

Bournheath Parish Council

Correspondence to:

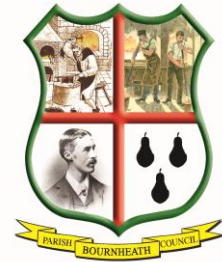
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NOTICE OF MEETING

Members of Bournheath Parish Council are duly required to attend the
Parish Council meeting to start at 7.30 pm on Wednesday 26th September 2012
at the Fairfield Village Hall, Stourbridge Road, Fairfield B61 9LR

The meeting is open to all members of the public and the press. Residents of Bournheath civil parish are especially invited to attend and may address the meeting if required during agenda item 3

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declaration of Interests:**
 - a) Register of Interests: Members are reminded to keep their register of interests updated.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
3. **Public Participation / Question Time:** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this Agenda or raise issues for future consideration. (Time allowed up to 15 min)
4. **District and County Council representatives' reports:** Woodvale ward representatives will be invited to submit a report (either written or verbal) on matters relating to the parish
Sheila Blagg has provided a written update, copied to members (Time allowed up to 15 min)
5. **Police, PACT and Neighbourhood Watch reports:** Police, CSO and Neighbourhood Watch coordinators are invited to submit a report (either written or verbal) on parish matters
6. **Parish Footpath Warden report** – updates on any footpath maintenance
7. **To approve the minutes of the Parish Council meeting held 25/07/2012 and the notes of the Open Forum meeting held 29/08/2012**
8. **Chairman's report and update** – to include updates on flooding prevention measures as per suggestions from WCC Highways and BDC Recreation departments and discuss establishing a Community Emergency Plan; M5 noise and vibration; to report on attendance at Bromsgrove Area CALC committee meeting 05/09/12
9. **Progress Reports from the Clerk** regarding on-going matters and to answer any queries, to include: installation of flower troughs at village entrances; Christmas lights purchase; new notice board at Wildmoor; Pinches Quarry; annual newsletter; Catshill library review; sites for speed awareness signs

10. To consider purchase of new dog-waste bag dispenser/s and appropriate bags
11. To consider purchase of wheelie bin stickers urging speed awareness/speed reduction (information provided to members by e-mail and available via projector at meeting)
12. To respond to North Worcestershire Water Management request for information relating to flooding (information provided to members by e-mail and available via projector at meeting)
13. **Planning:** plans, if any, to be seen via projector at the meeting
 - a) To review applications received since last meeting and responded to via delegated actions (details forwarded by e-mail)

Planning ref.	Address	Proposal
12/0620 RULA	82 Fairfield Road B61 9JJ	Formation of habitable rooms in roofspace with rear dormer and pitched roof over existing rear flat roof extension (resubmission of 12/0376)
12/0666 STGR	Housmans, Valley Road B61 9HY	Extension and conversion of outbuilding to create home office and utility
12/0671 STGR	Housmans, Valley Road B61 9HY	As above – Application for Listed Building Consent
12/0751 RULA	Hilcot, Wildmoor Lane B61	Application for a lawful development certificate for a proposed use or development. New roof to existing building and extension
[Parish Council not consulted on this type of application, included here for information only]		

- b) To be updated on any relevant plans and planning matters, including enforcement actions if any (information attached)
14. **Bournheath Village Hall** Cllr KD has resigned from the village hall management committee. To discuss the current situation and suggestions proposed at the Parish Forum regarding future relationship with Bournheath Village Hall Management Committee. To be updated on venue of future parish council meetings
15. **To consider matters arising** from the Parish Forum held on 29/08/2012 - including holding a parish open day, participatory budgeting, parish planning,
16. **Wildmoor:** standing item to hear from Wildmoor representative
17. **Standing Orders:** To be aware of the requirement to alter the Council's Standing Orders to conform to the new Code of Conduct
18. **Correspondence:** as per schedule provided by the clerk, items will be available at the meeting
19. **Finance:**
 - a) To be advised of the current financial situation (information attached)
 - b) To be aware of the requirements of the Information Commission and payment of £35pa
 - c) To agree payments as per schedule
20. **Items for next agenda:** members to mention items for consideration at next meeting
21. **Date, time and venue of next Parish Council meeting:** Wednesday 31st October, 7.30pm at Bournheath Village Hall

Gill Lungley, MILCM
Clerk to Bournheath Parish Council
19th September 2012

Item 16

Correspondence received

Items including those forwarded via e-mail will be available to view at the meeting.

WorcsCALC	Invitation to AGM 10/10/2012 at County Hall, includes a Localism Fair
Catshill Middle and Catshill First Schools	Notification of consultation on the proposal to federate the two schools (ie join forces)
QEII Challenge – Fields in Trust	Creating a legacy of valuable outdoor spaces (for information as PC does not own playing field)
WorcsCALC	Training bulletins and weekly updates
e-learning module, planning responses	Information e-mailed to members, 12/09/12
Bournheath resident	Concerns about the playing field gate, lower end Claypit Lane
Bournheath resident	Concerns about fp's 504, 505, 507 & (502)
Bournheath resident	Complaint about dogs on playing field
Stacey Hegenbarth, CSO	When is date of next PACT meeting?
Address for flooding guidance	http://www.wyreforestdc.gov.uk/cms/advice,-benefits-and-council-tax/emergencies/emergencies--water-flood.aspx
BDC	Various agenda and minutes documents for standards committee and planning committee
Home2Home, supported lodgings scheme	Posters displayed on notice boards
Community First	Changing Futures Fund (for voluntary org ^{ns})
Bromsgrove Partnership (Local Strategic Partnership for Bromsgrove District)	Annual Report
Worcestershire County Council	Request for views on winter service, 2011/12
Hartlebury Parish Council	Help requested re proposed incinerator
WCC – Get Involved with Planning	Online questionnaire completed regarding planning for minerals and waste development
Sajid Javid, Constituency Secretary	Dates of meetings in district during August