

**EASTHAM PARISH COUNCIL**  
**John Inge (Chairman), Mike Adams, Joyce Horsfall,**  
**Peter Moseley, Paul Arnold, Adrian Worsley, Cyril Norman**

**To Members of Eastham Parish Council**

You are duly required to attend **Eastham Parish Council Meeting** to be held at  
**7.30pm on Tuesday 26<sup>th</sup> MARCH 2013 at Eastham Memorial Hall**

**Agenda**

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
  - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.  
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.  
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Dispensations –**
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
  - **Dispensations requested** from Chairman and Cllr Norman - **item 12** - Memorial Hall request to fund Structural Survey.
4. **The meeting will be adjourned for Public Question Time**  
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **Minutes** To consider adoption of the minutes of the Special Parish Council Meeting held on 15<sup>th</sup> January 2013 (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports for Information:**
  - **Broadband** - update
8. **Reports on Meetings attended by Clerk or Councillors:**  
Clerks Gatherings on Tax changes, Financial issues, Neighbourhood Plans.
9. **Finances:**
  - a. To consider payments to be made as on list presented at meeting.
  - b. To report receipts since last meeting.

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- c. Bank Reconciliation for January/February 2013 to be viewed and signed. (Investment and Current Account).
- d. To appoint Internal Auditor for 2012-13 accounts.
- e. Precept for 2013-14 – update.

**10. Planning:**

- a. Plans circulated since last meeting – None.
- b. Decisions received since last meeting –  
**12/01721/FUL – Oaktrees Caravan, Highwood – Retention and resiting of mobile home (Retrospective)**
- c. Plans to comment on at this meeting – None.

**11. Road report:**

- a. Lengthsman – progress report.
- b. Any problems to report
- c. Update on outstanding queries –
  - Water on road at Robins End (Rhyse Lane).
  - Astley Orchard – repairs to road and pavement.
  - Drains update.

**12. Memorial Hall** – to agree to fund Structural Survey Report of Memorial Hall.

**13. Correspondence for Information:**

A list of items will be available at the meeting.

**14. Clerks report on Urgent Decisions since last meeting**

Payments made.

**15. Councillor's reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

**16. Date of next meeting: to be arranged**

**17. Cllrs to agree to close meeting to the Public due to the confidential nature of the business to be discussed.**

**18. Lengthsman Contract for 2013-14** – to discuss renewal of contract.

**19. Mowing of Millennium Green 2013-14** – to agree contractor.

**20. Clerks Review** – to discuss.

**21. Meeting Closed.**

Signed-----Date **20th March 2013**

**Clerk Sue Burrows**