

BAYTON PARISH COUNCIL
Chairman Bob Blount, Vice Chairman Phil Salisbury, Glenice Carver,
Christine Clarke, Kate Taylor, Lester Miles, Tracey Rochelle

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held on
TUESDAY 11th June 2013 in **Bayton Village Hall** at **7.30pm**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. **Register of Interests:** Councillors are reminded of the need to update their Register of Interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
4. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **Minutes:** To consider adoption of the minutes of the Annual Parish Council Meeting held on 14th May 2013. (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports** for information.
 - a. **Bayton website** – update.
 - b. **Insurance 2013-14** – update.
 - c. **Parish Meeting concerns regarding Highway** – update.
8. **Reports on Meetings attended by Clerk or Councillors:**
Clerk - WCC Conference – 4th June.
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. Bank Reconciliation for Current and Investment Accounts – May 2013.
10. **Planning:**
 - a. Plans circulated since last meeting – **None.**
 - b. Decisions received since last meeting –
13/00454/TCN – Sheafhouse, Bayton – Fell one yew tree due to damage to property and safety issue regarding tree.

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c. Plans for comment on tonight – **None.**

11. Road report:

- a. **Lengthsman** –Monthly progress report.
- b. Any problems to report.
- c. Nineveh Road, Houghtons Pole Bridge – update.
- d. Meadow Farm Road water problem – update.

12. VAS Signs for Parish Councils (circulated) – to discuss County Cllrs purchase of signs for Parishes.

13. Application for Discretionary Rural Rate Relief (circulated) – Application received by MHDC from Clows Top PO. Bayton Parish to consider funding of £75.07.

14. Correspondence for Information:

A list of items will be available at the meeting.

15. Clerks report on Urgent Decisions since last meeting.

16. Councillor's reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

17. Date and time of next meeting:

TUESDAY 9th JULY

18. Meeting Closed.

Signed-----Date **11th June 2013**
Clerk Sue Burrows