

BAYTON PARISH COUNCIL

Chairman Lester Miles, Vice Chairman Kate Taylor, Glenice Carver,
Christine Clarke, Bob Blount, Phil Salisbury, Tracey Rochelle

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held on
TUESDAY 17th April 2012 in Bayton Village Hall at 7.00pm

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. **Register of Interests:** Councillors are reminded of the need to complete their register of interests.
 - b. To declare any **Personal** interests in items on the agenda and their nature.
 - c. To declare any **Prejudicial** Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
3. **The meeting will be adjourned for Public Question Time**
Phil Grove (Leader of Malvern Hills District Council) will be present to answer queries from Cllrs or residents

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
4. **Minutes:** To consider adoption of the minutes of the last meeting of the Council held on 20th March 2012. (attached).
5. **District/County Councillors reports** for information.
6. **Progress reports** for information.
 - a. Broadband – update.
7. **Reports on Meetings attended by Clerk or Councillors:**
8. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To agree to continue membership of WCALC and NALC at total cost of £205.65.
 - c. To agree to subscribe to LCR at cost of £15.50.
 - d. To report receipts since last meeting.
 - e. Bank Reconciliation for Current and Investment Accounts – March 2012.
 - f. To agree and sign accounts for year ending 31st March 2012.
 - g. To agree that the Annual governance statement is being complied with as per audit requirements (circulated).
9. **Planning:**
 - a. Plans circulated since last meeting – **See 17 below.**
 - b. Decisions received since last meeting – **None.**
 - c. Plans for comment on tonight –
12/00378/HOU – The Long Barn, Upper Bayton Farm, Bayton – Proposed garage.

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10. Road report:

- a. **Lengthsman** –Monthly progress report.
- b. Any problems to report.

11. Bayton Parish Jubilee Mugs – to discuss purchase of mugs for Bayton Parish.
Update on afternoon tea being planned for 3rd June in Bayton.

12. Clows Top Village Hall - request for funding for Jubilee Celebrations to be held in Clows Top.

13. Application for Discretionary Rural Rate Relief (circulated) – Application received by MHDC from Clows Top PO. Bayton Parish to consider funding of £72.99.

14. Newsletter for May 2012 – to discuss content.

15. Annual Parish Meeting – items to be put on agenda.

16. Correspondence for Information:

A list of items will be available at the meeting.

17. Clerks report on Urgent Decisions since last meeting.

Plans - 12/00344/HOU – The Long Barn, Upper Bayton Farm, Bayton – Internal and external alterations, proposed swimming pool, replacement sun lounge. (Viewed at close of March meeting).

18. Councillor’s reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

19. Date of next meeting:

**15th May 2012 - ANNUAL PARISH MEETING followed by
Annual Parish Council Meeting**

20. Meeting Closed.

Signed-----Date 11th April 2012
Clerk Sue Burrows