

# Grimley Parish Council

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Clerk: Mrs Susan Hughes

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11<sup>th</sup> May 2012

Dear Councillor

Notice is hereby given that the Annual Meeting of Grimley Parish Council will be held on Monday, 21<sup>st</sup> May 2011 at 7.30pm in The Peace Hall, Sinton Green when the business set out in the agenda below will be transacted. Your attendance at the meeting is requested.

Yours faithfully

*Susan Hughes*

Clerk & Responsible Financial Officer

## Agenda

- 1 To Consider Any Apologies for Absence
- 2 To Record: a) Declarations of Interest (Personal & Prejudicial) and any  
b) Changes to be Notified to the Register of Interests and Gifts & Hospitality
- 3 Election of Chairman & Signing of Declaration of Acceptance of Office
- 4 Election of Vice Chairman
- 5 Election of Representatives:

|                               |                                  |
|-------------------------------|----------------------------------|
| Parochial Church Council (1)  | Peace Hall Committee (2)         |
| CALC (2)                      | Monkwood Green Working Group (3) |
| Staffing Committee (3)        | Tarmac Liaison Group (1)         |
| Grimley Smaller Charities (2) |                                  |
- 6 To Review a) Financial Regulations and Investment Policy  
b) Risk Assessment Register  
c) Information available under Freedom of Information Act
- 7 To Confirm the Appointment of an Internal Auditor

**The press and public are cordially invited to attend**