

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 25th June 2015** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Vice-Chairman Signing of Undertaking and Declaration of Office**
- 3. Signing of Outstanding Undertakings and Declarations of Office**
- 4. Changes to Membership**
To consider co-option process post election and any applications for co-option.
- 5. Declarations of Interest**
 - a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 6. To consider areas of focus and agree allocation of areas of responsibility to Councillors**
- 7. Minutes:** To consider adoption of minutes of Annual Parish Council meeting held on 21st May 2015
- 8. Progress reports for information** **7.55pm**
 - a. District and County Councillor Report (Cllr. R.C. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts/bank reconciliation to 31st May 2015
 - iii. Annual audit progress- see agenda item 9
 - c. West Mercia Police (PCSO Julie Pardoe/PCSO Steven Tinkler/PC Acaster)
 - i. To consider update
 - ii. To consider future PACT representative
- 9. Year End Accounts and Annual Return** (Clerk) **8.05pm**
To approve and sign off the accounts for the year ended 31st March 2015 and the Annual Return.
- 10. Current Planning Applications** (Cllr. Fincher/Clerk) **8.15pm**
Report of current applications. Also see Worcester Parkway Station agenda item 13.
- 11. South Worcs Development Plan and Associated Matters** (Cllr. Fincher) **8.20pm**
To consider any updates to the outline planning applications, A4440/Ketch roundabout proposals, traffic calming measures and any actions.
- 12. Development on Land adjacent to St. Peters Garden Centre** (Cllr. Fincher/Clerk) **8.25pm**
To consider update including adoption matters, future verge ownership and maintenance responsibilities, roundabout work, highway signage, bus shelter replacement, outstanding reinstatement/remedial work and any actions.
- 13. Worcester Parkway Station** (Cllr. Fincher) **8.35pm**
To consider any update and required actions.
- 14. Severn Trent Sewerage Scheme and Associated Matters** (Working Group/Clerk) **8.40pm**
To consider update including completion of contract, land registration matters, remedial work and required actions.
- 15. Employment Matters** (Cllr. Fincher) **8.50pm**
- 16. VAT Procedures** (Clerk) **8.55pm**
To consider any update.
- 17. Parish Hall Recreation Facilities Project** (Cllr. Dawson/Clerk) **9.00pm**
To consider update on project, purchase of safety and commemorative signs and remedial work progress.

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| 18. Parish Hall Car Park/Playing Fields/Outside Space (Clerk) | 9.10pm |
| To consider: update on car park resurfacing project, football pitch drainage, revised playing field signage, purchase of flags for flag pole, management of field bookings and the level of football booking charges. | |
| 19. Parish Hall (Cllr. Fincher/Cllr. Dawson) | 9.20pm |
| To consider update from landlord representatives. | |
| 20. Pre-School (Cllr. Fincher/Cllr. Dawson) | 9.35pm |
| To consider update regarding electricity/water usage, future structure and resulting actions. | |
| 21. Parish Council Newsletter (Clerk) | 9.45pm |
| To consider future production/circulation process. | |
| 22. Allotments (Clerk) | 9.50pm |
| To consider update and required actions. | |
| 23. Public Rights of Way (Clerk) | 9.55pm |
| To consider update and required actions. | |
| 24. Worcester Norton Sports Club (Cllr. Fincher) | 10.00pm |
| To consider any update on WNSC plans to redevelop the Club on its current site and provision of litter bins on the cricket ground. | |
| 25. Croquet Club (Clerk) | 10.05pm |
| To consider update on the Croquet Club situation. | |
| 26. Community Games Event (21st June 2015) and Fun Run (4th October) (Clerk) | 10.10pm |
| To consider any feedback following the Community Games event and any matters relating to Parish Council sponsorship of medals for the Fun Run and Community Games events. | |
| 27. Highways Matters (Clerk) | 10.15pm |
| To consider update and any required actions. | |
| 28. World War I Centenary (Cllr. Mrs Way-Vautier/Clerk) | 10.20pm |
| To consider update on activities. | |
| 29. Finance (Chairman) | 10.25pm |
| a. To consider payments to be made/confirmed as on list attached. | |
| 30. Correspondence for Information (Chairman/Clerk) | 10.30pm |
| The attached appendix of items will be available for inspection at the meeting. | |
| 31. Clerk's report on Urgent Decisions since the last meeting (Clerk) | 10.35pm |
| 32. Items for update to local M.P. (Chairman) | |
| To consider any items for communication. | |
| 33. Councillors' reports and items for future agenda (Chairman) | 10.40pm |
| Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u> | |
| 34. Date of next meeting: | |
| Parish Council Meeting: Thursday 16 th July 2015 | |

Signed

Jane Greenway

Mrs Jane Greenway
Clerk to Norton-juxta-Kempsey Parish Council
19th June 2015

PLANNING APPLICATIONS – June 2015

Approvals

The Elms, Hatfield Lane Ref: W/15/01102	Proposed single storey rear extension to kitchen and dining area. Parish supports.
Norton Hall Nursing Home, Woodbury Lane. Ref: W/15/00890	Siting of portacabin for temporary period.
Unit 1-2 Court Farm, Church Lane. Ref: W/15/00857	Change of use from B1 to sui generis beauty parlour. Parish not supported without additional parking provision.
3 Peninsula Road, Norton Ref: W/15/01091	First floor extension above garage.

Refusals - None

Awaiting Decision

Land to the south of the City of Worcester, Bath Road. Malvern Hills DC Ref: W/13/00656/OUT Welbeck Land	Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.
Land north of Taylors Lane, south of and part north of A4440 Broomhall Way, Worcs. Malvern Hills DC Ref: W/13/01617 St. Modwen Developments	Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.
Land adjacent to Lobelia Close, Cranesbill Drive, Broomhall Green and the A4440 Broomhall Way Worcester City Ref: P13A0617 St. Modwen Developments	Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.
Middle Battenhall Farm Worcester City Ref: P13B0632 Miller Homes	Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure
Land at Broomhall Way Worcester City Ref: P14L0266	Outline planning permission for the erection of up to 103 dwellings with all matters reserved, excluding access. Parish supports subject to revision of application.
Land to the east and south of The Crucible Business Park, Norton, Worcester Ref: Worcs CC 15/000007/REG3	A full planning application for the development of a new rail station and associated infrastructure. The application comprises of new platforms on the Birmingham – Bristol railway line and one platform on the Cotswold railway line, a new station building, a public right of way footbridge over the Birmingham – Bristol railway line, car parking, flood attenuation and a new roundabout on the B4084. Parish supports in principle but with concerns raised.
Eastfield, Wadborough Road, Kempsey. Ref: W/15/00769	Construction of 3no. stock lakes together with the provision of 4no. ‘glamps’ and the temporary permission of a mobile home for use of the fishery manager. Parish does not support.

Internal Consultation

**36 Orchard Grove, Littleworth
Ref: W/15/01273**

Alterations to fenestration and external elevation of dwelling.

**Boulterley Cottage, Broomhall,
Norton. Ref: W/15/01478/PP and
W/15/01479/LB1273**

Proposed conversion of outbuilding to habitable accommodation and erection of single storey link and replacement garage

**Granary Barn House, Hatfield Lane
Ref: W/15/01461**

Single storey rear extension.

Other - None