a. **Data Protection** – update.
 - b. **Bus Review** – update.
 - c. **County Cllrs Divisional Fund Scheme** – update.
7. **Reports on Meetings attended by Clerk or Councillors:**

WCC Highways meeting – Lindridge - 28th September
CALC AGM – 13th October
WCC Conference – 18th October
Eastham Memorial Hall – 15th November
8. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. Bank Reconciliation for August, September, October 11 to be viewed and signed. (Investment and Current Account)
 - d. To discuss precept budget circulated.

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9. Planning:

- a. Plans circulated since last meeting – See item 17.
- b. Decisions received since last meeting –
11/01037/HOU – The Old Flatts, Eastham, WR15 8NW – Replacement of existing conservatory with proposed garden room.
- c. Plans to comment on at this meeting – None.

10. Road report:

- a. Lengthsman – progress report.
- b. Any problems to report –
- c. Winter Gritting – update.
- d. Update on outstanding queries –
 - Highwood Road resurfacing and barrier.
 - New Road – erosion of sides.
 - Water on road at Robins End (Rhyse Lane).

11. Upkeep of Eastham verges at centre of village – to discuss maintenance.

12. BT Box contract with local resident (circulated) – to discuss renewal of contract.

13. WCC Agreement (circulated) – to discuss and agree for Chairman to sign.

14. Queens Jubilee Celebrations – to discuss celebrating this event and funding.

15. Clerks Annual Review – date to be arranged before next meeting.

16. Correspondence for Information:

A list of items will be available at the meeting.

17. Clerks report on Urgent Decisions since last meeting.

- Payments to – LM, MHDC Election fees May 2011, ICO for Data Protection
- Purchase of gritbin and extra grit. See item 10 (c) above.
- **Plans circulated - 11/01037/HOU – The Old Flatts, Eastham** – Replacement of existing conservatory with proposed garden room. Revised plans circulated October 2011.
11/01102/LEX – Lower Bank Farm, Eastham - Extension of time limit to commence development on application 08/00193/FUL Conversion of redundant barn and stock shelter to a live work unit. Circulated October 2011.

18. Councillor's reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

19. Date of next meeting: To be arranged.

20. Meeting Closed.

Signed-----Date **23rd November 2011**
Clerk Sue Burrows