

HARTLEBURY PARISH COUNCIL

Clerk to the Council: Mrs Jo Hyrons
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29 March 2012

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Dear Councillor

You are duly summoned to attend the next meeting of Hartlebury Parish Council to be held on Tuesday 3 April 2012 in the Parish Hall Committee Room.

AGENDA

1. Apologies: To receive apologies and to approve reasons for absence

2. Declarations of Interest:

a: Register of Interests: Councillors are reminded of the need to update their register of interest.

b: To declare any Personal Interests in items on the agenda and their nature.

c: To declare any Prejudicial Interests in items on the agenda and their nature.

(Councillors with Prejudicial Interests must leave the room for the relevant item)

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council / Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

3. Minutes

To consider the approval of the minutes of the meeting held 6 March 2012 (attached)

4. Progress Reports for information. Items raised for decision will appear on the agenda for the next meeting.

a: Police Report

b: Clerk's Progress Report (attached)

c: County Councillor's Report

d: District Councillor's Report

d: Other Committee Reports

5. Finance: To consider payments to be made

6. Infrastructure Limitations to Additional Development

To consider the list and agree a response to be sent in conjunction with the public consultation for 100 dwellings on Old Worcester Road.

7. Parish Council Meetings:

a: To receive the minutes of the Finance Meeting held on 12 March 2012 (attached).

b: To receive the minutes of the Staffing Meeting held on 27 March 2012.

c: To receive the minutes of the Trading Estate Liaison Meeting held on 29 March 2012.

d: To receive an update from the Wienerberger / Biffa Liaison Meeting held on 22 March 2012 (minutes being produced by Wienerberger's Consultancy company).

8. Hartlebury Village Green:

To discuss a response to a request to allow Katie O'Ryans Football Club, a new Saturday football club, to use the green for their home games next season.

9. Neighbourhood Plans:

To update Councillors on Neighbourhood Plans following the briefing session at Wychavon.

10. Correspondence for Information: To note correspondence. This will be available for inspection at the meeting. (Councillors are reminded that this is not an opportunity for debate or decision making. Items requiring discussion will be put on the agenda for the next meeting.)

11. Councillors' Reports and Items for Future Agenda

(Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making).

Councillors requiring additional information about any agenda item should contact the Clerk prior to the meeting.

Yours sincerely

Jo Hyrons
Clerk to Hartlebury Parish Council