

PEBWORTH PARISH COUNCIL

To all Members of Pebworth Parish Council.

You are hereby summoned to an ordinary meeting of the Parish Council to be held at the Village Hall on Monday 4th February 7:00 pm for transacting the following business only.



John Stedman: Clerk to the Council

27 January 2013

Meeting Agenda

1. **Apologies:** To receive apologies and agree the reason for absence: Cllr David Lees
2. **Declarations of Interests**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
Councillors who have declared a Disclosable Pecuniary Interest, or Another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Chairman to Move:** The meeting be now adjourned for Open Forum.
Open Forum: At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. Brief notes on open forum may be appended to the minutes.

To Receive Ward Members Reports.
County Council - Cllr. Tom Bean.
 - a) **District Council - Cllr. Alistair Adams:**
 - (a) To report on the outcome of the meetings regarding flooding.
 - (b) To reports on the progress of the Honeybourne Road street signage
Chairman to Move: The adjournment to close.
4. **Minutes:**
 - a) To approve the wording of the minutes of the January Council meeting. – *emailed*
5. **The Clerks Progress Reports.**
 - a) Clerk's inspection report of damage to a grave memorial in the cemetery.
 - b) Dog mess on The Close; Clerk's and members report
 - c) The Timberplay Zip wire repair requested
 - d) Recreation field tree planting layout and completion date
 - e) Administrative internal audit undertaken
6. **Planning Application to Consider:**
 - a) W/02817/PN Carla Homes application Stratford Rd Pebworth -12 dwellings, access road and water attenuation ponds, and landscape works
7. **Planning Decisions:**
 - a) W/12/02516/PN Mr J Zubek Windy Ridge, Buckle Street Two detached dwellings with garages and amendment to access and parking at Windy Ridge. **Refused** with one reason

- 8. Planning Matters:**
 - a) To report on the Clerks response to the request from WDC on Sec 106 funding.
- 9. Neighbourhood Plan Working Group –**
 - a) To receive monthly meeting reports and consider any action requested
 - b) To report on the progress with the NP questionnaire publication
 - c) To report on the planning application for designation of a Neighbourhood Area by Pebworth Parish Council
 - d) To report on the Clerks purchase of postage stamps for the questionnaire returns
 - e) To consider paying the Clerk for the extra hours worked in connection with the neighbourhood plan administration and questionnaire analysis. Any payments would be made from the neighbourhood plan funding.
- 10. Highway Matters:**
 - a) New highway matters to be reported.
 - b) To consider purchasing flood warning signs for Lengthsman deployment *Note 1*
 - c) To consider an email regarding snow clearance in Broad Marston *Note 2*
 - d) To consider Cllr. Alistair Adams report on the progress of the Honeybourne Road street signage.
 - e) To consider emails regarding speeding and accident on Buckle Street - *Note 3*
- 11. Lengthsman/Handyman**
 - a) To consider any new Lengthsman or Handyman matters.
 - b) To receive a members report on the works reported to have been be carried out in November & December *Note 4*
- 12. Public Rights of Way:**
 - a) Matters to be reported for action.
 - b) To receive the Clerk's report on the site inspection of PROW 538 The Close to Friday Street *Note 5*
- 13. Street Lighting –**
 - a) Faulty lights to be reported.
 - b) To consider a quotation from E-on for the replacement of streetlight 20 in Back Lane.
 - c) To consider a quotation from WPD for the connections to streetlight 20 in Back Lane.
- 14. The Close & Recreation Field**
 - a) To receive the regular visual inspection report on the play equipment.
 - b) To report on the Timberplay cableway spring replacement works
 - c) To consider undertaking the annual RoSPA safety inspection due in March
- 15. Cemetery**
 - a) To consider a review of cemetery fees – *circulated*
 - b) To report on the request from Clifford & Sons to erect a Memorial Tablet to Valerie M Folkes on grave no. 601
 - c) To report on the interment of Eileen Stanley in Grave 571 on 23th January and the Clerk's report on the reason for the excessive soil remaining on the grave.
- 16. Tree Inspection:**
 - a) To consider the Clerks tree inspection report - *circulated*

- 17. Allotments:**
 - a) To consider the allotment site procurement proposals from Mr. Alison. *Note 6*

- 18. Pebworth in Bloom:**
 - a) To receive a Committee update report on works in progress etc.
 - b) To consider the In Bloom funding priority list and their funding request *Note 7*

- 19. Annual Parish Meeting: 15th April.**

To consider any speakers or presentations for the APM and any event procedure changes.

- 20. Newsletter:** To consider a March edition of the Parish Pump and any articles for publication

- 21. Finance:**
 - a) To consider for approval Payments, Receipts and Balances. – *Appendix A (Pink Paper)*
 - b) To consider a request from WDC for the Chairman to sign the precept and grant requirements form for 2013-14

- 22. Correspondence for consideration:** None at this time

- 23. Correspondence to note:**
 - a) Clerks and Councils Direct

- 24. Matters Raised by Members** for Consideration and or items for future agendas.
Cllr David Lees – Members report on the meeting with Tony Jones and Cllr. Alistair Adams
Note 8

- 25. To confirm meeting dates**
 - a) The next Ordinary Meeting of the Council is scheduled for 4th March at 7.00 pm in the Village Hall.

 - b) The Annual Parish Meeting will be on 15th April at 7.00 pm in the Village Hall