


# **HONEYBOURNE PARISH COUNCIL**

## **Worcestershire**

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Parish Council to be held at the Village Hall on Tuesday 8<sup>th</sup> April at 7.30 pm for transacting the following business only.



John Stedman: Clerk to the Council

31 March 2014

### **Meeting Agenda**

1. **Apologies:** To receive apologies and agree the reason for absence:
2. **Disclosures of Interests:**
  - a) **Register of Interests:** Members are reminded of the need to update their register of interests.
  - b) **To declare any Disclosable Pecuniary Interests** in items on the agenda and their nature.
  - c) **To declare any Other Disclosable Interests** in items on the agenda and their nature.  
Councillors who have declared a Disclosable Pecuniary Interest, or Another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Chairman to Move:** The meeting be now adjourned for Open Forum  
**Open Forum:**  
Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration. Brief notes on Open Forum may be appended to the minutes. Members of the public are very welcome to remain for the remainder of the Parish Council meeting however they may not speak or contribute unless requested so to do by the Chairman.  
  
**County and District Council Ward Member:**  
  
**Chairman to Move:** To close the adjournment.
4. **Minutes:**
  - a) To consider and agree the wording of the March 2014 Council meeting minutes.  
*Circulated via email.*
5. **Clerk's Progress Report:** *circulated yellow paper*
  - a) Two complaints from two residents of The Green regarding grass cutting quality – referred to the contractor.
  - b) Parking on double yellow lines in High Street and speeding in School Street reported to Peter Davey PCSO.
  - c) Request to WDC for contractors to carry out litter picking on Station Road.
  - d) Dangerous tree on Bretforton Road reported to County Highways
  - e) Road traffic accident on the railway bridge on Station Road on 18-03
  - f) Opportunity Vale of Evesham folders to be available at the Evesham WDC shop
  - g) Opportunity Vale of Evesham, the CAB representative Alison McIndoe to attend the APM
  - h) Arrangements for collecting the allotment rents for 2014
  - i) Litter bin sponsorship by David Wilson Homes
  - j) Station footbridge issues raised with Network Rail and response from Robin Basu
  - k) Elm Close green reported to have suffered surface damage by galloping horses – response from WCC

- 6. Planning Applications for Consideration:** Lead Members Cllrs. Andy. Attridge and Mike Powell.
- a) W/14/00069/OU: Mr R Grist, Land Off, School Street, Honeybourne: Outline planning permission for two no 4 bedroom houses with double integral garages to match local area. GG
  - b) W/14/00546/PN: Mr N Moffitt, Poden Farm, Mickleton Road. Reinstate historic stream and pond including new footbridge over, to alleviate flooding GG
  - c) W/14/00375/PP: Mr N Moffitt, Poden Farm, Mickleton Road. Existing pitched roof to orangery replace with flat roof with lantern and balustrading SH
- 7. Planning Decisions to Note:**
- a) **W/13/02570/OU.** Land adjacent to The Elms Buckle Street, erection of a single detached dwelling : **Refused for 3 reasons**
- 8. Planning Matters:**
- a) To note a letter from Sir Peter Luff and the enclosed Written Statement from the Under-Secretary of State for CLG Nic Boles MP *letter circulated, statement emailed*
  - b) To receive the Clerks report on issues regarding David Wilson Homes site
  - c) Details of the proposed play area on the David Wilson Homes site
  - d) Parish Council's letter to the planning inspectorate regarding the Shorey land appeal
  - e) To Note that paper plans will not be issued by WDC as from April 1st.
- 10. Council and Community Matters for Consideration–**
- a) Clerk to report on the litterbin sponsorship by David Wilson Homes
  - b) Request from the Village Hall to use Elm Green for a cycling event 13th July - *circulated*
  - c) To consider a request to Royal Mail to install a new pole mounted red letter box on the High Street.
  - d) To consider the implementation of a Neighbourhood Development Plan for Honeybourne.
- 11. Finance:**
- a) To consider for approval the Payments, Receipts and Balances – *circulated*
  - e) To consider and approve the fourth financial quarter bank reconciliation, account balances and budgets - *circulated on pink papers*
  - f) To consider a further 50% rural rate relief application for Badhams Motors - *circulated*
  - g) To consider a further 50% rural rate relief application for Camfields Ltd - *circulated*
  - h) To Note the receipt of the VAT claim of £1,517.62
  - i) To receive the Clerks report on the repeal of Sec 150 of LGA 1972 and an indication that HMRC are not accepting cheque payment.
  - j) To consider engaging the internal audit services of Mr Geoff Bradley and have the final audit carried out as soon as possible.
- 12. Street Lights:** To report any lights in need of attention.
- 13. Public Rights of Way (PROW):** Lead Members Cllrs. Trish Probert and David Cowan.
- a) To receive the PPW's report on the footpaths and any new matters in need of attention.
  - b) To receive the PPW's report on footpath 527c surface damage by horses

**14. Highways:** Lead Members Cllrs. Trish. Probert and David Cowan.

- a) To receive the Clerks report on invoicing the County Council for verge mowing compensation
- b) To Note, Traffic orders and public notice for the 30 MPH extension on the C2006 Buckle Street
- c) To note the engineers report on moving the village sign to the extended speed limit zone
- d) To consider a variation to the mowing contract to extend the verge mowing into the extended speed limit zone on Buckle Street
- e) To receive the Clerks report on the VAS data record
- f) To receive any new highway matters to be reported to County Highways.

**15. Lengthsman and Handyman:** Cllrs. Trish Probert and David Cowan

- a) To consider any new matters for the Lengthsman or Handyman
- b) To consider the renewal of the WCC Lengthsman's contract for 2014-15
- c) To Note the Lengthsman contract allowance for 2014-15 is £2072.78

**16. The Leys Playing Field** Lead Members Cllrs. Graham Clelland and David Cowan.

- a) To receive the weekly visual inspection report for The Leys and consider any recommendations.
- b) To consider the extent of the annual safety inspection by Wicksteed Playscapes

**17. VISA Field Development**

- a) To receive the Clerks report on a letter sent to the Chairman of VISA Ltd. regarding the field lease
- b) To receive the Clerks report on any further information.

**18. Community Centre & Village Hall**

- a) To receive the Clerks report on any correspondence received
- b) To receive a members report on the Village Hall AGM and other meetings.
- c) To receive the Clerks report on a request for members to attend the next Village Hall committee meeting.

**19. Matters Raised by Members for Consideration or Items for Future Agendas.**

- d) No matters received

**20. Correspondence :**

**21. Correspondence to Note:**

- a) Evesham Arts Centre events May – July
- b) Npower new electricity prices for streetlights

**22. Meeting Dates**

- a) To confirm the next Ordinary Meeting is scheduled for the 13<sup>th</sup> May at the Village Hall at 7.30
- b) To Confirm the date of the Annual Parish Meeting on 22<sup>nd</sup> April at the Village Hall at 7.30
- c)