

**EASTHAM PARISH COUNCIL**  
**John Inge (Chairman), Mike Adams, Joyce Horsfall,**  
**David Conway, Peter Moseley, Paul Arnold, Adrian Worsley**

**To Members of Eastham Parish Council**

You are duly required to attend **Eastham Parish Council Meeting** to be held at  
**7.30pm on Tuesday 26TH AUGUST 2014 at Eastham Memorial Hall**

**Agenda**

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
  - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.  
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.  
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Dispensations –**
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
  - **Dispensations requested –** All Cllrs requested a Dispensation on items 12 regarding purchase of Defibrillator Machine and Lifebox.
4. **The meeting will be adjourned for Public Question Time**  
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **Minutes** To consider adoption of the minutes of Annual Parish Council Meeting held on 20<sup>th</sup> May 2014 (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports for Information:**
  - **Broadband –** update.
8. **Reports on Meetings attended by Clerk or Councillors:**  
CALC – Financial Training Day 19<sup>th</sup> June, CiLCA Training 25<sup>th</sup> June, Networking/Effective Meetings 2<sup>nd</sup> July, Neighbourhood Planning 8<sup>th</sup> July, 23<sup>rd</sup> July Area Meeting.
9. **Finances:**
  - a. To consider payments to be made as on list presented at meeting.
  - b. To report receipts since last meeting.
  - c. Bank Reconciliation Current Account - May, June, July 2014 to be viewed and signed  
Bank Reconciliation Investment Account - June, July, August 2014 to be viewed and signed.
  - d. To view External Auditors Report for 2013-14 accounts.
  - e. To agree on signatories for Investment Account and for Clerk to view Account online.
  - f. To review signatories for Current Account and for Clerk to view Account online.

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**10. Planning:**

- a. Plans circulated since last meeting – **See item 18.**
- b. Decisions received since last meeting – **None.**
- c. Plans to comment on at this meeting – **None.**
- d. **Update on Enforcement Action - 12/01721/FUL – Oaktrees Caravan, Highwood – Retention and resiting of mobile home (Retrospective).**

**11. Road report:**

- a. Lengthsman – progress report.
- b. Any problems to report
- c. Update on outstanding queries –
  - Water on road at Robins End (Rhyse Lane).
  - Astley Orchard – repairs to road and pavement.

**12. Defibrillator Machine and Lifebox to house Defib – Proposals as follows:-**

- a. To agree to purchase Defib through British Heart Foundation (BHF) at cost of £400.00 total.
- b. To agree to purchase a Lifebox without an alarm at cost of £572.20 plus VAT. (BHF grant is on condition the Lifebox does not have an alarm).
- c. To agree to purchase Defib Machine from supplier at estimated cost of £995.00 plus VAT.
- d. To agree to purchase a Lifebox with alarm at cost of £800.00 plus VAT.

**13. Financial Regulations (circulated) – to discuss adopting new document.**

**14. Standing Orders (circulated) – to discuss adopting new document.**

**15. Police Commissioners Survey 2014 – to agree 2 Cllrs to complete.**

**16. Clerks annual review – to set a date.**

**17. Correspondence for Information:**

A list of items will be available at the meeting.

**18. Clerks report on Urgent Decisions since last meeting**

**Payments made – 15<sup>th</sup> July – WCALC training Clerk, LM payment.**

**Plans – 14/00787/HOU – 2 Old School House, Highwood, Eastham – Conservatory to side of property.**

**15. Councillor's reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

**16. Date of next meeting: TUESDAY 25<sup>th</sup> NOVEMBER 2014**

**17. Meeting Closed.**

Signed-----Date **19<sup>th</sup> August 2014**  
Clerk Sue Burrows