

EASTHAM PARISH COUNCIL
John Inge (Chairman), Mike Adams, Joyce Horsfall,
Peter Moseley, Paul Arnold, Adrian Worsley, Cyril Norman

To Members of Eastham Parish Council

You are duly required to attend **Eastham Parish Council Meeting** to be held at
8.00pm on Tuesday 27th March 2012 at Eastham Memorial Hall

Agenda

- 1. Apologies:** To receive apologies and to approve the reason for absence.
- 2. Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Personal interests in items on the agenda and their nature.
 - c. To declare any Prejudicial Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
- 3. The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
- 4. Minutes** To consider adoption of the minutes of the Annual Parish Council Meeting held on 29th November 2011 (attached).
- 5. District/County Councillors reports** for information.
- 6. Progress reports for Information:**
 - **BT Box Contract 2011** – update.
 - **Jubilee Celebrations** – update.
 - **First Aid Course** – update.
- 7. Reports on Meetings attended by Clerk or Councillors:**

CALC meeting on Insurance 13th December.
Superfast Broadband Meeting Knighton on Teme 16th January.
Planning Meeting Great Witley 26th January.
Area Committee Meeting 8th March.
- 8. Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. Bank Reconciliation for November, December 2011 and January, February 2012 to be viewed and signed. (Investment and Current Account)
 - d. To agree 50% funding for Clerks purchase of Printer/Copier/Scanner costing £59.98.
 - e. To agree to appoint Internal Auditor for 2011-12 Accounts.
 - f. To agree Financial Internal Audit (circulated).

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9. Planning:

- a. Plans circulated since last meeting – See item 17.
- b. Decisions received since last meeting –
11/01100/PEX – Lower Bank Farm, Eastham – Extension of time limit to commence development on application 08/00193/FUL - Conversion of redundant barn and stock shelter to a live work unit.
- c. Plans to comment on at this meeting – None.

10. Road report:

- a. Lengthsman – progress report.
- b. Any problems to report –
- c. Winter Gritting – update.
- d. Update on outstanding queries –
 - Highwood Road resurfacing and barrier.
 - Water on road at Robins End (Rhyse Lane).

11. Teme Bridge, Tenbury Wells – concerns regarding new kerbstones

12. Correspondence for Information:

A list of items will be available at the meeting.

13. Clerks report on Urgent Decisions since last meeting.

- **Payments to** – Lengthsman, Inkwell 2000 (printer ink).
- **Plans - 12/00233/LBC – The Dingle, Highwood** – Internal alterations & replacement of external door and windows,

14. Councillor's reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

15. Date of next meeting: 1st May 2012 - Annual Parish Council Meeting 7.15pm followed by Annual Parish Meeting at 8pm.

16. Clerks Review (circulated) – to agree signing of the review.

17. Lengthsman Contract 2012-13 – to discuss renewal of contract.

18. Mowing of Millennium Green – to agree contractor for 2012-13.

19. Meeting Closed.

Signed-----Date 21st March 2012
Clerk Sue Burrows