

# Bournheath Parish Council

Correspondence to:

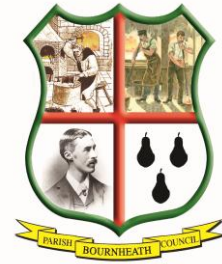
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## NOTICE OF MEETING

Members of Bournheath Parish Council are duly required to attend the  
**Parish Council meeting to start at 7.30 pm on Wednesday 29<sup>th</sup> February 2012**  
at the Bournheath Village Hall

**The meeting is open to all members of the public and the press.** Residents of Bournheath civil parish are invited to attend and may address the meeting if required during agenda item 3

## AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declaration of Interests:** With reference to items on the agenda, members are reminded of their obligation to declare any interests as defined in the Members' Code of Conduct and to update their entry in the Register of Interests if necessary
3. **Public Participation / Question Time:** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this Agenda or raise issues for future consideration. (Time allowed up to 15 min)
4. **District and County Council representatives' reports:** Woodvale ward representatives will be invited to submit a report (either written or verbal) on matters relating to the parish (Time allowed up to 15 min)
5. **Police, PACT and Neighbourhood Watch reports:** Police, CSO and Neighbourhood Watch co-ordinators are invited to submit a report (either written or verbal) on parish matters
6. **Parish Footpath Warden report** – members to raise any footpath-related issues
7. **To approve the minutes of the previous parish council meeting** held 25/01/2012, as attached
8. **Chairman's report and update**
9. **Progress Reports from the Clerk** on ongoing matters and to answer any queries, to include installation of flower troughs at village entrances, Christmas lights arrangements, new notice board at Wildmoor, arrangements for gritting of parish roads during icy/snowy conditions, new play / exercise equipment on playing field, new hawthorn hedging, arrangements for this year's newsletter
10. **Planning:**
  - a) No new planning applications to be considered
  - b) To be updated on any relevant plans and planning matters (information attached)

11. **Lengthsman update:** and to advise of any areas requiring the Lengthsman's attention (note new Give Way sign has been installed at Parish Hill 5-Ways junction)
12. **Bournheath Village Hall:** standing item and update on outstanding issues
13. **Wildmoor:** standing item
14. **Future dates –**
  - To reschedule Power of Well Being (Richard Levett, CALC)
  - Parish Online mapping service training event 14/03/2012 at County Hall
  - County Parish Conference 25/04/2012 (clash with parish council meeting)
  - To arrange date of Annual Parish meeting
15. **Neighbourhood Planning,** to consider preparation of a Neighbourhood Plan
16. **Diamond Jubilee Celebration, Sunday 03/06/2012** Big Lunch (information attached)
17. **Bromsgrove District Council's Townscape Heritage Initiative and Town conservation area Appraisal & Management Plan –** to consider response as non-statutory consultee (information attached)
18. **To receive the annual review of the Joint Independent Remuneration Panel –** this body decides on the level of expenses for all parish and district councillors (information attached)
19. **Correspondence:** as per schedule provided by the clerk
20. **Finance:**
  - a) To be advised of current financial situation (information attached)
  - b) To agree re-appointment of Diane Malley to independent Internal Audit, and dates
  - c) To receive insurance overview from Came & Co.
  - d) To agree payments as per schedule
21. **Items for next agenda:** members' opportunity to mention items for consideration next time
22. **Date and time of next Parish Council meeting: Wednesday 28<sup>th</sup> March 2012, 7.30pm**

Gill Lungley, MILCM  
Clerk to Bournheath Parish Council  
22<sup>nd</sup> February 2012