

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next Meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 25th October 2012 at Norton Parish Hall, Littleworth.**

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during public question time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during question time.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to Membership**
- 3. Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes:** To consider adoption of minutes of the Parish Council meeting held on 27th September 2012
- 5. Progress reports for information** **7.55pm**
 - a. District and County Councillor Report (Cllr. R.C. Adams)
 - b. Planning (Cllr. Richmond/Cllr. Turvey/Clerk)
 - i. Current Applications - details accompany the agenda.
 - ii. Also see agenda items 7, 8 and 9
 - c. Allotments (Cllr. Mrs. McGovern)
Also see agenda item 19
 - d. Playing Fields/Play Area (Cllr. Richmond/Clerk)
Also see agenda items 15 & 16
 - e. Public Rights of Way (Cllr. Turvey)
 - f. Finance (Responsible Finance Officer)
 - i. Balances
 - ii. Monthly accounts to 30th September 2012 (circulated separately)
 - g. West Mercia Police (PC Woods/CSO Allchurch)
 - h. Parish Plan (Cllr. Turvey)
 - i. EnviroSort
- 6. Fidelity Guarantee Insurance (Clerk)** **8.15pm**

To consider revised level of insurance.
- 7. South Worcs Development Plan (Cllr. Turvey/Cllr. Mrs. McGovern/Cllr. Fincher/Mr. Dyer)** **8.20pm**

To consider the current position, response from public meeting, any associated proposals and to agree future activities.
- 8. Land adjacent to St. Peters Garden Centre (Cllr. Turvey)** **8.30pm**

To consider the current position regarding the development, a new residents' pack, any outstanding issues and agree actions.
- 9. Woodbury Lane Development Proposals (Cllr. Turvey)** **8.40pm**

To consider residents' feedback, information from the planning consultant and to agree Parish Council response and future actions.
- 10. Flooding Issues (Cllr. Turvey /Clerk)** **8.50pm**
 - a. To consider any update on proposals by Worcs CC for additional flood alleviation measures.
 - b. To consider update on Severn Trent sewerage scheme proposals, offer made by Severn Trent, public consultation event held by Severn Trent and appointment of a land agent and valuer.
- 11. Norton Pre-School (Cllr. Turvey/Clerk)** **9.00pm**

To consider:

 - a. The request to allow Pre-school to open from 8am to 6pm including during school holidays.
 - b. Payment of water usage and septic tank costs.

- 12. Grass Verges along Crookbarrow Road, Norton (Clerk) 9.10pm**
To consider update regarding adoption issues/future maintenance of verges and next steps.
- 13. Employment Matters (Cllr. Turvey/Cllr. Fincher/Clerk) 9.15pm**
Update regarding litter picker appointment.
- 14. Parish Clerk Contract (Cllr. Turvey/Cllr. Mrs McGovern) 9.20pm**
To consider NALC comments on draft contract, working group recommendations & how to progress to sign off contract.
- 15. Parish Hall Recreation Facilities (Clerk) 9.25pm**
- a. To consider update from the Play Area Working Group regarding designs, quotes and consultation events relating to the play area redevelopment, multi-play sports facility and skate/bmx facility.
 - b. To consider Worcs Football Association correspondence regarding development of football facilities using New Homes Bonus and s106 funding
- 16. Parish Hall Grounds 9.35pm**
- a. To consider installing a sign in the car park that entry is at your own risk.
 - b. To consider follow up of reports of dogs off leads and/or fouling around the Parish Hall grounds
 - c. Tarmacking of Parish Hall car park, any quotes received and funding
 - d. Quote to infill potholes in the car park surface, using existing supply of stone, to improve the surface pending a decision regarding tarmacking.
- 17. Parish Hall Security (Cllr. Mrs McGovern/Cllr. Fincher) 9.45pm**
To consider update on installation of CCTV to the exterior of the Parish Hall.
- 18. Parish Hall (Cllr. Fincher/Clerk) 9.50pm**
To consider:
- a. Update from Parish Councillor landlord representative
 - b. Advice received/discussions regarding the existing Parish Hall lease and Charity document
 - c. Request for the Parish Council to make a contribution towards the Hall insurance costs
- 19. Allotments (Cllr. Mrs McGovern/Clerk) 10.00pm**
- a. To consider bonfire nuisance policy (draft previously circulated).
 - b. To consider maintenance of the hedge between 72 Wadborough Road and the allotments.
- 20. Grass Bank Salamanca Drive 10.05pm**
To consider update regarding ownership, land area, maintenance requirements and action required.
- 21. Church Lane Parking (Cllr. Fincher/Cllr. Mrs McGovern/Clerk) 10.15pm**
To consider remote activated gate options and a contribution towards the cost, to improve use of the yard parking and so reduce parking along Church Lane.
- 22. Radley Bridleway Maintenance 10.20pm**
To consider additional maintenance requirements and responsibilities for this work
- 23. Coppice Cottage/Parish Hall Grounds Boundary (Cllr. Turvey/Clerk) 10.25pm**
To consider an update and future actions regarding the Coppice Cottage boundary query.
- 24. Flag Pole Installation at Parish Hall 10.35pm**
To consider guidance from Wychavon DC planning
- 25. Parish Council Logo 10.40pm**
To consider sample logo ideas (previously circulated)
- 26. Finance (Chairman) 10.45pm**
To consider payments to be made/confirmed as on list attached.
- 27. Correspondence for Information (Chairman /Clerk) 10.50pm**
The attached appendix of items will be available for inspection at the meeting.
- 28. Clerk's report on Urgent Decisions since the last meeting (Clerk) 10.55pm**
- 29. Items for update to local M.P. (Chairman) 11.00pm**
To consider any items for communication.
- 30. Councillors' reports and items for future agenda (Chairman) 11.05pm**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 31. Dates of Next Meeting 11.10pm**
29th November 2012

Signed

Mrs Jane Greenway
Clerk to Norton-juxta-Kempsey Parish Council
18th October 2012