

# **HONEYBOURNE PARISH COUNCIL**

## **Worcestershire**

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Council to be held at the Village Hall on Tuesday 9<sup>th</sup> September at 7.30 pm for transacting the following business only.



John Stedman: Clerk to the Council

02 September 2014

1. **Apologies:** To receive apologies and agree the reason for absence: Cllr. Trish Probert
2. **Disclosures of Interests:**
  - a. Register of Interests: Members are reminded of the need to update their register of interests.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.  
Councillors who have declared a Disclosable Pecuniary Interest, or Another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Chairman to Move:** The meeting be now adjourned for Open Forum

### **Open Forum:**

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration. Brief notes on Open Forum may be appended to the minutes. Members of the public are very welcome to remain for the remainder of the Parish Council meeting however they may not speak or contribute unless requested so to do by the Chairman.

### **To Receive the County and District Council Ward Members report:**

**Chairman to Move:** To close the adjournment.

4. **Minutes:** To consider and agree the wording of the August 2014 Council meeting minutes - *circulated via email.*
5. **Clerk's Progress Report:** *Blue papers*
  - a. Commercial use of a public litterbin in High Street.
  - b. Placement of commercial advertising on the raised footway railings.
  - c. Proposed new letter box can be installed on the High Street.
  - d. VAS data reported to the Safer Roads Partnership and the police requesting speed enforcement on Station Road.
  - e. Request for the County Council's traffic management and road safety policy.
  - f. Mediation of allotment tenant plot vacation dispute over retained goods.
  - g. Telecom pole very near the proposed access to the Recreation Field
  - h. Cemetery plot purchase and interment by the Robbins family
  - i. First Great Western correspondence regarding the Station Managers details.
  - j. Reporting of a damaged notice board at Honeybourne Station.

## **6. Planning Applications for Consideration:**

- a. **W/14/01615/OU:** Mr R Christ Honeybourne Homes Ltd: Land Off, School Street, Honeybourne. Proposal, Outline planning permission for 5 new detached 3 bedroom house with detached garages on same plots
- b. **W/14/01507/PN:** - Vicarage Nurseries, Weston Road, Bretforton  
Proposal :Permission to retain agricultural worker caravans on site all year without need to remove and return once per year, plus associated works and provision of single storey community building incorporating ablutions.

## **7. Planning Decisions to Note:**

- a. **W/14/01281/PN:** Mr J Blower, location: 64 Westbourne, Honeybourne. Demolition of conservatory and garage and construction of two bedroom bungalow. Granted with 7 conditions.
- b. **W/14/01304/PP:** Mr D Blower 50 High Street, Honeybourne Proposal: Residential two storey extension to the side and rear of the property. Existing Garage and conservatory to be removed. Granted with 4 conditions.

## **8. Development Matters:**

- a. To receive the Clerks report on correspondence from Taylor Wimpey regarding the new Village Hall site on Grange Farm
- b. To receive the Clerks report on David Wilson Homes proposed streetlight scheme for Abacot Fields.
- c. To consider the Heart of England Forest 2015 woodland creation proposal and the Environmental Impact Assessment consultation - *circulated & Plans available at the meeting and were emailed 29/08*

## **9. Insurance:**

- a. To consider the Came & Company insurance schedule and quotation and agree the items and amounts insured. – *circulated also see email sent 01/09*

## **10. Finance:**

- a. To consider for approval the Payments, Receipts and Balances –*circulated*

## **11. Community & Council Matters:**

- a. To consider the draft welcome flyer for new residents - *circulated*
- b. To consider the alleged problems with the deliveries of the Evesham Journal and the Village News magazine –*members to report on areas of non-delivery*
- c. To consider requesting Taylor Wimpey to sponsor a new litterbin and a dog-waste bin on the High Street access to Grange Farm.
- d. To consider requesting two quotations to carry out tree and hedge maintenance works in the Cemetery, Churchyard, The Leys, Elm Green, School Street and The greens in Brick Walk. Also to include clearing excessive vegetation from the watercourse through the Cemetery.
- e. To agree to amending Standing Order 3(L) and replace the wording with: - “Deleted following the implementation of the Openness of Local Government Bodies Regulations 2014”. *Information circulated*

**12. Street Lights:**

- a. To report any lights in need of attention.
- b. To consider the Clerks survey report of the parish owned streetlights in need of attention and any actions arising from the report. -*circulated*
- c. To consider the LED lighting information and offer from E-on and the LED energy saving report –*both circulated*

**13. Public Rights of Way (PROW):** Lead Members Cllrs. Trish Probert and David Cowan (PPW)

- a. To receive the PPW's report on the clearance of PROW 549 off the Weston Road and 548 starting at the Mickleton Road.

**14. Highways:** Lead Members Cllrs. Trish. Probert and David Cowan.

- a. To consider any new highway matters to be reported to County Highways.
- b. To receive the Clerks report on the VAS data collection.

**15. Mowing Contracts**

- a. To consider the details of draft maintenance contract for the of the Honeybourne Sport & Recreation Field carried out by VISA Ltd. - *circulated yellow paper*

**16. Lengthsman and Handyman:** Cllrs. Trish Probert and David Cowan

- a. To receive the Clerks report on actions raised at the last meeting.
  - i. Fallen tree clearance on Mickleton Lane.
  - ii. PROW clearance off Weston Road.
  - iii. Weeding the raised footway at the cross roads.
  - iv. Flood alleviation at Shinehill Lane corner.
- b. To consider any new matters for the Lengthsman or Handyman.

**17. The Leys Playing Field:** Lead Members Cllrs. Graham Clelland and David Cowan.

- a. To receive the weekly visual inspection report for The Leys and consider any recommendations.

**18. Recreation Field Development Project**

- a. To consider the Clerk's report and any correspondence received from the Project Manager on a site meeting with Ken Watkins, Jem Teal, the Chairman and the Clerk; the meeting is scheduled to be held on Monday 8<sup>th</sup> September.

**19. Matters Raised by Members for information or Items for Future Agendas.**

- a. Cllr **Trish Probert** proposal to request the Lengthsman to clear weeds in street gutters throughout the village.

**20. Correspondence:**

- a. Cotswold Line Promotion Group magazine.

**21. Meeting Dates:**

- a. To confirm the next Ordinary Meeting is scheduled for the 14<sup>th</sup> October at the Village Hall at 7.30.