

## To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 27<sup>th</sup> November 2008 at Norton Parish Hall, Littleworth.**

**Public Question Time:** From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during public question time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during question time.

### Agenda

1. **Apologies: To receive apologies and to approve the reason for absence.**
2. **Chairman Position and Allocation of Responsibilities**
  - a. To consider future Chairman.
  - b. To consider future allocation of responsibilities, to include the writing of the quarterly newsletter report from the Parish Council.
  - c. Update on procedures to fill vacancy following resignation of Kate Lovegrove
3. **Declarations of Interest**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any Personal Interests in items on the agenda and their nature.
  - c. To declare any Personal and Prejudicial Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
4. **Minutes:** To consider adoption of the minutes of the meeting of the Parish Council of 23<sup>rd</sup> October 2008
5. **Progress reports for information**
  - a. **District and County Councillor Report** (Cllr. R.C. Adams)
  - b. **Planning** (Clerk) –
    - i. Current Applications - details accompany the agenda
    - ii. To appoint a new Chair of Planning to replace Cllr. Mrs. Lovegrove
  - c. **Allotments** (Cllr. Mrs. McGovern)  
See also agenda item 12
  - d. **Playing Fields** (Clerk)  
See also agenda item 14
  - e. **Footpaths** (Cllr. Turvey)
  - f. **Finance** (Responsible Finance Officer)
    - i. **Balances**
    - ii. **Monthly Accounts** – October monthly accounts accompany the agenda
    - iii. **2009/10 Budget and Precept** (see agenda item 9)
  - g. **West Mercia Police** (WPC Dene Storr/CSO Fogwill)  
Welcome to WPC Dene Storr
  - h. **Brockhill Recreation Area** (Cllr. Reeves)
  - i. **Parish Plan** (Cllr. Turvey)
6. **EnviroSort** (Mr. Lucas)  
To receive an update on activities following the EnviroSort Liaison Group meetings.
7. **West Midlands RSS/South Worcestershire Joint Core Strategy** (Cllr. Reeves/Cllr. Turvey/Mr. Lucas)  
To discuss current position.
8. **Flooding Issues** (Cllr. Reeves)  
To receive an update on issues, plans, activities and correspondence.
9. **2009/10 Budget and Precept** (Cllr. Reeves/Responsible Finance Officer)  
To consider the attached draft budget and precept for 2009/10 for approval.
10. **Freedom of Information Publication Scheme** (Clerk)  
To consider attached document for adoption.
11. **Consultation Paper: Draft Supplementary Planning Document on Water Management**  
To consider making a response to the consultation and to agree a volunteer(s) to review the papers and draft a response for submission by the 4<sup>th</sup> December deadline.

**12. Allotments**

To consider introducing a trial period for new tenants.

**13. Bridleway 513, Church Lane**

To discuss whether the Parish Council would be willing to provide a letter of support to accompany the application to the Secretary of State by Mr. & Mrs. Kite, regarding the Definitive Map Modification Order to define the bridleway width.

**14. Quotes to Repair/Replace Play Area Surface**

To consider quotes received, discuss funding and agree work.

**15. Bus Shelter Vandalism**

To consider action.

**16. Bench Maintenance**

To consider maintenance requirements to benches in the parish and agree appropriate action.

**17. Wychavon Bursary 2008/9**

To consider nomination of person or group who has given best service to the community. Nominations required by 15<sup>th</sup> January.

**18. Parish Council Website**

To consider website offering from Worcs CC and agree how to proceed

**19. Finance**

- a. To consider payments to be made as on list attached

**20. Correspondence for Information**

The attached appendix of items will be available for inspection at the meeting.

**21. Clerk's report on Urgent Decisions since the last meeting**

**22. Items for update to local M.P.**

To consider any items for communication.

**23. Councillors' reports and items for future agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**24. Date of 2009 meetings**

To confirm the date of the next meeting which is scheduled for 29<sup>th</sup> January 2009. Proposed meeting dates for 2009: 29<sup>th</sup> January, 26<sup>th</sup> February, 26<sup>th</sup> March, 30<sup>th</sup> April, 28<sup>th</sup> May, 25<sup>th</sup> June, 23<sup>rd</sup> July, 24<sup>th</sup> September, 29<sup>th</sup> October and 26<sup>th</sup> November. 2009 Annual Parish Meeting: 9<sup>th</sup> April.

Signed

Jane Greenway

Clerk to Norton-juxta-Kempsey Parish Council

21<sup>st</sup> November 2008