

## To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 26<sup>th</sup> March 2015** at Norton Parish Hall, Littleworth.

**Public Question Time:** From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

### Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to Membership and 2015 Elections Process**  
To consider any changes to membership and 2015 elections process.
- 3. Declarations of Interest**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes:** To consider adoption of minutes of the Parish Council meeting held on 25<sup>th</sup> February 2015
- 5. Progress reports for information** **7.50pm**
  - a. District and County Councillor Report (Cllr. R.C. Adams)
  - b. Finance (Responsible Finance Officer)
    - i. Balances and s137 expenditure
    - ii. Monthly accounts and bank reconciliation to 28<sup>th</sup> February 2015
  - c. West Mercia Police (PCSO Julie Pardoe/PC Acaster/Cllr. Bennett)
- 6. Annual Risk Assessment and Review of Fixed Asset Register (Clerk)** **8.05pm**  
To review and approve annual Risk Assessment and Fixed Asset Register.
- 7. Reserve Levels (Cllr. Turvey/Clerk)** **8.10pm**  
To review the current Reserve Policy.
- 8. Current Planning Applications (Cllr. Richmond/Cllr. Turvey/Clerk)** **8.15pm**  
Report of current applications (details accompany the agenda). Also see Worcester Parkway Station agenda item 11.
- 9. South Worcs Development Plan and Associated Matters (Cllr. Turvey/Cllr. Fincher)** **8.20pm**  
To consider the current position including outline planning applications, A4440/Ketch roundabout proposals, traffic calming measures and current consultations (responses due by 29<sup>th</sup> March).
- 10. Development on Land adjacent to St. Peters Garden Centre (Cllr. Turvey/Clerk)** **8.30pm**  
To consider update including adoption matters, roundabout work, highway signage, bus shelter replacement, outstanding reinstatement/remedial work and agree actions.
- 11. Worcester Parkway Station (Cllr. Turvey)** **8.40pm**  
To consider planning application, actions and response to be submitted (by 1<sup>st</sup> April 2015).
- 12. EnviroSort (Cllr. Bennett)** **8.50pm**  
To consider update and any actions.
- 13. Severn Trent Sewerage Scheme (Working Group/Clerk)** **8.55pm**  
To consider project progress including completion of contract, land registration matters, remedial work and how to progress.
- 14. Parish Hall/Coppice Cottage Boundary (Working Group/Clerk)** **9.00pm**  
To consider formalisation of agreed boundary and Public Right of Way impact.
- 15. Employment Matters (Cllr. Turvey /Cllr. Fincher)** **9.05pm**
  - a. To consider update relating to appointment of groundsman/handyman/litter picker.
  - b. To receive update and plan pensions auto-enrolment process (staging date 1 June 2016)
- 16. Lengthsman Scheme (Chairman/Clerk)** **9.10pm**  
To consider membership of the Worcs CC Lengthsman Scheme for 2015/16.
- 17. VAT Procedures (Clerk/Cllr. Turvey)** **9.15pm**  
To consider update.

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| <b>18. Parish Hall Recreation Facilities Project</b> (Cllr. Dawson/Clerk)   | <b>9.20pm</b>  |
| To consider update on project progress including funding, handover, payment of final invoice, maintenance/safety checks and official opening on 15 <sup>th</sup> April.   |                |
| <b>19. Parish Hall Car Park/Playing Fields/Outside Space</b> (Clerk)  | <b>9.30pm</b>  |
| To consider any update and football pitch drainage.   |                |
| <b>20. Parish Hall</b> (Cllr. Fincher/Cllr. Dawson)   | <b>9.35pm</b>  |
| To consider update from landlord representative.  |                |
| <b>21. New Website</b> (Cllr. Fincher)  | <b>9.45pm</b>  |
| To consider update.   |                |
| <b>22. Allotments</b> (Cllr. Mrs McGovern/Clerk)  | <b>9.50pm</b>  |
| To consider update and required actions.  |                |
| <b>23. Wadborough Road Garages</b> (Clerk)  | <b>9.55pm</b>  |
| To consider update and actions.   |                |
| <b>24. Public Rights of Way</b> (Cllr. Turvey)  | <b>10.00pm</b> |
| To consider update and required actions.  |                |
| <b>25. Dog Fouling Problems</b> (Clerk)   | <b>10.05pm</b> |
| To consider proposals for dog bins and costs  |                |
| <b>26. Worcester Norton Sports Club</b> (Cllr. Turvey/Cllr. Fincher/Cllr. James)  | <b>10.10pm</b> |
| To consider any update on WNSC plans to redevelop the Club on its current site.   |                |
| <b>27. Croquet Club</b> (Cllr. Turvey)  | <b>10.15pm</b> |
| To consider update on the Croquet Club situation.   |                |
| <b>28. Community Games Event (21<sup>st</sup> June 2015) and Fun Run (12<sup>th</sup> or 19<sup>th</sup> July)</b> (Clerk)  | <b>10.20pm</b> |
| To consider update from Norton Community Trust regarding Parish Council sponsorship of medals for the Fun Run and Community Games events.   |                |
| <b>29. Highways Matters</b> (Cllr. Turvey/Clerk)  | <b>10.25pm</b> |
| To consider update and required actions.  |                |
| <b>30. World War I Centenary</b> (Cllr. Way-Vautier/Cllr. James/Clerk)  | <b>10.30pm</b> |
| To consider update on activities.   |                |
| <b>31. Parish Council Newsletter</b> (Clerk)  | <b>10.35pm</b> |
| To consider future production process.  |                |
| <b>32. Parliament in Making Programme (14<sup>th</sup> June 2015)</b> (Cllr. Fincher)   | <b>10.40pm</b> |
| To consider supporting this initiative.   |                |
| <b>33. Finance</b> (Chairman)   | <b>10.45pm</b> |
| a. To consider payments to be made/confirmed as on list attached.   |                |
| <b>34. Correspondence for Information</b> (Chairman/Clerk)  | <b>10.50pm</b> |
| The attached appendix of items will be available for inspection at the meeting.   |                |
| <b>35. Clerk's report on Urgent Decisions since the last meeting</b> (Clerk)  | <b>10.55pm</b> |
| <b>36. Items for update to local M.P.</b> (Chairman)  |                |
| To consider any items for communication.  |                |
| <b>37. Councillors' reports and items for future agenda</b> (Chairman)  | <b>11.00pm</b> |
| Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u> |                |
| <b>38. Date of next meeting:</b> Thursday 30 <sup>th</sup> April  |                |

Signed

*Jane Greenway*

Mrs Jane Greenway  
 Clerk to Norton-juxta-Kempsey Parish Council  
 19<sup>th</sup> March 2015

## PLANNING APPLICATIONS – March 2015

### Approvals

**Maple Cottage, Hatfield Bank**  
**Ref: W/15/00088/LE**

Certificate of Lawfulness for part conversion of detached garage to granny annex. Parish does not support as outside the development boundary.

### Refusals - None

### Awaiting Decision

**Land to the south of the City of Worcester, Bath Road. Malvern Hills DC Ref: W/13/00656/OUT Welbeck Land**

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

**Land north of Taylors Lane, south of and part north of A4440 Broomhall Way, Worcs. Malvern Hills DC Ref: W/13/01617 St. Modwen Developments**

Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

**Land adjacent to Lobelia Close, Cranesbill Drive, Broomhall Green and the A4440 Broomhall Way Worcester City Ref: P13A0617 St. Modwen Developments**

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm Worcester City Ref: P13B0632 Miller Homes**

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

**Woodhall, Pershore Road Ref: W/14/01515**

Alterations and conversion of existing buildings to form 4 dwellings.

**Land at Broomhall Way Worcester City Ref: P14L0266**

Outline planning permission for the erection of up to 103 dwellings with all matters reserved, excluding access. Parish supports subject to revision of application.

**EnviroSort, Woodbury Lane, Norton. Worcs CC 14/00050/CM**

Application to vary conditions 8, 35 and 36 of planning permission 407669 to incorporate amendments to the internal process plant alongside changes to the operating and maintenance hours. Parish supports subject to conditions and neighbours' views. To be considered at WCC Planning & Regulatory Committee 24 March

**Norton Parish Hall, Littleworth Ref: W/14/02869/PN**

6m high flagpole. Parish supports.

### Internal Consultation

**47 Mandalay Drive, Norton Ref: W/15/00261/PP**

First floor extension to side of dwelling house.

**Land to the east and south  
of The Crucible Business Park,  
of Norton, Worcester  
Ref: Worcs CC 15/000007/REG3**

A full planning application for the development of a new rail station and associated infrastructure. The application comprises new platforms on the Birmingham – Bristol railway line and one platform on the Cotswold railway line, a new station building, a public right of way footbridge over the Birmingham – Bristol railway line, car parking, flood attenuation and a new roundabout on the B4084

Other - None