

EASTHAM PARISH COUNCIL
John Inge (Chairman), Mike Adams, Joyce Horsfall,
Peter Moseley, Paul Arnold, Adrian Worsley

To Members of Eastham Parish Council

You are duly required to attend **Eastham Parish Council Meeting** to be held at
7.30pm on Tuesday 26th NOVEMBER 2013 at Eastham Memorial Hall

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Dispensations –**
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
 - **Dispensations requested –**
4. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **Minutes** To consider adoption of the minutes of Annual Parish Council Meeting held on 27th August 2013 (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports for Information:**
 - **Broadband** - update
8. **Reports on Meetings attended by Clerk or Councillors:**
Clerks/Cllrs Networking Meeting – 24th September, CALC AGM 10th October, MHDC 2nd Conference 17th October, CALC Area Meeting 22nd October, Clerks/Cllrs Insurance/Finances 21st Nov.
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. Bank Reconciliation for August/September/October 2013 to be viewed and signed. (Investment and Current Account).
 - d. To discuss precept for 2014-15.

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10. Planning:

- a. Plans circulated since last meeting – See 15 below.
- b. Decisions received since last meeting –
13//00499/HOU – 13/00500/LBC - Bine Farm, Highwood – Major repairs to property.
13/00452/HOU – 13/00453/LBC – Bine Farm, Highwood – Extension to property.
- c. Plans to comment on at this meeting – **None.**
- d. **Update on Enforcement Action - 12/01721/FUL – Oaktrees Caravan, Highwood** – Retention and resiting of mobile home (Retrospective).

11. Road report:

- a. Lengthsman – progress report.
- b. Any problems to report
- c. Update on outstanding queries –
 - Water on road at Robins End (Rhyse Lane).
 - Astley Orchard – repairs to road and pavement.

12. Defibrillator Machine for Parish – West Midlands Ambulance Service advice for rural areas.

13. Resignation of Cllr Norman – to discuss filling the vacancy.

14. Correspondence for Information:

A list of items will be available at the meeting.

15. Clerks report on Urgent Decisions since last meeting

Payments made – 30th September - Information Commissioners Office.

13/01276/HOU Robins End Cottage, Eastham Construction of a raised timber children's playhouse in the garden (Part retrospective)

15. Councillor's reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

16. Date of next meeting: TO BE AGREED

17. Cllrs to agree to close meeting to the Public due to the confidential nature of the business to be discussed.

18. Clerks Review – to discuss.

19. Meeting Closed.

Signed-----Date 20th November 2013

Clerk Sue Burrows