

## To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 26<sup>th</sup> June 2014** at Norton Parish Hall, Littleworth.

**Public Question Time:** From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

### Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to Membership**  
To consider any changes to membership.
- 3. Declarations of Interest**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes:** To consider adoption of minutes of the Annual Parish Council meeting held on 20<sup>th</sup> May and Parish Council meeting held on 5<sup>th</sup> June 2014
- 5. Progress reports for information** **7.55pm**
  - a. District and County Councillor Report (Cllr. R.C. Adams)
  - b. Planning (Cllr. Richmond/Clerk) - Also see agenda items 7, 8, 9, 10, 11, 12 and 13
    - i. Current Applications - details accompany the agenda.
  - c. Allotments (Cllr. Mrs. McGovern)
  - d. Playing Fields/Play Area (Cllr. Richmond/Clerk) - Also see agenda items 17, 18, 19 and 20
  - e. Public Rights of Way (Cllr. Turvey)
  - f. Finance (Responsible Finance Officer)
    - i. Balances and s137 expenditure
    - ii. Monthly accounts and bank reconciliation to 31<sup>st</sup> May 2014 (circulated separately)
  - g. West Mercia Police (PCSO Julie Pardoe/PC Woods)
  - h. Parish Plan (Cllr. Turvey)
  - i. EnviroSort (Cllr. Bennett)
- 6. Year End Accounts and Annual Return (Clerk)** **8.10pm**  
To consider the Income and Expenditure Variation Report for 2013/14 (circulated separately).
- 7. Development of old Regiment HQ Site (Cllr. Fincher)** **8.15pm**  
To consider the current situation, feedback from residents and agree any future actions.
- 8. South Worcs Development Plan and Associated Matters (Cllr. Turvey/Cllr. Fincher)** **8.20pm**  
To consider the current position including outline planning applications, A4440/Ketch roundabout proposals, traffic calming measures, timing of a Parish public meeting to update residents.
- 9. Development on Land adjacent to St. Peters Garden Centre (Cllr. Turvey/Clerk)** **8.30pm**  
To consider update including adoption matters, play area completion, roundabout/pedestrian crossing work, highway signage, bus shelter replacement, outstanding reinstatement work and agree actions.
- 10. Worcester Parkway Station (Cllr. Turvey)** **8.40pm**  
To consider the proposals, level of support and agree any activities.
- 11. Proposed Developments along Woodbury Lane, Norton (Cllr. Turvey)** **8.50pm**  
To consider any update on proposals and a further response.
- 12. Worcs CC Draft Planning Validation Document Consultation (Clerk)** **8.55pm**  
To consider consultation and submission of a response (consultation documents previously circulated)
- 13. Wind Turbine Proposal Norton Fields Farm** **9.00pm**  
To consider Norton Fields Farm wind turbine proposal and pre-application consultation.

- 14. Severn Trent Sewerage Scheme** (Working Group/Clerk) **9.05pm**  
To consider current position re Severn Trent sewerage scheme, completion of contract, land registration, access to allotment land opposite Parish Hall, remedial work plus any other outstanding/associated items and agree how to progress.
- 15. Employment Matters** (Cllr. Fincher) **9.10pm**  
To consider employment of a groundsman for the Parish Hall site.
- 16. VAT Procedures** (Clerk/Cllr. Turvey) **9.15pm**  
To receive an update on the VAT procedures review and suggested questions for HMRC (report circulated separately).
- 17. Funding of Proposed Capital Projects** (Cllr. Turvey) **9.20pm**  
To further consider residents' feedback regarding use of New Homes Bonus funding and funding of other capital projects.
- 18. Parish Hall Recreation Facilities** (Cllr. Dawson/Clerk) **9.25pm**  
To consider play area redevelopment and multi-play sports facility, design specifications, tender process, funding, VAT situation and agree future activities/actions.
- 19. Parish Hall Car Park/Grounds/Outside Space** (Working Group/Clerk) **9.35pm**  
a. To consider update regarding car park tarmacking proposals.  
b. To consider football pitch hire costs for the 2014/15 season.
- 20. Parish Hall** (Cllr. Fincher/Cllr. Dawson) **9.40pm**  
a. To consider update from landlord representative and any required actions.  
b. To consider a Parish Council contribution towards Parish Hall building insurance costs  
c. To consider extending an existing Hall booking on 20<sup>th</sup> July to include part of the field for stalls  
d. To consider enquiry to book the Hall and grounds for a charity dog show on 14<sup>th</sup> September
- 21. Worcester Norton Sports Club** (Cllr. Turvey/Cllr. Fincher/Cllr. James) **9.50pm**  
To consider update regarding WNSC plans to redevelop the Club on its current site, community facilities questionnaire and support by the Parish Council.
- 22. Croquet Club** (Cllr. Turvey) **9.55pm**  
To consider update on the Croquet Club situation and possible future sites.
- 23. St. James Church, Norton** (Cllr. Turvey) **10.05pm**  
To consider a donation to the St. James Church restoration fund.
- 24. Highways Matters** (Cllr. Turvey) **10.10pm**  
a. To consider update regarding traffic calming/restricted access to the Parish (also see SWDP agenda item 8).  
b. To consider request for marking of parking restrictions along St. James' Close, Littleworth.
- 25. World War I Centenary** (Cllr. Way-Vautier/Cllr. James/Clerk) **10.15pm**  
To consider:  
a. Update following WW1 events steering group meeting.  
b. The potential to access s106 funding via the Parish Council and the implications.  
c. Parish Council submitting a planning application re suggested WW1 commemorative display.  
d. Purchase of WW1 remembrance medals and recipients.
- 26. Annual Parish Meeting** (Cllr. Turvey/Clerk) **10.25pm**  
To consider feedback from the event
- 27. Newsletter** (Cllr. Turvey/Cllr. Bennett/Clerk) **10.30pm**  
a. To consider ideas to recognise Mr Jaynes' services to the community e.g. inclusion of photographs in the Parish Council newsletter.  
b. To consider inclusion of a notice about selection of tradesmen following residents' feedback.
- 28. Community Games Event 2015** (Cllr. Turvey) **10.35pm**  
To consider a Parish Council presence at the 2015 event.
- 29. Worcs CC Consultation – Statement of Community Involvement** **10.40pm**  
To consider consultation and submission of a response (consultation documents previously circulated)
- 30. Finance** (Chairman) **10.45pm**  
To consider payments to be made/confirmed as on list attached.
- 31. Correspondence for Information** (Chairman/Clerk) **10.50pm**  
The attached appendix of items will be available for inspection at the meeting.
- 32. Clerk's report on Urgent Decisions since the last meeting** (Clerk) **10.55pm**

- 33. Items for update to local M.P.** (Chairman) **11.00pm**  
To consider any items for communication.
- 34. Councillors' reports and items for future agenda** (Chairman) **11.05pm**  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 35. Date of next Parish Council meeting:** 17<sup>th</sup> July 2014

Signed

Mrs Jane Greenway  
Clerk to Norton-juxta-Kempsey Parish Council  
20<sup>th</sup> June 2014

## PLANNING APPLICATIONS – June 2014

### Approvals

**1 Black & White Cottage, Church Lane, Norton. Ref: W/14/00753** 2 bay oak framed garage and store. Parish supports subject to conditions.

**3 Roselawn, Church Lane, Norton Ref: W/14/00692** Single storey extension at rear to form kitchen/dining. Parish supports.

Refusals - None

### Awaiting Decision

**Land to the south of the City of Worcester, Bath Road. Malvern Hills DC Ref: W/13/00656/OUT Welbeck Land** Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

**Land north of Taylors Lane, south of and part north of A4440 Broomhall Way, Worcs. Malvern Hills DC Ref: W/13/01617 St. Modwen Developments** Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

**Land adjacent to Lobelia Close, Cranesbill Drive, Broomhall Green and the A4440 Broomhall Way Worcester City Ref: P13A0617 St. Modwen Developments** Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm Worcester City Ref: P13B0632 Miller Homes** Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

**Norton Grange, Hatfield Lane Ref: W/13/01825 (resubmission)** Change of use to cattery and erection of a single storey, mono pitch rectangular building and a single storey timber clad garden shed. Amendment: Amendment to red line and changes to the design of the proposed cattery. Parish does not support.

**One Woodside, Hatfield Lane Ref: W/14/01036** Erection of wooden children's play fort. Parish does not support.

### Internal Consultation

**Oakleigh, Hatfield Lane Ref: W/14/01135** Retrospective change of use of agricultural land to domestic curtilage to Oakleigh and Ingwelaza.

**Albert House, Pershore Road, High Park. Ref: W/14/01706** Outline planning application for 2 dwellings and vehicle access.

**39 Mandalay Drive, Norton Ref: W/14/00956** Loft conversion with front and rear dormer windows, rear white PVC conservatory and change of use of land to domestic garden with pedestrian access.

**9 Gazala Drive, Norton Ref: W/14/01146** Two storey side extension and single rear storey extension.

Other

Appeal to the Planning Inspectorate re:

**Broomhall Grange, Norton Road,**

**Ref: Broomhall**

**Malvern Hills DC 13/00710/OUT**

Outline application for residential development (illustrative scheme of 37 dwelling units), with all matters reserved except for access. Parish does not support. Refused by Malvern Hills DC Planning.