

Wickhamford Parish Council

Clerk to the Council, Mike Smith, 12 Pitchers Hill, Wickhamford, WR11 7RT

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To Wickhamford Parish Councillors :

You are duly summoned to attend the Wickhamford Parish Council meeting at Wickhamford Memorial Hall on the 11th September 2013 at 7.00pm.

Agenda

- 1. Apologies.
To receive apologies and to approve the reason for absence.
- 2. Declaration of Interest.
 - a. Councillors are reminded of the need to update their register of interests.
 - b. To declare any personal interests in items on the agenda and their nature.
 - c. To declare any prejudicial interests in items on the agenda and their nature.
(Councillors with prejudicial interests must leave the room for the relevant item(s)).
- 3. To adjourn the meeting for the Public Session .

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman.

This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during the Public Session subject to the Councillor leaving the room in the event of an exchange on the issue between the Public and the Council during this period.

Councillors are reminded that only items on the Agenda can be discussed during the meeting. Councillors are also reminded that they are not allowed to use the Public Session to raise their own item(s) . These must either be on the Agenda or the Clerk must be requested to add the item(s) to the next meeting Agenda.

Members of the public may not take part in the Parish Council meeting itself.

- 4. Review of minutes from the previous meeting.
To consider the approval of the minutes of the last meeting of the Council.

- 5. Matters arising from the previous meeting
- 6. District / County Councillors Report.
- 7. Police Officers Report.
- 8. Post Box in Manor Road
- 9. Manor Road & Golden Lane Road Surfaces
- 10. Grass Cutting
- 11. Cemetery Sign
- 12. Newsletter
- 13. Playing Field
- 14. Planning
Plans for review. (if applicable).
W/13/00574/PN, 89 Pitchers Hill (Dogs Trust)
- 15. Finance.
Balance sheets made available for Councillor's.

Cheques to be signed,

P. Parfitt, Lengthsman Apr / Jun / Jul / Aug

P. Burch, Internal Audit

Smartcut, Grasscutting Jul / Aug

L. Slade, Cemetery Hedge Cutting x 3

J. Newbury, Petrol

WDC, Play Area Rental

Wickhamford Memorial Hall, Hall Rental x 3

HMRC, 2nd Quarter Tax

Broadway Parish Council, VAS Insurance

16. Receipts

Merstow Green, Burial £335.00

Merstow Green. Ashes Interment £105.00

G. Wilcox, Memorial £120.00

WCC, Lengthsman Reimbursement £325.00

- **Items for the next Agenda**
- 16. Date of next meeting.

To confirm the date of the next meeting as 13th November 2013

Items for the next Agenda must be received 7 days prior to the above date.

Mike Smith

Clerk to Wickhamford Parish Council