

# Wickhamford Parish Council

Clerk to the Council, Mike Smith, 12 Pitchers Hill, Wickhamford, WR11 7RT

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To Wickhamford Parish Councillors:

You are duly summoned to attend the Wickhamford Parish Council meeting at Wickhamford Memorial Hall on the 12<sup>th</sup> November 2014 at 7.00pm.

## Agenda

- 1. Apologies.  
To receive apologies and to approve the reason for absence
- 2. Declaration of Interest.
  - a. Councillors are reminded of the need to update their register of interests.
  - b. To declare any personal interests in items on the agenda and their nature.
  - c. To declare any prejudicial interests in items on the agenda and their nature.  
(Councillors with prejudicial interests must leave the room for the relevant item(s)).
- 3. To adjourn the meeting for the Public Session .  
Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman.  
This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during the Public Session subject to the Councillor leaving the room in the event of an exchange on the issue between the Public and the Council during this period.

Councillors are reminded that only items on the Agenda can be discussed during the meeting. Councillors are also reminded that they are not allowed to use the Public Session to raise their own item(s) . These must either be on the Agenda or the Clerk must be requested to add the item(s) to the next meeting Agenda.

Members of the public may not take part in the Parish Council meeting itself.

- 4. Review of minutes from the previous meeting.  
To consider the approval of the minutes of the last meeting of the Council.

- 5. Matters arising from the previous meeting
  - Letter again sent to the occupier of 55 Manor Road.
  - Letter of response sent to the Sports Club.
  - Response sent to L. Eyre re footpath repairs.
  - Letter sent to Councillor P. Beaumont.
- 6. District / County Councillors Report.
- 7. Police Officers Report.
- 8. Big Lunch Monies.
- 9. Bridlepath Signs.
- 10. Parking.
- 11. Mowing Contracts.
- 12. Playing Field Fencing.
- 13. Playing Field Signs Quotation.
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- 14. Sports Club / C & W Event Application.
- 15. Plans for review. (if applicable).
- 16. Correspondence.
  - Response sent to a letter received from a resident in Coombefield Road regarding the grasscutting by Rooftop Housing contractors. Response to a second letter sent after a discussion with Rooftop.
  - Letter sent to the owners of Coombefield Plantation with details of the meeting, as they have requested to attend via a Councillor.
  - Complaint from a resident regarding the working hours of builders on the site at 35 Drysdale Close. Referred to District Councillor for verification of times.
- 17. Finance.
  - Balance sheets made available for Councillor's.
  - a) 2014/2015 Budget figures available for Councillors
  - b) 2015/2016 Precept to be discussed and agreed

Cheques to be signed,  
Smart Cut, Grasscutting (Sep)  
HMRC, 3<sup>rd</sup> Quarter Tax  
M. Smith, Newsletter (Sep)  
R. Langdon, Lengthsman (Sep / Oct)  
S. Osbourne, Grasscutting (Church x 3)

Receipts,  
WDC, Precept £5,000.00  
WCC, Lengthsman Reimbursement £288.00  
WCC, Grasscutting Subsidy £694.68

- **Items for the next Agenda**
- 18. To confirm the date of the next meeting as 14<sup>th</sup> January 2015

Items for the next Agenda must be received 7 days prior to the above date.

Mike Smith

Clerk to Wickhamford Parish Council