

EASTHAM PARISH COUNCIL
John Inge (Chairman), Mike Adams, Joyce Horsfall,
Peter Moseley, Paul Arnold, Adrian Worsley, Cyril Norman

To Members of Eastham Parish Council

You are duly required to attend **Eastham Parish Council Special Meeting** to be held at **8.00pm** on **Tuesday 28th AUGUST 2012** at **Eastham Memorial Hall**

Agenda

- 1. Apologies:** To receive apologies and to approve the reason for absence.
- 2. Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 3. The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
- 4. Minutes** To consider adoption of the minutes of the Annual Parish Council Meeting held on 10th July 2012 (attached).
- 5. District/County Councillors reports** for information.
- 6. Progress reports for Information:**
 - **Broadband** - update
- 7. Reports on Meetings attended by Clerk or Councillors:**
- 8. Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. Bank Reconciliation for July 2012 to be viewed and signed. (Investment and Current Account)
 - d. To receive report of External Auditor.
- 9. Planning:**
 - a. Plans circulated since last meeting – None.
 - b. Decisions received since last meeting – None.
 - c. Plans to comment on at this meeting – None.

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10. Road report:

- a. Lengthsman – progress report.
- b. Any problems to report
- c. Update on outstanding queries –
 - Water on road at Robins End (Rhyse Lane).
 - Drains within Parish
 - STWA resurfacing problems.
 - Astley Orchard – repairs to road and pavement.

11. Welfare Trust Report – to receive report usually presented at Annual Parish Meeting.

12. Risk Assessment (circulated) – to agree for Chairman to sign.

13. Clerks Annual Review – to agree date for review due November 2012.

14. Documents request to Norris & Miles Solicitors.

15. Correspondence for Information:

A list of items will be available at the meeting.

16. Clerks report on Urgent Decisions since last meeting

17. Councillor's reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

18. Date of next meeting: 27th November 2012

19. Meeting Closed.

Signed-----Date 22nd August 2012
Clerk Sue Burrows