

Defford and Besford Parish Council

Clerk: Linda Blake, 59 Shrubbery Road, Drakes Broughton, Worcs WR10 2BE
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To: All Members of the Parish Council

Dear Councillor,

The Annual Meeting of the Parish Council of Defford and Besford Parish Council is to be held on **Tuesday 27th May 2014** at 7.45pm at Defford Village Hall when the business set out in the agenda below will be transacted.

AGENDA

- 1. Election of Chairman of the Council and signing of declaration of office**
- 2. Election of Vice-Chairman of the Council**
- 3. Declarations of Interest:**
Register of Interests: Councillors are reminded of the need to update their register of interests.
 - a) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - b) To declare any Other Disclosable Interests in items on the agenda and their nature.
- 4. To nominate representatives to the following outside bodies:**
 - a) Defford Relief in Need
 - b) Village Hall Management Committee
 - c) The Planning Committee
 - d) The Finance and General Purposes Committee
 - e) Community Governor for Defford cum Besford First School
- 5. To review Standing Orders, Financial Regulations, Asset Register & Risk Assessment**
- 6. To confirm the Bank Signatories**
- 7. To agree the dates and venues of future meetings for the year**

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

- 8. Minutes of the following Parish Council meetings to be confirmed and signed**
 - a) Tuesday 25 March 2014
 - b) Extraordinary Meeting – Tuesday 29 April 2013
- 9. Planning**
 - a) New Applications
 - b) Wychavon District Council decisions
- 10. Finance**
 - a) To approve any payments due
 - b) To approve the Accounts for the financial year 2013/14
 - c) To approve the Annual Return for the financial year 2013/14
- 11. Use of New Homes Bonus Money – Presentations from interested groups**
- 12. Parish Lengthsman – Review of Parish Lengthsman's Scheme**
- 13. Councillors reports**
 - a) County Councillor A Hardman
 - b) District Councillor R Davis
 - c) Parish Councillors
- 14. Correspondence for Information**
- 15. To confirm date of the next meeting**

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND