

Bournheath Parish Council

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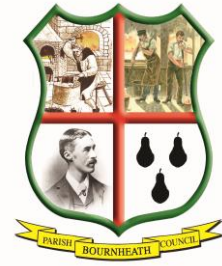
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NOTICE OF MEETING

Members of Bournheath Parish Council are duly required to attend the
Parish Council meeting on TUESDAY 30th April 2013 at 7.30pm
at Bournheath Village Community Centre, Claypit Lane, Bournheath

The meeting is open to all members of the public and the press. Residents of Bournheath civil parish are especially invited to attend and raise issues related to the agenda during agenda item 4

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declaration of Interests:**
 - a) Register of Interests: Members are reminded to keep their register of interests updated.
 - b) To declare any Disclosable Pecuniary Interests (DPI's) in items on the agenda & their nature.
 - c) To declare any Other Disclosable Interests (ODI's) in items on the agenda and their nature.Councillors who have declared a DPI, or an ODI that relates to a pecuniary interest, a planning or regulatory matter, must leave the room for the relevant items unless granted a dispensation
3. **Dispensations**

To consider any dispensation requests received in writing from members (none received at time of issue of this agenda)
4. **Public Participation / Question Time:** At the discretion of the Chairman members of the public are invited to speak and/or question the Parish Council on issues relating to this Agenda or raise issues for future consideration.
5. **District and County Council representatives' reports:** During purdah, ie the 6-week period before an election, a report is not expected (WCC election on 02/05/2013)
6. **Police, PACT and Neighbourhood Watch reports:** Police, CSO and Neighbourhood Watch coordinators are invited to submit a report (either written or verbal) on parish matters.
7. **Parish Footpath Warden matters**

Clerk to provide update on change of personnel.
8. **To consider for approval the minutes of the Parish Council meeting held 28/03/2013**
9. **Chairman's report and update**
10. **Progress Reports from the Clerk** and matters carried forward from last meeting, to include:
 - a) New notice board at BVCC; catalogues to be available at the meeting for information
 - b) New tree, a Norway Spruce, has been planted on Tuppenny Cake
 - c) Bromsgrove District ward boundary review
 - d) Community Asset list
 - e) Items carried forward: Standing Orders review, bulk oil purchase,

- 11. Planning:**
 - a) To consider any planning notification received; no new notifications to date
 - b) To be updated on any relevant plans and planning matters, as list circulated
- 12. Wildmoor** - standing item
Update from member for Wildmoor, Cllr H Feeney.
- 13. Bournheath Village Community Centre** – standing item.
Update from representative to the management committee, Cllr K Drew.
- 14. Precept for 2013/14**
Bromsgrove DC have decided to retain for themselves for a year the DCLG funding specifically intended for parish council tax payers and will distribute it next year to offset the council tax charge. Members are to consider a response to BDC's decision.
- 15. Parish Council newsletter**
To comment on the draft newsletter and approve for printing & distribution, copy to follow.
- 16. Severn Trent Water**
Review of the community meeting held 17/04/2013 to discuss flooding issues in Bournheath and to consider the current consultation by Severn Trent in advance of their 2015/2020 Business Plan, seeking customers views on how their money should be invested.
- 17. Worcestershire CALC survey**
CALC ask member councils to complete the survey to ensure they provide the best service; to be completed at the meeting, copy of survey provided to members via e-mail.
- 18. Annual Review of Risk**
To consider the Risk Review and complete as required; copy attached
- 19. Audit: Approval of Annual Statement and Annual Governance Statement**
To approve the Annual Statement and Asset List and complete the Annual Governance Statement prior to external audit; copy attached
- 20. Correspondence:** as per schedule provided by the clerk, items will be available at the meeting
- 21. Finance:**
 - a) To be advised of the current financial situation (information attached)
 - b) To agree payments as per schedule as circulated, with updates to be notified at the meeting
- 22. Items for next agenda:** members to mention items for consideration at next meeting not already mentioned
- 23. Date and time of next Parish Council meeting: Wednesday 29th May 2013**, at Bournheath Village Community Centre following on from the Annual Parish Meeting that starts at 7pm
NB No meeting on 8th May.

Gill Lungley, MILCM
Clerk to Bournheath Parish Council
23rd April 2013