

HARTLEBURY PARISH COUNCIL

Clerk to the Council: Mrs Jo Hyrons
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1 March 2012

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Dear Councillor

You are duly summoned to attend the next meeting of Hartlebury Parish Council to be held after the Annual Parish Meeting on Tuesday 6 March 2012 in the Parish Hall Committee Room.

AGENDA

1. Apologies: To receive apologies and to approve reasons for absence

2. Declarations of Interest:

a: Register of Interests: Councillors are reminded of the need to update their register of interest.

b: To declare any Personal Interests in items on the agenda and their nature.

c: To declare any Prejudicial Interests in items on the agenda and their nature.

(Councillors with Prejudicial Interests must leave the room for the relevant item)

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council / Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

3. Minutes

To consider the approval of the minutes of the meeting held 7 February 2012 (attached)

4. Progress Reports for information. Items raised for decision will appear on the agenda for the next meeting.

a: Police Report

b: Clerk's Progress Report (attached)

c: County Councillor's Report

d: District Councillor's Report

d: Other Committee Reports

5. Finance: To consider payments to be made

6. Affordable Housing Needs:

a: To discuss and formally adopt the Hartlebury Parish Housing Needs Survey Dec 2011.

b: To agree a response to the approach from Rock Estates regarding land off Station Road.

7. PCC – Grass cutting

To discuss a request from the PCC for a contribution towards the cost of grass cutting at the parish churchyards.

8. Church Lane

To discuss, following receipt of data from Highways (“552 vehicles were monitored in 1 week which is high in proportion to the number of properties along Church Lane”) whether to support Church Lane residents to get the road changed to one way from A449 to A4025.

9. Trading Estate North Gate:

To discuss the response to the petition to close the North Gate and agree action to be taken.

10. Councillor Representatives:

To agree which Councillors will represent the Parish Council at:

- a. Biffa / Wienerberger Liaison Meeting
 - b. Hartlebury Trading Estate Meeting
- and to agree agenda items to be discussed.

11. Diamond Jubilee Planting:

To discuss a joint request from the Gardening Club and the WI to plant a tree or a flower bed in the grounds of the Village Hall in honour of their 70th and 90th anniversaries respectively and the Queen’s Diamond Jubilee.

12. Speed Initiatives:

To agree action to be taken on speeding vehicles throughout the village.

13. The Worcestershire Agreement:

To agree a working party to decide which areas the Parish Council should sign up to.

14. Correspondence for Information: To note correspondence. This will be available for inspection at the meeting. (Councillors are reminded that this is not an opportunity for debate or decision making. Items requiring discussion will be put on the agenda for the next meeting.)

15. Councillors’ Reports and Items for Future Agenda

(Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making).

Councillors requiring additional information about any agenda item should contact the Clerk prior to the meeting.

Yours sincerely

Jo Hyrons
Clerk to Hartlebury Parish Council