

**BAYTON PARISH COUNCIL**  
**Chairman Lester Miles, Vice Chairman Kate Taylor, Glenice Carver,**  
**Christine Clarke, Bob Blount, Phil Salisbury, Tracey Rochelle**

**To Members of Bayton Parish Council**

You are duly required to attend **Bayton Parish Council Meeting** to be held on  
**TUESDAY 20<sup>th</sup> MARCH 2012** in **Bayton Village Hall** at **7.00pm**

**Agenda**

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
  - a. **Register of Interests:** Councillors are reminded of the need to complete their register of interests.
  - b. To declare any **Personal** interests in items on the agenda and their nature.
  - c. To declare any **Prejudicial** Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
3. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
4. **Minutes:** To consider adoption of the minutes of the last meeting of the Council held on 21<sup>st</sup> February 2012. (attached).
5. **District/County Councillors reports** for information.
6. **Progress reports** for information.
  - a. Superfast Broadband – update.
  - b. Jubilee Celebrations Bayton – update.
  - c. Lengthsman Contract – 2012-13 – update.
  - d. Cleobury Minibus funding – 2012-13 – update.
7. **Reports on Meetings attended by Clerk or Councillors:**

Clerks Gathering – Audit – 23<sup>rd</sup> February  
Area Committee Meeting – 8<sup>th</sup> March
8. **Finances:**
  - a. To consider payments to be made as on list presented at meeting.
  - b. To report receipts since last meeting.
  - c. Bank Reconciliation for Current and Investment Accounts – February 12.
  - d. To agree to appoint Internal Auditor for 2012-13.
  - e. To review Internal Audit test for 2011-12. (circulated).
  - f. To agree to renew Membership of CPRE (Campaign to Protect Rural England) at a yearly fee of £29.00.
9. **Planning:**
  - a. Plans circulated since last meeting – **None.**
  - b. Decisions received since last meeting – **None.**
  - c. Plans for comment on tonight – **None.**

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**10. Road report:**

- a. **Lengthsman** –Monthly progress report.
- b. Any problems to report.

**11. Bayton Village Hall** - request for funding for Mowing of Recreation Ground 2012-13.

**12. Clows Top Village Hall** - request for funding for Jubilee Celebrations – details to follow.

**13. Correspondence for Information:**

A list of items will be available at the meeting.

**14. Clerks report on Urgent Decisions since last meeting.**

Parking at front of school – update.

**15. Councillor's reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**16. Date of next meeting: - 17<sup>th</sup> April 2012**

**17. The Parish Council must agree to exclude the public and press from the meeting due to the confidential nature of the business to be discussed.**

**18. Contract for Mowing Severne Green** – to consider quotes obtained and agree contractor.

**19. Contract for Mowing Recreation Ground** – (Subject to decision reached at item 11 above)  
To consider quotes obtained and agree contractor.

**20. Meeting Closed.**

Signed-----Date 14<sup>th</sup> March 2012  
Clerk Sue Burrows