

# BENTLEY PAUNCEFOOT PARISH COUNCIL

Clerk & RFO To The Parish Council: Tina Green, 21 Chesnut Road, Astwood Bank B96 6AF

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To Members Of Bentley Pouncefoot Parish Council

15<sup>th</sup> May 2013

You are duly requested to attend the Annual General Meeting of Bentley Pouncefoot Parish Council to be held at 7.30pm on Tuesday 21<sup>st</sup> May 2013 at Bentley Village Hall

**Democratic 10 Minutes / Public Question Time:** From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Ordinary Parish Council Meeting at 7.40pm. Members of the public may not take part in the Parish Council meeting itself.

## Agenda

### 1. Apologies

To receive apologies and to approve the reason for absence.

### 2. Declarations of Interest

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the clerk to grant a dispensation (S33 of the Localism Act 2011) are to be with the Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

### 3. To Approve The Minutes Of Last Annual General Meeting Held Wed 15<sup>th</sup> May 2012

To consider the adoption of the minutes of the last annual meeting of the council (attached).

### 4. Chairman's Report On Parish Council Achievements In 2012/2013

Chairman to go through his report on the Parish Council achievements.

### 5. Election Of Chairman

The existing Chairman steps down. Cllrs propose/second a Cllr as Chairman of the parish council for the next year.

### 6. Election Of Vice Chairman

The existing Vice Chairman steps down. Cllrs propose/second a Cllr as Vice Chairman of the parish council for the next year.

### 7. Signing Of Acceptance Of Office Forms By Chairman / Vice Chairman

Forms of Acceptance of Office are signed with witnesses present and The RegisterOfMembers Interest Forms are also issued by the Clerk to be returned to the Monitoring Officer within 28 days.

### 8. Councillors' Reports & Items For Future Agenda

Cllrs are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

Signed

Tina Green

Clerk & RFO To Bentley Pouncefoot Parish Council

15th May 2013

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