

# Bournheath Parish Council

Correspondence to:

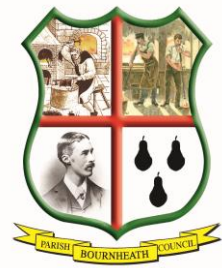
Gill Lungley MILCM, Clerk to the Council

Grange Cottage, Birmingham Road

Hopwood, Birmingham B48 7AJ

tel: 07813 671899 / e-mail: [bournheathpc@hotmail.co.uk](mailto:bournheathpc@hotmail.co.uk)

website: [www.worcestershire.gov.uk/MyParish](http://www.worcestershire.gov.uk/MyParish)



## NOTICE OF MEETING

Members of Bournheath Parish Council are duly required to attend the  
**Parish Council meeting on Tuesday 29<sup>th</sup> April 2014 starting at 7.30pm**  
In the Committee Room, Bournheath Village Community Centre, Claypit Lane B61 9LA

**The meeting is open to all members of the public and the press.**

Residents of Bournheath civil parish are invited to attend and can address the meeting if required during agenda item 4. If attending please note the main hall will also be in use by a different group who are aware of the requirement to allow public access to the Committee Room

## AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declaration of Interests:** With reference to items on the agenda, members are reminded of their obligation to declare any interests as defined in the Members' Code of Conduct and to update their entry in the Register of Interests if necessary
3. **Dispensations:** to consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote
4. **Public Participation / Question Time:** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this Agenda or raise issues for future consideration. (Time allowed up to 15 min)
5. **County Councillor and District Councillor Reports:** to receive updates from the elected ward representatives for Woodvale. Written report from Sheila Blagg received.
6. **Reports from the Parish Footpath Warden & Neighbourhood Watch Co-ordinator,** if present
7. **Previous minutes:** to approve the minutes of the Parish Council Meeting held 25/03/2014
8. **Chairman's Report:** Cllr K May including consultation meeting with Highways Authority regarding Smart Motorway proposal M5 between j4a - j6; proposed meeting with NWWM
9. **Progress Reports from the Clerk** relating to on-going matters; to answer any queries and list items of correspondence including:
  - Lengthsman report
  - Plans for Annual Parish Meeting on 28/05/2014 starting at 7pm
  - Response to letter to Brandon Lewis MP re support for parish-based Council Tax payers
  - WWI Centenary purchase of poppy seeds
  - New Homes Bonus update on Hagley Residents Association campaign for Bromsgrove district
  - Resident's request for help to access faster Broadband in Bournheath village
  - Public notice re application for use of Primrose Nurseries as operating centre for 2 lorries
  - Public notice re temporary closure of public footpath (fp 532 between M5 & Wildmoor Lane)
  - PACT newsletter for March
  - Parish Council-supported community coffee morning 26/04/2014 (in aid of Eve Appeal)
  - Worcs CALC updates for April
10. **Wildmoor report**  
Including Wildmoor Residents Association request for meeting to discuss Wildmoor quarries.

11. **Bournheath Village Community Centre report**
12. **Planning:**
  - a) Plans, if any, to be seen via projector at the meeting and members will be updated on any decisions made by the Planning Authority/Planning inspector to previous applications and appeal notifications.
13. **To review and consider adoption of revised Financial Regulations, Financial Controls and Risk Assessment**
14. **To progress purchase of website and '.gov.uk' address**
15. **To consider content of next parish council newsletter**
16. **To consider purchase of Worcestershire Flag for Bournheath flagpole**
17. **To approve the Annual Return for the financial year ending 31/03/2014**, including the Accounting Statements 2013/14 and the Annual Governance Statement 2013/14
18. **Finance:**
  - a) To agree payments as per schedule to be circulated at the meeting
19. **Items for next agenda:** members' opportunity to mention items for consideration next time
20. **Date, time and venue of next Parish Council meeting:** Wednesday 28<sup>th</sup> May 2014. This will be the Annual Parish Council Meeting to follow the Annual Parish Meeting in Bournheath Village Community Centre that starts at 7pm.

Gill Lungley MILCM, 22<sup>nd</sup> April 2014  
Clerk to Bournheath Parish Council

Papers circulated to members with agenda and by e-mail:

- Draft minutes of meeting held 25/03/2014 (item 7)
- (Draft) Financial Regulations (item 13)
- Financial Controls (item 13)
- Risk Assessment and Management (item 13)
- Website design proposal (item 14)
- Bank reconciliation and Receipts and Payments Comparison to 31/3/14 (item 17)
- Accounting Statement and Annual Governance Statement fye 31/3/14 (item 17)

Items circulated to members via e-mail only, paper copies available on request:

- County Councillor's report, April 2014 (item 5)