

Tutnall & Cobley Parish Council

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B60 2LD

Dear Parishioner

6 August 2013

You are invited to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 13 August 2013** at **7.20 p.m.** in the **Committee Room of the Community Hall, Tardebigge.**

Yours sincerely



Helen Davies
Clerk & Proper Officer

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Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

A G E N D A

1 To receive apologies and to approve reasons for absence.

2 DECLARATION OF INTEREST:

- a) *Register of Interests: Councillors are reminded of the need to update their register of interests.*
 - b) *To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.*
 - c) *To declare any Other Disclosable Interests in items on the agenda and their nature.*
- Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items.*

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

To consider written requests from councillors for the council to grant a dispensation (section 33 of the Localism Act 2011) – written requests to be with the clerk at least four clear days prior to the meeting.

3 Minutes: To consider the approval of the minutes of the meetings of the Council on 11 June 2013 (attached).

- 4 **PROGRESS REPORTS FOR INFORMATION:** Items raised for a decision will appear on the agenda for the next meeting:
- a) **Clerk: Attached**
 - b) **Chairman:**
 - c) **District Councillor:**
 - d) **County Councillor:**
 - e) **Footpath Warden:**
 - f) **Tree Warden:**
 - g) **Conservation Officer:**
 - h) **Community Hall Representative:**
 - i) **Charities Representative:**
- 5 **CORRESPONDENCE FOR INFORMATION** – and will be placed in a folder for Councillors to inspect at the meeting.
- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk/> for details on: Planning Committee Minutes and Agendas.
 - b) Local Government Boundary Commission: Electoral Review of Bromsgrove: Final Recommendations: letter dated 25 June 2013 - summary attached for information.
 - c) West Mercia Police & Crime Commissioner: Annual Town & Parish Survey closing date is 27 September – will be emailed
Annual Report – will be emailed
- 6 **PLANNING MATTERS:**
- Applications for Consideration:** None received to date.
- Approvals:** 13/0330 The Old Vicarage, Church Lane: reinstatement of collapsed section of garden boundary wall.
- Refusals:** None received to date.
- Planning Matters:**
Permitted Development Rights: summary attached for information.
- Via email consultation with Members, 'no objections' to the following applications have been made:
- 13/0405 Plymouth House, Alcester Road: proposed rear extension to existing care home; demolition of two outbuildings with associated works + LBC.
- 13/0445 12 The Park: proposed first floor rear extension
- 13/0461 + 13/0462 Finstall House, Alcester Road: erection of single storey extension to the rear of the house for use as a sunroom and single storey extension to a curtilage building for use as a garage + LBC.
- 13/0488 Ridgeway, Alcester Road: proposed replacement of existing access gates and entrance arrangements.
- 7 **REINSTATEMENT OF COBLEY HILL WINDPUMP:** Update
- 8 **CHURCHYARD FOOTPATH:** Update
- 9 **RAILINGS TO THE PLYMOUTH MEMORIAL:** Update
- 10 **LENGTHSMAN SCHEME:**
Wharf Lane - the Lengthsman has reported sewage in the ditch; the clerk will contact the Environment Agency.
To consider outstanding issues.

11 HIGHWAYS MATTERS:

Grange Lane to junction with Cobley Hill for a distance of 300m in an easterly direction will be closed for two days commencing 27 August to facilitate installation of electrical cable works. To consider outstanding issues.

12 COMMUNITY HALL CAR PARK ENTRANCE RESURFACING:

13 BACKING-UP PC DOCUMENTS – IS ‘THE CLOUD’ APPROPRIATE?:

14 INSURANCE RISK: LIBEL & SLANDER COVER:

15 ORCHARD MAINTENANCE:

16 CLERK’S SALARY: Spinal Column Point 23 has increased 10.5p per hour with effect from 1 April 2013. Copy of NALC/SLCC schedule attached. To approve the increase.

17 FINANCE:

To consider:

a) Bank Balances: as at 31 July 2013	Current Account	£ 6,746.23	
	31 December 2012	Deposit Account	<u>£ 3,800.98</u>
		Total Balance	£10,547.21

b) Receipts:	Co-op Bank: Interest 5 June 2013	£ 0.88
	Interest 5 July 2013	£ 0.72
	Worcestershire CC: Lengthsman 13/005 & 13/006	<u>£ 342.00</u>
		£ 343.60

c) Payments for Approval:

Simon Skeys: Lengthsman Scheme for June & July 2013		
T&C 32 hrs; Burcot 18 hrs;		
total = 50 hrs @ £11 per hour	£550.00	
4 cuts at Broad Green @ £42 per cut (8/14)	£168.00	£ 718.00
Information Commissioner: DPA registration renewal		£ 35.00
Martin G Clark & Co: PAYE assistance: £50 + £10 VAT		£ 60.00
H Davies: Clerk’s salary for July 2013		£229.28
HMRC: for July’s salary		<u>£ 57.32</u>
	Total:	£1,099.60

d) Unpresented Cheques:	P Butts	£ 125.00
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e) Outstanding Invoices:	none
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f) Year to Date Budget to 30 June 2013: enclosed for information.

g) Finance Items - Proposed and Seconded:

18 COMMENTS FROM MEMBERS: Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

19 DATE OF NEXT MEETING: There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall at 7.20 pm on **Tuesday 10 September 2013.**